

फाईल संख्या / File No. IV-23012/01/2024-DGCD(Comn.)  
भारत सरकार / Government of India,  
गृह मंत्रालय / Ministry of Home Affairs,  
महानिदेशालय-अग्निशमन सेवा, नागरिक सुरक्षा एवं गृह रक्षक  
Directorate General Fire Service, Civil Defence & Home Guards  
ना. सु. संचार अनुभाग / Communication Section

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पूर्वी खण्ड-7, तल-7  
East Block-VII, Level-VII  
आर.के.पुरम, नई दिल्ली-110066  
R.K. Puram, New Delhi-110066  
Dated: 19 May, 2026

Circular

**Subject: Engagement of 01 Retired Indian Air Force Officer as Consultant on contractual basis in the O/o DG FS, CD & HG for Air Raid Warning System (ARWS) Project - regarding.**

The office of DG FS, CD & HG an attached office of Ministry of Home Affairs, invites applications from willing and eligible retired Indian Air Force Officer of the Rank of Wing Commander (Wg Cdr) from Fighter Controller/Radar Branch having experience in integrated Air Defence system/ Radar Surveillance, for engagement as Consultant (ARWS Project) on contractual basis for modernization of Air Raid Warning System under Civil Defence setup. The number of vacancy to be filled for the post of Consultant (ARWS Project) is one (01).

2. The engagement shall be till completion of ARWS Project, extendable or terminable at the discretion of the Competent Authority, subject to requirement and satisfactory performance. In no case shall the term of appointment extend beyond five (05) years after the date of superannuation. The job location shall be New Delhi.

3. The terms & conditions for engagement of such Consultant viz. remuneration, eligibility, leave, working hours etc. shall be governed by the Department of Expenditure's Office Memorandum No. 3-25/2020-E.IIIA dated 09-12.2020. as amended from time to time. Detailed terms and conditions are provided in Annexure-I. The detailed Terms and Conditions of the engagement are mentioned in Annexure-I.

4. The office of DG FS, CD & HG reserves the right to accept or reject any or all applications, in part or in full, without assigning any reason whatsoever.

5. The retired Officer engaged as Consultant (ARWS Project) shall continue to draw pension and applicable Dearness Relief during the period of engagement as Consultant (ARWS Project). Such engagement shall not be construed as re employment under Government service.

6. The interested Officer having good health and willing to work as consultants in the O/o DG FS, CD & HG must submit their application in the prescribed format (Annexure-II), as enclosed herewith, within due date along with copy of PPO, LPC and other relevant documents through email id [dgcd.estt@gmail.com](mailto:dgcd.estt@gmail.com) or addressed to:

Directorate General (Fire Service, Civil Defence & Home Guards)  
Establishment Section,  
East Block-VII, Level-VII R.K. Puram, New Delhi-110066

Dr Chandrasekhar  
22/5/26

7. The last date for receipt of applications in hard copy, in the prescribed format, is 15 days from the date of issuance of the signed circular, up to 5:00 PM. Applications received after the prescribed date and time, or without supporting documents, will not be considered.

  
(Sandeep Krishnan B.)  
ADG CD/ CD (Comn)

19/5/26

To,

- ✓ 1. Under Secretary, DM-III, with the request to uploading in their website.
2. IAF Placement Cell DTE of AIR Veterans 1<sup>st</sup> floor SMC Building Subroto Park New Delhi -110010- for wider publicity and request to provide nominations of at least 10 Officers.
3. Establishment Section – to upload on DGCD website.

Internal:

1. Notice Board
2. Guard File

Terms and Conditions

1. **Eligibility:**

1.1 The applicant should not have attained the age of 60 years on the closing date of applications and should be in good health for discharging his/her official duties effectively.

1.2 The applicant should have retired atleast from the rank of Wing Commander (Wg Cdr) from Indian Air Force and should poses 14-20 years of working experience in Air Defence Operations/ Radar Systems/Command, Control & Communication Systems/Air Raid Warning procedures.

1.3 The applicant should have excellent knowledge of computers and application software such as MS Word, MS Excel, Power Point etc. and well conversant with noting/drafting and expertise in office procedure etc.

