

From : Home New Delhi

To : **Home Secretaries /DsGP** :Telengana, Madhya Pradesh, Assam, Kerala, Odisha, Uttar Pradesh, Jharkhand, Chhattisgarh, Haryana, Meghalaya & Maharashtra.
Director- SVP NPA, Hyderabad & SPG
DsG-, NIA, NSG, NDRF & BPR&D.
Joint Secretary- NDMA, New Delhi.
Joint Secretary- J&K Division, MHA (GoI), North Block, New Delhi.

MHA File No. 23011/29/2017-PMA

Dated, the 7th December, 2017

Subject:- ATA-IN16SCMS01, Senior Crisis Management Seminar to be commenced at Washington, DC area from 9th to 13th April, 2018.

Reference is invited to this Ministry's letter of even number dated 15th March, 2017, 17th November, 2017 and 29th November, 2017 on the subject.

2. Documents asked vide this Ministry's ID of even number dated 17th November, 2017 are still awaited.
3. All concerned State(s)/Organizations are requested to inform concerned officers to submit the required documents to this Ministry (Room No.14, North Block, New Delhi) immediately. If, concerned State/Organization is unable to submit the complete documents, photocopy of official passport (Colour) and Biographic Form may only be submitted to this Ministry **by 10th December, 2017**. The complete original documents may be submitted later-on. It may also be ensured that Biographic Form should be signed by the concerned officer.
4. It is again clarified that concerned State/Organization/officers are responsible for preparation of all required documents and timely submission of same to this Ministry.



(Raman Kumar)

Under Secretary (PMA)

Tel: 23094009

Copy to :-

1. Director (L&M), J&K Division, MHA, North Block, New Delhi.
2. JS (Adm), MHA, North Block, New Delhi.
3. DG, CISF, CGO Complex, Lodhi Road, New Delhi.
4. DGP, Andhra Pradesh
5. SO (IT), MHA- with request to upload on MHA website



(Raman Kumar)

Under Secretary (PMA)

Tel: 23094009