

APPLICATION FORM FOR MHA PARKING LABEL

FORM

A

[For use by Ministries/Department/Offices of the Central Government, State Government and UT Administration]

1. Registration number of the vehicle for which car :
parking label is required.
2. Name & Designation of the officer with whom :
vehicle is attached.
3. Complete Address of the Ministry/ Department/ :
Office (including name of the building where the
office is located)
4. Status of the Organization (whether a :
Ministry/Department, Office of the Central
Government/State Government/UT Administration)
5. Number of four wheelers owned by the :
Organization.
6. (i) Total number of MHA Parking Labels already :
taken during the current year.

(ii) Details of Registration number(s) of vehicle(s), :
for which parking label(s) has/have already been
issued by MHA during the current calendar year.
7. Indicate strength & number(s) of officers in : (a) Minister -
column (a) to (f) and give the total number of : (b) MOS -
officers in the rank of Joint Secretary and above. : (c) Secretary -
: (d) Special Secretary -
: (e) Additional Secretary -
: (f) Joint Secretary -

Total

8. Justification for issue of MHA parking label :

Date

Signature of the Sponsoring Authority
with official seal **(by name)**
Tel. No.

NOTE:

- 1. The application should be signed by an officer not below the rank of Under Secretary to the Government of India, in-charge of Administration/Resident Commissioner of State Government.**
- 2. Attested copy of Registration Certificate of the vehicle to be attached.**
- 3. Application form be duly filled up.**

APPLICATION FORM FOR MHA PARKING LABEL

(For use by Corporations, Undertaking etc. of Central Government, State Government and UT Administrations)

1. Registration number of the vehicle for which :
car parking label is required
2. Name & Designation of the officer with whom :
vehicle is attached.
3. Complete Address of the Organization :
(including name of the building where the
office is located)
4. Status of the Organization :
(whether a Corporation of Public Sector
Undertaking of the Central Government
including Schedule Under which covered/
State Government/UT Administration)
5. Number of four wheelers owned by the :
Organization
6. (i) Total number of MHA Parking Labels :
already taken during the current year.

(ii) Details of Registration number(s) of :
vehicle(s), for which car parking label(s)
has/have already been issued by MHA during
the current calendar year.
7. Justification for issue of a car parking label :

Signature and Designation of the Authorized Signatory
with official seal **(by name)**
Tel. No.

Date:

NOTE

- 1. The application should be signed by an officer not below the rank of Under Secretary to the Government of India, in-charge of Administration/Resident Commissioner of State Government.**
- 2. Attested copy of Registration Certificate of the vehicle to be attached.**
- 3. Application form be duly filled up.**

APPLICATION FORM FOR MHA PARKING LABEL

FORM

C

**(For use by Institutions/Organizations
other than**

**Ministries/Departments/Offices/Corporations/Undertakings, etc. of the Central
Government, State Government and UT Administrations).**

1. Registration number of the vehicle for which :
car parking label is required
2. Name & Designation of the officer with whom
vehicle is attached
3. Complete Address of the organization :
(including name of the building where
located)
4. Status of the Organization :
(whether an autonomous body, Cooperative
Society, NGO, etc.)
5. Nature of activities of the Organization :
6. (i) Total number of MHA Parking Labels :
already taken during the current year

(ii) Details Registration number(s) of :
vehicle(s), for which car parking label(s)
has/have already been issued by MHA during
the current calendar year
7. Nature and frequency of interaction of the :
organization with Ministries located in North
Block (viz. MHA, MOF and DOPT)
8. Full justification for issue of a car parking :
label applied for

Signature and Designation of the Authorized Signatory
with official seal **(by name)**
Tel. No.

