

**Government of India  
Ministry of Home Affairs  
(Women Safety Division)**

New Delhi, dated 5<sup>th</sup> October, 2020.

To,

**ACS/ Principal Secretary/ Secretary  
Home Department  
(All States& UTs)**

**Subject: Sexual Assault Evidence Collection Kits, use in investigation-reg.**

**Madam/ Sir**

I am directed to refer to MHA's letter No.25017/14/2018 WS-III dated 17<sup>th</sup> January, 2019 on the above mentioned subject (copy enclosed) and state that as part of several measures for ensuring timeliness and application of scientific method in investigation, the Directorate of Forensic Science Services (DFSS) Ministry of Home Affairs had notified Guidelines for collection, handling and preservation of forensic evidence in sexual assault cases. Along with this in order to build adequate capacity in Police, Prosecutors and Medical Officers, training is being imparted on the new Guidelines by the Bureau of Police Research & Development (BPR&D), and the LNJJN National Institute of Criminology and Forensic Sciences (LNJJN NICFS). The DFSS has notified specifications for Sexual Assault Evidence Collection (SAEC) Kits and the same have been uploaded on the GeM portal for enabling smooth procurement. Now, additionally, to give further impetus to the States/UTs in use of SAEC Kits at field level, the Ministry has distributed 11130 kits to all States/UTs through BPR&D (State/UT-wise list enclosed). These SAEC kits will facilitate efficient collection, handling and storage of forensic evidences in cases of sexual assault.

2. Considering the fact that in sexual assaults, collection and preservation of evidence from the scene of crime is critical and is inter-alia, important not only for timely and efficient investigation but also conviction, it is requested that necessary directions may be issued that Investigation Officers utilize these Kits mandatorily while investigating cases of sexual assault.

**Yours faithfully,**

**Encl: As above**

  
(Narender Kumar)

**Under Secretary to the Government of India  
Tel. No.011 23383868**

**Copy to:**

1. **Director General of Police(All States)/Commissioner of Police (UTs)**
2. **Director, State Forensic Science Laboratory (All States)**

**MOST IMMEDIATE / TIMEBOUND**

**F.No.25017/14/2018-WS-III  
Government of India  
Ministry of Home Affairs  
(Women Safety Division)**

**New Delhi, dated 17<sup>th</sup> January 2019**

**To,**

- 1. Principal Secretary/Secretary  
Home Department  
(All States)**
- 2. Director General of Police  
(All States)**

**Subject: Forensic Action Plan component in State Action Plan under sub-scheme of assistance to States for Modernization of police forces- reg**

**Reference: MHA letter No. 21011/54/2018-PM-I dated 28.09.2018 (copy enclosed)**

**Madam/Sir**

I am directed to refer to above mentioned reference on the given subject and state that the along with introduction of stringent deterrence in Criminal Law (Amendment) Act 2018, the Government has identified upgradation of DNA analysis, Cyber Forensics and narcotics testing facilities in State Forensic Science Laboratories as a priority area of focus to facilitate and strengthen investigations in a timely manner for better conviction in cases of sexual assault/ cyber-crime. In this regard, MHA in the above mentioned reference dated 28.09.2018 in para 2 (iv) has mentioned that updation of forensic science set up may be given top priority by the States while preparing the State Action Plans for the FY 2019-20 under the sub-scheme of "Assistance to States for Modernization of Police Forces" as part of the umbrella scheme of Modernization of Police Forces.

- 2. I am further directed to state that in order to facilitate the States to prepare their Forensic Action Plan (FAP) under the State Action Plan 2019-20, MHA has prepared an FAP planning format (copy enclosed) which may be duly filled up and furnished by email to the undersigned latest by 24.01.2019 in order to be evaluated and taken up along with the State Action Plan 2019-20.**

The same may be also sent as part of the consolidated State Action Plan document being sent to PM Division in MHA.

3. Further, in order to facilitate efficient collection, handling and storage of forensic evidence in cases of sexual assault, MHA has defined standardized specifications for Sexual Assault Evidence Collection Kits (SAECK), and the same are now available on GeM (Government e-Marketplace). While BPR&D would be providing initially few SAECK to each States for training purposes, orientation and to facilitate implementation, States are requested to suitably factor in their requirements for SAECK in the State Action Plan as part of the forensic lab requirements.

4. In case of any clarifications on filing up the format, or on SAECK the undersigned may be contacted.

Encl. as above

Yours faithfully

(Anil Subramaniam)  
Director (Women Safety)  
Tel. No. : 01123094483  
[anil.sub@nic.in](mailto:anil.sub@nic.in)  
[director-ws@mha.gov.in](mailto:director-ws@mha.gov.in)

**Copy to:**

1. Director, State Forensic Science Laboratory (All States)
2. Director-CFS, DFSS, New Delhi (With a request to coordinate with all the State FSLs for assisting them in filing up the formats and obtaining the filled up formats)

