

No.23011/29/2017-PMA
Government of India
Ministry of Home Affairs
Police Division-I
(PMA Cell)

North Block, Room No.14
New Delhi, dated the ____ March, 2017

To

1. Home Secretaries -DsGP of all States/UTs
2. DsG & Directors- All CAPFs/CPOs/RPF/SVP NPA/NEPA/
Parliament (Security)

Subject: **ATA-IN16SCMS01, Senior Crisis Management Seminar to be commenced in Washington, DC area from 21st August to 25th August, 2017.**

Sir,

I am directed to refer to the subject and say that the US Embassy in New Delhi vide their communication dated 3rd March, 2017 and e-mail dated 10/03/2017 (copy enclosed) has offered Government of India, **ATA-IN16SCMS01, Senior Crisis Management Seminar** to be commenced in Washington, DC area (USA) from **21st August to 25th August, 2017**. It is requested that nominating authority should go through the details given in this letter.

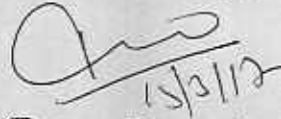
2. The course will be taught in English and all course materials will be in English.
3. The nominated officer should be clear from vigilance angle.
4. The nominated officer should be in excellent health and fit for travel course and this point may also be reflected in the medical fitness certificate issued by the concerned Medical Officer.
5. Nominating police Authorities should nominate with appropriate knowledge and skills necessary to implement and administer a national crisis management policy. The Police officials/officials of MHA selected for this course should be the rank of Joint Secretary/Director or Inspector General (IG)/Deputy Inspector General (DIG). The participants should also include senior members of agencies, Directors of security agency, Director and above from Ministry of Home Affairs. It is also requested to forward the full name (no abbreviation), rank, date/place of birth and current position title and unit of each participant selected for this seminar.
6. No direct application will be entertained.
7. The course is subject to clearance by Ministry of External Affairs and may be cancelled without assigning any reason.

Contd.....2/-

8. It is requested that nomination of two eligible and willing officers (one main & one reserve) in the rank of Joint Secretary/Director or Inspector General (IG) / Deputy Inspector General (DIG) as per eligibility criteria mentioned above may please be forwarded to this Ministry **latest by 28th April, 2017** through their respective Home Department/proper channel. The details of the nominated officers may be sent as per proforma enclosed as at Annexure-I.

Encl : As Above

Yours faithfully,



(Raman Kumar)

Under Secretary to the Government of India.

☎: 011-23094009

Email: uspma@Gov.in

Copy to :

1. Director General, BPR&D, CGO Complex, Lodhi Road, New Delhi.
2. SO (IT), MHA – With request to upload above communication on MHA website.



(Raman Kumar)

Under Secretary to the Government of India.

☎: 011-23094009

Email: uspma@Gov.in

BIO DATA/PROFORMA

1. Name of the Officer :
(Complete name in capital letter,
No Abbreviation)
2. Gender :
3. Designation/Rank with Address :
4. Present Designation/Rank in Indian :
Police i.e SI/Inspector/Dy.SP/ASP/SP/
SSP/DIG/IG/Addl. DG/Spl. DG/DG
5. Pay Scale with Grade Pay/Level(as per :
7th Pay Commission)
6. Date of Birth :
7. Place of Birth :
:
8. Date of joining in Police/Govt. Service :
(IPS-Cadre & Year(Batch)/Non IPS)
9. Educational Qualification :
10. Present place of posting with Profile :
(Present work detail)
11. Official Passport No. if any :
12. Official Passport valid/expired :
13. Address (Permanent) :
14. Address (Present) :
15. Telephone Number:
 - a. Office:-----
 - b. Residence-----
 - c. Mobile No.-----
 - d. Fax No.-----
 - e. E-mail address-----
16. Vegetarian/Non-Vegetarian :
17. Details of foreign training earlier attended:
Earlier ATA(CRT/QRT) courses attended

(Signature)



US (PMA)

H. Price

[Handwritten signature]

Embassy of the United States of America

(1)

New Delhi
March 3, 2017

Mr. S.K. Pardhan
Deputy Director (NA)
Ministry of Finance
Department of Economic Affairs
Room No. 79-A, North Block, New Delhi



Dear Mr. Pradhan:

The Office of Anti-Terrorism Assistance, Diplomatic Security Service (DS/ATA), U.S. Department of State, would like to offer the following course to the appropriate Government of India (GOI) personnel:

Course: Senior Crisis Management Seminar (ATA-IN16SCMS01)

Duration and Dates of Course: Five Days: August 28 to September 1, 2017

Location: In Washington, DC area

Number of Participants: 20

Number of Reserve Participants: 5

NOTE: Please ensure that the following deadlines are met in order to avoid the cancellation of this limited and highly popular training opportunity.