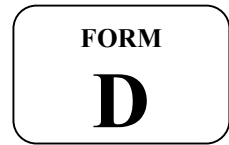
Date:

NOTE

- 1. The application should be signed by the Head of the Administration of the institution/Organization.**
- 2. Attested copy of registration certificate of the vehicle to be attached.**
- 3. Application form be duly filled up.**

APPLICATION FORM FOR MHA PARKING LABEL

(Four Wheeler)



(For use by officers of the Ministries/Department located at North Block or their administration section are located at North Block, for their personal vehicles)

1. Registration number of the vehicle for which :
parking label is required.
2. Name, designation and official address of the :
applicant (including name of the building where
the office is located)
3. Residential address of the applicant :
4. Whether the vehicle is registered in the name of : Yes/No
the applicant?
5. If the answer to the question at Sl. No. 4 is **NO** :
 - (i) Name of the person in whose name the
vehicle is registered.
 - (ii) His/her relationship* with the applicant
 - (iii) His/her residential address
 - (iv) if employed, his/her office address including
designation/post held
6. Registration number(s) of vehicle(s), if any, for :
which car parking label(s) has/have already been
issued by MHA during the current calendar year.
7. Full justification for issue of MHA parking label. :

DECLARATION

I (name)_____certify that the information given by me under column 1 to 7 is correct and that no material information has been withheld. I undertake to use the above private vehicle with the MHA parking Label for official purpose only and also shall prevent its misuse in any manner. I will return the Parking Label, to the Ministry of Home Affairs as soon as the Vehicle ceases to be in my possession.

Date:

Signature of applicant
MHA ID Card No._____
Mobile/Tel. No._____

VERIFICATION

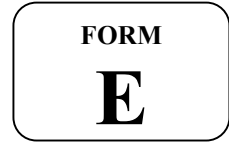
Certified that Shri/Ms.....of the Ministry of..... (a) is presently posted at North Block, or (b) his/her Administrative Head Office is located at North Block. The information furnished by the applicant has been verified from office records and found correct.

Under Secretary (Administration)
Tel no.
With seal (By name)

Note:

- 1. Attested copy of Registration Certificate of the vehicle & MHA Identity Card/Validation Slip to be attached.**
- 2. Application form be duly filled up.**
- * If the relationship is other than spouse, furnish Undertaking in Form 'U'.**

APPLICATION FORM FOR MHA PARKING LABEL



(Two Wheeler)

(For use by officers of the Ministries/Department located at North Block or their administration section are located at North Block, for their personal vehicles)

- 1. Registration number of the vehicle for which :
parking label is required.
- 2. Name, designation and official address of the :
applicant (including name of the building where
the office is located)
- 3. Residential address of the applicant :
- 4. Whether the vehicle is registered in the name of : Yes/No
the applicant?
- 5. If the answer to the question at Sl. No. 4 is **NO** :
 - (i) Name of the person in whose name the
vehicle is registered.
 - (ii) His/her relationship* with the applicant
 - (iii) His/her residential address
 - (iv) if employed, his/her office address including
designation/post held
- 6. Registration number(s) of vehicle(s), if any, for :
which car parking label(s) has/have already been
issued by MHA during the current calendar year.
- 7. Full justification for issue of MHA parking label. :

DECLARATION

I (name)_____certify that the information given by me under column 1 to 7 is correct and that no material information has been withheld. I undertake to use the above private vehicle with the MHA parking Label for official purpose only and also shall prevent its misuse in any manner. I will return the Parking Label, to the Ministry of Home Affairs as soon as the Vehicle ceases to be in my possession.

Date:

Signature of applicant
MHA ID Card No. _____
Mobile/Tel. No. _____

VERIFICATION

Certified that Shri/Ms.....of the Ministry of..... (a) is presently posted at North Block, or (b) his/her Administrative Head Office is located at North Block. The information furnished by the applicant has been verified from office records and found correct.