**Copy for information to:**

1. PPS to JS (PM)
2. PPS to JS (WS)
3. PM Division

**Status for Despatch of 11130 Nos of SAEC Kits to States/UTs**

Sl.No.	Name of States/UTs	Nos. of SAEC Kits	Addressed to whom
1.	Uttar Pradesh	2964	Dr Archana Tripathi, Office of Law Science Laboratory, Uttar Pradesh, Lucknow - 226006
2.	Bihar	98	Dr Kamal Kishor Singh, Office of Inspector General Weaker Section, Crime Research Department, Bihar, Patna
3.	West Bengal	367	Shri Ajoy Kumar, IPS, Bhawani Bhawan, 31, Belvedera Road, Alipore, Kolkata - 700027, West Bengal
4.	Madhya Pradesh	1100	Smt. Laxmi Kusbha, DSP (Training), PHQ, Janhagirabad, Bhopal-462008
5.	Rajasthan	1365	Mr. Jai Narayan, IPS, Police Headquarters, Lal kothi, Jaipur- 302015
6.	Jharkhand	339	Mrs. Sunita Nutan Kashyap, /C Social Crime Branch CID, Jharkhand, Ranchi
7.	Assam	534	Shri Nitul Gogoi, IPS, Deputy Inspector General of Police (MPC), Assam, Guwahati
8.	Punjab	257	Sh. Gurinder Singh Dhillon, IPS, IGP/Eow/Admin, Bureau of Investigation, Punjab, Chandigarh
9.	Chhatisgarh	379	Mr. H.R. Manhar, Deputy General of Police, Planning & Provision, Police Head Quarter, Nawa Raipur
10.	Jammu & Kashmir	07	Sh Mubassir Latifi, JKPS, Police HQ, J&K, Peerbagh, Srinagar-190004
11.	Uttarakhand	117	Smt. Mamata Vohara, PHQ, 12 Subhash Road, Dehradun-248001
12.	Himachal Pradesh	66	Sh. Khushal Sharma, IPS, Supdt. Of Police (L&O), PHQ Shimla - 171002, HP
13.	Delhi	396	Ms Geeta Rani Verma, Police Complex, Malviya Nagar, New Delhi-110017
14.	Chandigarh	20	Sh. Charanjit Singh Virk, Women & Child Support Unit, Home Guard Building, Sector 17, Chandigarh
15.	Maharashtra	767	Sh. Brijesh Singh, Office of the Addl. Director General of Police, Trg. & Spl. Units, Maharashtra, Maharashtra State Police Headquarter, Shaheed Bhagat Singh Marg, Colaba, Mumbai - 400001

16.	Tamil Nadu	192	Smt. V. Shyamala Devi, O/o the director General of Police, Dr. R.K. Salai, Malapore, Chennai- 600004
17.	Karnataka	247	Sh. Alisab, Police Inspector, O/o Superintend of Police Mangalpet Road, Bidar- 585401, Karnataka
18.	Gujrat	418	Mr. S.M. Chaudhary, DySP, Missing Cell C.I.d Crime Gandhinagar, Gujrat
19.	Andhra Pradesh	170	Shri Mallikarjuna Verma, DSP, Sh. Mallikarjuna Verma, DSP, Police Training College, Ananthapuram, Lakshmi Nagar, Pin Code - 515001
20.	Oddisha	426	Sh. Sarbeswar Sahoo, Office of Supdt. Of Police, CID, Crime Branch, At+PO - Buxibazar, Dist - Cuttack, Odisha, Pin Code- 753001
21.	Telengana	328	Smt Swali Laskra, IPS O/O of DGP, TS, Hyderabad
22.	Kerala	430	Sh. Gugulothu Lakshman, IPS, Inspector General of Police, Police Headquarters, Thiruvananthapuram, Kerala
23.	Tripura	18	Sh. Dilip Ray, Principal, KTDS Police Training Academy, Narsingari, Bimangari, Agartala, Tripura
24.	Meghalaya	27	Sh. Aditya Goenka, IPS, Office of the Director General of Police, Meghalaya, Shillong
25.	Manipur	21	Sh. S. Gautam Singh, IPS, Office of the Superintendent of Police, CID (Special Branch), 1 <sup>st</sup> MR Hospital Complex, Old Lambuland, Opposite Manipur Central Jail, Imphal West Manipur - 795001
26.	Nagaland	02	Sh. Manoj Kumar, IPS, O/o SP (Crime), Police Headquarter Quarter, Nagaland, Kohima
27.	Goa	09	Jaspal Singh, Police Headquarter, Near Aazad Maidan, Panaji, Goa-403001
28.	Arunachal Pradesh	12	Sh. Navdeep Singh Brar, IPS, Superintendent of Police (SIT), PHQ, Itanagar, Arunachal Pradesh
29.	Mizoram	16	Sh. John Neihlaia, IPS, Inspector General of Police (HQs/Intelligence), Police Headquarters, Khalla, Mizoram, Aizawl
30.	Sikkim	11	Sh. Sonam Tenzing Bhutia, IPS, Police Headquarters, Gangtok, East Sikkim, NH-10, Pin Code- 737101
31.	Puducherry	06	Smt Sundari Nanda, Director General of Police, 1, Duma Street, Puducherry-605001



32.	Daman & Diu	02	Sh. Rajnikant Awadhiya, DANIPS, Nani. Daman Police Station, 1 <sup>st</sup> Floor, Opp. D.M.C. Market, Near Taxi Stand, Nani Daman-396210. (Daman)
33.	Dadar & Nagar Haveli	06	Sh. Manasvi Jain, O/o the Dy. Superintendent of Police (HQ), Police Headquarters, Dadra & Nagar Haveli, Silvassa- 396230
34.	Lakshadweep	02	Sh Mayank Bansal, DySP, UT of Lakshadweep, Kavaratty- 682655
35.	Andaman & Nicobar	11	Sh. Ravi Kumar Singh, IPS, Office of the Director General of Police, Police Headquarter, Andaman & Nicobar Islands
	Total	11130	