Deadline date for acceptance or declination of the Course is: May 1, 2017

List of names along with biographic forms of Participants: June 15, 2017

(Please provide full names of participants as per Passport or copy of passport)

The following information is provided to give you a better perspective of this course:

COURSE DESCRIPTION AND OBJECTIVES:

This one-week seminar style course is designed to provide senior government personnel at the sub-cabinet level with the knowledge and skills necessary to implement and administer a national crisis management policy. Sub-cabinet level officials and senior managers, senior Ministry of Home Affairs Officers, senior police and security officials, agency directors, and select key officials at the state/provincial level will benefit the most from this course.

PMA CELL 1053
Diary No. 27/3/17

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50 (PMA) gm ref

Using a series of lectures, discussions, case studies, and table-top exercises, participants will examine the policies and procedures for managing terrorist incidents influencing national-level systems or having international ramifications. Participants will also identify how to maximize all available assets during any major incident, including natural disasters. The course concludes with a crisis management exercise that will challenge participants to manage a national-level crisis using a blend of skills acquired during this seminar with partner nation operating procedures. Senior Crisis Management utilizes lectures and discussions led by current experts and leaders in the field of crisis management in a seminar-style approach.

Seminar topics include human rights, analytical risk management, communications and media, implementation, crisis management principles, command and control, policy development and planning, and authority networking and mapping. At the conclusion of this seminar, participants will be able to: identify available resources and assets for use in a manmade or natural crisis; develop policies and procedures for implementation of a national-level crisis management plan; assess risk; and assess the partner nation's current national plan's ability to meet its needs.

Training hours are 8:00 a.m. to 5:00 p.m. (Monday through Friday) however, these hours may be adjusted as needed. Course attire is business dress for the course opening and graduation. Business casual dress is appropriate at all other times unless otherwise specified due to the nature of the course.

PARTICIPANT CRITERIA:

This course is designed for 20 sub-cabinet level officers with the skills required to implement and administer a national crisis management policy. The participants of this seminar should be **Sub-cabinet level officials and senior managers, senior Ministry of Home Affairs Officers, senior police and security officials, agency directors, and select key officials at the state/provincial level will benefit the most from this course.** It should be mix group like **three from Ministry of Home Affairs, three from Central Industrial Security Forces, three from National Investigation Agency and from Bureau of Police Research and Development so on.** Group exercises, including a final crisis management exercise, give participants the opportunity to apply information gained in the seminar. This course is conducted in the Washington, DC metro area.

Department policy prohibits personnel assigned to an intelligence agency or military unit from participating in any ATA training/activity. Therefore, neither the GOI nor Post should propose such individuals for this training event. Personnel

assigned to an intelligence unit within a law enforcement organization, and who support the law enforcement function of that organization are acceptable. Personnel assigned to a military unit that performs a law enforcement function are likewise acceptable. DS/T/ATA policy requires course participants to attend the entire course. The training value diminishes if a participant is required to perform his/her daily operational duties while attending this course. Participants who miss any module, for whatever reason, will not be allowed to return to finish the course.

ATA programs adhere to the train-the-trainer methodology and the GOI is encouraged to nominate trainers and/or instructors as participants. This will facilitate GOI development of a viable antiterrorism program within its law enforcement community. Officers selected for this course should remain in their positions for a minimum of two years.

PARTICIPANT INFORMATION

GOI is requested to forward the name, rank, date/place of birth, current position title, place of posting and unit of each participant selected for this course. Need this information by **June 15, 2017**. GOI must also provide this biographic data for reserve candidates for this course. These alternate candidates must be approved and vetted, along with the list of primary participants, prior to the commencement of training. However, the alternates will NOT/NOT attend or participate in the training unless a candidate from the primary list is unable to participate due to vetting, medical, or other issues. It is imperative that the invited country understand that providing alternate names does not guarantee these candidates will receive ATA training and they should not be sent for training unless one of the original participants is dropped from training prior to the commencement of the course. Once the course is in progress alternate candidates will not be authorized to attend. DS/T/ATA requires that the GOI appoint a senior leader for the group. This individual should have the authority to maintain class order and discipline.

COURSE LANGUAGE

This course will be taught in English.

MEDICAL CLEARANCES:

GOI must certify in writing that course participants are in excellent health and fit for travel.

PARTICIPANT TRAVEL

The Embassy will make all travel arrangements for course participants, regardless of who funds the international travel portion. All course participants must travel on the same flights to and from the training site. The group 's should travel for arrival in Washington, D.C. on August 26, 2017, and for departure on September 2, 2017. Once the group's travel itinerary is confirmed, please provide it to DS/T/ATA.

All participants should be advised that the participants that travel outside of the Washington, D.C. area on evenings or weekends, other than travel or activities sponsored by DS/T/ATA, is prohibited.

The GOI should advise all participants that, in those exceptions to normal practice when a course participant is granted permission by his/her government to travel in the United States after course completion, the RSO must be provided the participant's travel itinerary as well as their points of contact (including name, address and telephone number) by completing the attached form by June 30, 2017.

PARTICIPANT CLOTHING:

The weather in Washington, D.C. during August is hot and humid. Course attire is business dress for the course opening and graduation. Business casual dress is appropriate at all other times unless otherwise specified due to the nature of the course. Participants should bring one dress suit (or jacket and tie), suitable clothing for their free time, and appropriate recreational clothing and workout gear.

LODGING:

Each participant will be lodged in a single room in a hotel. DS/T/ATA will arrange for lodging directly with the hotel and fund only the cost of lodging and applicable taxes. Post must ensure course participants understand that any additional costs such as telephone calls, pay-per-view movies, or room service are the responsibility of the course participants.

PARTICIPANT STIPEND:

Post is requested to provide \$570 to each course participant as their full subsistence grant. These funds are intended to pay for the participant's incidental expenses while in training - no other funds are allotted. Lodging is provided at no cost to the participants. Lunches will be provided by ATA on the class dates only.

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Please advice in writing no later than May 1, 2017, if the GOI accepts this course offering under the terms and requirements cited above. Also, please address your response to the Regional Security Officer and if there are any questions, please contact the security office at the U.S. Embassy, telephone 2419-8000.

With warm regards,

Sincerely,



Christopher J. Gillis
Senior Regional Security Officer
United States Embassy, New Delhi

CC: Mr. M. Gopal Reddy, IAS
Additional Secretary (Police)
Ministry of Home Affairs
North Block, New Delhi

Ms. Sundari Nanda, IPS
Director (Training)
Bureau of Police Research & Development
CGO Complex, New Delhi

Dr. Acquino Vimal
Director (AMS)
Ministry of External Affairs
South Block, New Delhi

Mr. B.S. Jaiswal, IPS
Deputy Director (Training)
Bureau of Police Research & Development
CGO Complex, New Delhi

Mr. Yadvendra Singh
Under Secretary (AMS)
Ministry of External Affairs
South Block, New Delhi

Mr. Raman Kumar
Under Secretary (PMA)
Ministry of Home Affairs
South Block, New Delhi

(6)

REGIONAL SECURITY OFFICE, AMERICAN EMBASSY, NEW DELHI

DETAILS ABOUT PERSONAL STAY IN U.S.

Name of the Participant:

Please note as advised earlier no personal travel is allowed until the training is complete. Even the stay after the course is to be approved by the Ministry of Home Affairs. We would appreciate if you could provide us with the following information for your personal stay after the course:

NAMES OF THOSE BEING VISITED:

ADDRESS:

CONTACT NUMBERS:

PERIOD OF STAY:

Return flight date from Washington, DC only,
will not be allowed from any other airport (No
Stopover in Europe:

Mode of Transportation :
Including Flight Details with
Departure and arrival
destinations

Thanks

Signature

Subject: **ATA-IN16SCMS01, Senior Crisis Management Seminar**

Date: 03/10/17 10:49 AM

To: "uspma@mha.gov.in" <uspma@mha.gov.in>

From: "Singh, Gurmohinder" <SinghG@state.gov>

"sopma@nic.in" <sopma@nic.in>

"adfc@bprd.nic.in" <adfc@bprd.nic.in>

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Sir,

The subject course has been offered to GOI as per our letter dated March 3, 2017. It is requested that the course dates be changed to August 21 to 25, 2017. All other things remain the same. Sorry for the inconvenience.

Regards,

Guru

Visit us by clicking the image below:



This email is UNCLASSIFIED.