Under Secretary (Administration)
Tel no.
With seal (By name)

Note:

- 1. Attested copy of Registration Certificate of the vehicle & MHA Identity Card/Validation Slip to be attached.**
- 2. Application form be duly filled up.**
- * If the relationship is other than spouse, furnish Undertaking in Form 'U'.**

APPLICATION FORM FOR MHA PARKING LABEL

FORM

F

(For use by Media Persons)

1. Registration number of the vehicle for which :
car parking label is required
2. Name of the applicant :
3. Residential address of the applicant :
4. Occupation/Official address (including the post :
held and the name of the organization
5. Whether the vehicle is registered in the name of : Yes/No
the applicant
6. If the answer to the question at Sl. No. 5 is **NO** ;
 - (i) Name of the person in whose name the
vehicle is registered.
 - (ii) His/her relationship* with the applicant
 - (iii) His/her residential address
 - (iv) if employed, his/her office address including
designation/post held
7. Registration number(s) of vehicles(s), if any, for :
which car parking label(s) has/have already
been issued by MHA during the current calendar
year.
8. Full justification for issue of car parking label :

Signature of applicant
Tel. No. _____

Mobile No. _____

(i) It is certified that Shri/Ms. _____ is an employee/correspondent of -
_____ (National daily, News Magazine, News Channel). It is also certified
that not more than two employees/correspondents, including the applicant of this (National daily News
Magazine, News Channel) have been issued MHA car parking labels.

Signature of Authorized
Signatory with Designation

Recommended/Not Recommend that a parking label be issued to
Shri/Ms. _____ of _____ as per details above.

Signature of Recommending Authority

Note:

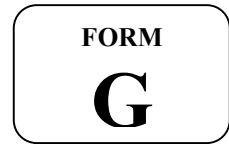
1. Attested copy of Registration Certificate of the vehicle and copy of PIB Card to be attached.

2. Application form be duly filled up.

*** If the relationship is other than spouse, furnish Certificate/Undertaking in form 'U'.**

APPLICATION FORM FOR MHA PARKING LABEL

[For use of Private individual]



1. Registration number of the vehicle for which car parking label is required.
2. Name of the applicant
3. Residential address of the applicant
4. Occupation/ Official address (including the post held and the name of the organization
5. Whether the vehicle is registered in the name of the applicant. Yes/No
6. If the answer to the question at Sl. No. 5 is **NO**
 - (i) Name of the person in whose name the vehicle is registered.
 - (ii) His/her relationship* with the applicant
 - (iii) His/her residential address
 - (iv) if employed, his/her office address including designation/post held
7. Registration number(s) of vehicles(s), if any, for which vehicle parking label(s) has/have already been issued by MHA during the current calendar year.
8. Full justification for issue of car parking label.

DECLARATION

I (name)_____certify that the information given by me under column 1 to 8 is correct and that no material information has been withheld. I undertake to use the above private vehicle with the MHA parking Label such that to prevent its misuse in any manner. I will return the Parking Label, to the Ministry of Home Affairs as soon as the Vehicle ceases to be in my possession.

Date:

Signature of applicant
MHA ID Card No. _____
Mobile/Tel. No. _____

Note:

1. Attested copy of Registration Certificate of the vehicle and copy of MHA Non-Official (Open) Photo Pass to be attached.

2. Application form be duly filled up.

*** If the relationship is other than spouse, furnish Certificate/Undertaking in form 'U'.**

UNDERTAKING

Certified that the Vehicle No. _____ is registered in the name of Shri/Smt./Ms. _____ my* _____ who is resident of _____. The said vehicle is in my possession and is in regular use by the undersigned.

2. It is also certified that **no other vehicle is registered in my name or in the name of my spouse**. I hereby undertake to use the said vehicle with the MHA parking Label **for only official purpose and ensure to prevent its misuse in any manner**.

3. I undertake to return the Parking Label, to the Ministry of Home Affairs as soon as the Vehicle ceases to be in my possession.

New Delhi

Date

SIGNATURE _____

NAME(CAPITAL LETTER)_____

ADDRESS_____

ID Card No. _____

Mobile No. _____

* Please indicate relationship.