2. **Engagement & Scope of Duties:**

2.1 The engagement of Consultant (ARWS Project) will be purely on contract basis and will not confer any right for regular appointment in the O/o DG (FS, CD & HG).

2.2 During the period of engagement, the Consultant (ARWS Project) would be required to perform the duties of Project Lead of Air Raid Warning System Project for modernization of ARWS in the Civil Defence Districts of India. Further, Consultant (ARWS Project) will be responsible for processing correspondence liaison with other Govt./Civil agencies for obtaining necessary approval for implementation of ARWS project.

3. **Working Hours and Leave:**

3.1 The Consultant (ARWS Project) shall be required to observe the office timings as per MHA and may also be called upon to attend the office on Saturday, Sunday or any holiday in case of exigencies or work.

3.2 Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year will not be allowed.

4. **Remuneration and Tax Deduction at Source:**

4.1 The Consultant (ARWS Project) shall be paid a fixed monthly amount calculated as under as per **Ministry of Finance, Department of Expenditure O.M. No. 3-25/2020-EIIIA dated 09<sup>th</sup> December, 2020.**

**Last Pay Drawn (Basic Pay) minus Basic Pension, plus Transport Allowance admissible at the time of retirement**

4.2 The amount of remuneration so determined shall remain fixed and unchanged during the entire term of the contract. Release of monthly remuneration is subject to submission of a satisfactory performance certificate issued by the Controlling Officer concerned.

4.3 The Income Tax or any other tax will be deducted at source as per Government instructions.



5. **Travelling Allowances (TA)/Dearness Allowances (DA):**

5.1 No TA/DA shall be admissible for joining the assignment or on its completion. The Consultants would be entitled to draw TA/DA for work-related travel as per his/her last entitlement at the time of retirement as per the Government norms, in case he/she is deputed for official work outside Delhi/NCR.

6. **Confidentiality of data and documents:** The Consultants shall not utilize or publish or disclose or part to third party any data or statistics or proceedings or information gathered during the course of this assignment without the written consent of MHA. The Consultant shall sign an agreement of confidentiality with the Government of India to this effect which shall contain a clause on Ethics and Integrity.

7. **Working Facilities:**

7.1 A well-established office and admin arrangement will be provided to the Consultant.

7.2 No Transport or Telephone / Internet facility at residence etc. shall be provided.

8. **Termination of Agreement:**

The O/o DG FS, CD & HG may terminate the contract to which these terms apply, if: -

- (i) The Consultant is unable to address the assigned work.
- (ii) Quality of the assigned work is not to the satisfaction of the Controlling Officer/ Competent Authority in the O/o DG FS, CD & HG.
- (iii) The Consultant fails in timely achievement of the milestones as decided by office.
- (iv) The Consultant is found lacking in honesty and integrity.

9. The services can be terminated by giving fifteen days' notice in writing from either side. The termination will be without prejudice to either party's rights accrued before termination.



APPLICATION FORMAT FOR CONSULTANT

1. Name in full (BLOCK LETTER)
2. Father's Name
3. Address for correspondence with Pin Code
4. Tel/Mobile No. & email id
5. Date of Birth & Date of superannuation from Govt. Service
6. Last post held at the time of retirement & Office
7. Name & address of last Office from which retired
8. PPO & LPC No.(copies to be attached)
9. ARs for the last three years(To be attached), If available
10. Experience Certificate, if available
11. Last Pay drawn at the time of retirement  
Pay level (as per pay matrix 7<sup>th</sup> CPC)-
12. Educational Qualification

Photograph  
(Self — attested  
with signature)

13. Brief particulars of experience in Govt. Service (For the last 10 years) (Attach a separate sheet, if necessary)

Ministry/department / Organization	Post held	Period		Nature of Work
		From	To	

14. Details of present employment (Wherever applicable)
15. Attach a brief bio data/CV explaining the previous work profile, projects worked/Led.
16. Additional relevant information, if any, in support of your suitability for the said engagement (Attach a separate sheet if necessary)

I hereby declare that all the statements in this application are true and complete to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of retirement. I have read this document and ready to accept the terms and conditions for engagement of consultants. I also understand that action against me will be taken by the concerned authorities, if I am declared by them to be guilty of any type of misconduct mentioned herein.

Signature of candidate

Name: \_\_\_\_\_

Place:

Date:

