

By Speed Post

No. V-17013/29/2017-PR
Government of India
Ministry of Home Affairs
WS Division

Major Dhyan Chand National Stadium,
2nd Floor, Women Safety Division,
India Gate, New Delhi-110002,
June 15, 2018

To

The ACS/Principal Secretary (Home) of all States/UTs
DG/IG Prisons of all States/UTs

Sub: Implementation of Eprisons project in Prisons of all States/UTs.

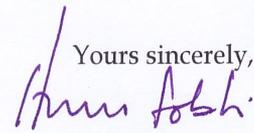
Sir/Madam,

Please refer to this Ministry's letter of even number dated 26/03/2018 regarding implementation of Eprisons project in all States/UTs.

2. It was informed to the States/UTs that functional technical guidelines for running the application, hardware components and network shall be issued for the guidance of States/UTs in consultation with National Informatics Centre managing Eprisons MIS.
3. A copy of functional technical guidelines on Implementation of Eprisons project finalized in consultation with NIC is attached for guidance of all States/UTs and Prison authorities.

Encl.: As Above.

Yours sincerely,



(Arun Sobti)

Under Secretary (PR & ATC)

Tele: 23075297

Email: uspr-mha@nic.in

GUIDELINES FOR EPRISONS PROJECT

A) PROCUREMENT OF ICT SETUP

1. HARDWARE:

The Prisons department will procure hardware items as per the template annexed (Annexure I) for each type of jail. The required quantity of hardware items may be finalized after considering the present/existing ICT setup at each jail. Prisons may contact State NIC Officials for any queries relating to procurement of new hardware or upgrade. Hardware Requisition is categorized on the basis of On-board Prisons and Not on-board Prisons (as on particular date).

a) States/UTs using ePrisons Suite (On-Board):

Prisons where hardware setup is already available, the performance of existing hardware shall be evaluated in coordination with NIC State Officials. New hardware may be procured only if the existing hardware has become obsolete as per the template provided by NIC. In case of **New Prisons** where no hardware is available, the hardware configuration information may be acquired in consultation with State NIC unit.

b) States/UTs not using ePrisons Suite (Not On-Board):

States/UTs which are not using ePrisons Suite shall contact NIC State ePrisons coordinator for initiating on-boarding process of ePrisons. The hardware as per template for each prison type may be procured after approval from the State level committee.

c) States/UTs using other Prison Management Applications:

States/UTs which are using other Prisons management applications are advised to come on-board ePrisons suite in order to have uniformity in maintenance of record of all prisons at national level. By on-boarding ePrisons Suite, States will directly facilitate data sharing with ICJS.

2. LOCAL AREA NETWORK (LAN):

LAN is to be established for connecting all computers located at various units such as Under Trial Section, Convicted Section, Visitor Section, Superintendent, Jailor, Dispensary, and Canteen. Few prisons may already be using LAN for their local requirements. The same can be upgraded to connect the locations required for ePrisons implementation (Under Trial Section, Convicted Section, Visitor Section, Superintendent, Jailor, Dispensary, and Canteen). The LAN upgrade can be under-taken by vendor empanelled with NIC/ NICS/ State/ UT empanelled vendors. Network setup is further categorized into two heads; Existing LAN and New LAN setup:

a) Existing LAN :

Performance of existing LAN setup in Prisons shall be evaluated and upgraded (if required), in consultation with NIC State unit. The LAN upgrade can be under-taken by vendor empanelled with NIC/NICS/state empanelled vendor.

b) New LAN setup :

Prisons where no LAN setup is available may carry out feasibility study of the jail in consultation with NIC State unit as per the template. The LAN establishment can be under-taken by vendor empanelled with NIC/NICS/state empanelled vendor.

3. INTERNET CONNECTIVITY:

a) Prisons working on SWAN / BSNL/ PGCIL / RailTel

For getting SWAN connectivity extended, prisons are advised to contact the State Government in consultation with NIC.

b) Prisons using broadband /leased line (BSNL/ PGCIL / RailTel)

For internet connection upgrade, prisons shall contact State approved vendors in consultation with NIC.

c) Prisons with no connectivity (SWAN / BSNL/ PGCIL / RailTel)

For internet connectivity, prisons shall contact State approved vendors in consultation with NIC.

d) Prisons using Data card

States/UTs which have smaller jails can use Data Card for running ePrisons application.

B) PROCUREMENT OF MANPOWER (DEOs)

Manpower (Data Entry Operators) shall be hired for a period of 6 months after installation of hardware and network setup for digitizing the existing data of prisons and entering new data in ePrisons application. Any requirement/ hiring of DEOs after a period of six months would require approval of the Central Committee. The jails are expected to train their own Prison personnel for entering such data on a regular basis. Engagement of DEOs for a period of six months is only a one-time assistance to clear backlog.

C) PROCUREMENT OF OTHER INFRASTRUCTURE ITEMS

Expenses on other infrastructure items such as furniture, AC, electric cable are to be borne by the States as the funds provided by MHA are specifically meant for procuring ICT items and digitizing data of prisoners only.

States/UTs are advised to create the ICT setup at all types of Prisons (Central, District, Women, Open, Sub etc.) to implement ePrisons suite as per the guidelines. All hardware items to be procured by Prisons department as per the General Finance Rules (GFR). The Prisons department is advised to procure hardware items as per the following template for each type of jail. The actual quantity of hardware items may be finalized after considering the present/existing ICT setup at each jail and after consulting State NIC officials dealing with Prison issues.

(I) ICT Setup for one Central Jail

S. No.	Items
1	Desktop systems
2	Laptop
3	A4 size laser printers
4	Web camera
5	Fingerprint scanner
6	Multi Function Scanner
7	UPS 700 VA
8	LAN for 20 Nodes(or as per actual), Switch (24 Port) (*Proposed expenditure as per actual)
9	Kiosk
10	Data Card/Broad Band
11	Data Entry Operator

(II) ICT Setup for District/Women Jail

S. No.	Items
1	Desktop systems
2	Laptop
3	A4 size laser printers
4	Web camera
5	Fingerprint scanner
6	Multi Function Scanner
7	UPS 700 VA
8	LAN for 16 Nodes(or as per actual)
9	Kiosk
10	Data Card/Broad Band
11	Data Entry Operator

(III) ICT Setup for Sub/Open/Special Jail

S. No.	Items
1	Desktop systems
2	Laptop
3	A4 size laser printers
4	Web camera
5	Fingerprint scanner
6	Multi Function Scanner
7	UPS 700 VA
8	LAN for 10 Nodes (or as per actual)
9	Data Card/Broad Band
10	Data Entry Operator

(IV) ICT Setup for PHQ

S. No.	Items
1	Desktop systems
2	Laptop
3	A4 size laser printers
4	Web camera
5	Fingerprint scanner
6	Multi Function Scanner
7	UPS 700 VA
8	LAN for 20 Nodes(or as per actual)
9	Kiosk
10	Data Card/Broad Band