F. No. 15011/171/2019-SC/ST-W-(vol.ii) Government of India Ministry of Home Affairs (Women Safety Division)

New Delhi, Dated: January 2021

To, ACS/ Principal Secretary/Secretary Home Department (all States/UTs)

Sub: Operationalization of Women Help desks and Anti Human Trafficking Units Management System – reg.

Sir/Madam

I am directed to refer to the DO No. 15011/171/2019-SC/ST-W dated 07th Nov 2020 from Additional Secretary, Women Safety Division, MHA regarding the implementation of Nirbhaya Fund Project on Setting up/ Strengthening of Anti human Trafficking Unit (AHTU) in Districts and Setting up/ Strengthening the Women Help Desk (WHD) in Police Stations (copy enclosed). It is stated that in order to facilitate States/UTs in implementation and tracking progress in these two projects on quarterly basis, the Ministry has launched a WHD-AHTU MIS on the 15thJanuary 2021. This MIS would facilitate States/UTs to quarterly update information not only on the utilization of Central funds sanctioned, but also the physical progress in terms of steps taken and success stories achieved. The MIS is available to all State/UT Nodal officers handling the project at the URL https://safecity.mha.gov.in/ahtu. User-ID and log in password details for States/UTs to access the MIS are at Annexure. The State Nodal Officers may be required to reset the password after first-time login. User Manual is also enclosed.

2. I am directed to further state that since the project for Setting up/ Strengthening of Anti human Trafficking Unit (AHTU) in Districts and the project for Setting up/ Strengthening the Women Help Desk (WHD) in Police Stations are critical for enabling a strong grass-root mechanism for enhancing women safety, it is requested to issue directions to official concerned to commence using the MIS at the earliest.

Yours (faithfully, عوار (Anil Subramaniam) Director (WS) Phone: 011-23094483

Copy To: (i) Director General Police (All States) (ii) Commissioner of Police, Delhi Police

ANNEXURE

S. No	State /UT	Login_id	Password
1	Andaman & Nicobar	andman_admin	test@123
2	Andhra Pradesh	ap_admin	test@123
3	Arunachal Pradesh	arunachalpradesh_admin	test@123
4	Assam	assam_admin	test@123
5	Bihar	bihar_admin	test@123
6	Chandigarh	chandigarh_admin	test@123
7	Chhattisgarh	chhatis_admin	test@123
8	Daman and Diu	damandiu_admin	test@123
9	Goa	goa_admin	test@123
10	Gujarat	gujarat_admin	test@123
11	Haryana	haryana_admin	test@123
12	Himachal Pradesh	himachalpradesh_admin	test@123
13	Jammu & Kashmir	jandk_admin	test@123
14	Jharkhand	jhar_admin	test@123
15	Karnataka	karnataka_admin	test@123
16	Kerala	kerala_admin	test@123
17	Ladakh	ladakh_admin	test@123
18	Lakshadweep	lakshd_admin	test@123
19	Madhya Pradesh	madhyapradesh_admin	test@123
20	Maharashtra	maharastra_admin	test@123
21	Manipur	manipur_admin	test@123
22	Meghalaya	megha_admin	test@123
23	Mizoram	mizoram_admin	test@123
24	Nagaland	nagaland_admin	test@123
25	NCT of Delhi	delhi_admin	test@123
26	Odisha	odisha_admin	test@123
27	Puducherry	puducherryadminn	test@123
28	Punjab	punjab_admin	test@123
29	Rajasthan	rajasthan_admin	test@123
30	Sikkim	sikkim_admin	test@123
31	Tamil Nadu	tandn_admin	test@123
32	Telangana	telen_admin	test@123
33	Tripura	tripura_admin	test@123
34	Uttar Pradesh	up_admin	test@123
35	Uttarakhand	uk_admin	test@123
36	West Bengal	wb admin	test@123

The Link for the dashboard URL: https://safecity.mha.gov.in/ahtu

<u>User Manual</u> <u>for</u>

Anti-Human Trafficking Unit

&

Women Help Desk

Portal

The Anti-Human Trafficking Unit (AHTU) and Women Help Desk (WHD) Portal captures the implementation level progress at the State/UT. This portal is to facilitate online monitoring of the implementation of the two projects.

i. Login

The portal can be accessed through the link <u>https://safecity.mha.gov.in/ahtu</u>. The below Login screen comes wherein the user has to specify the user name and password.

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	User III
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	s Login

If the user id, password and entered is correct, then home screen is the Funds Released for AHTUs shown as displayed below.

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I. Anti-Human Trafficking Unit

The dashboard has the following menus -

- i. Fund Utilization
- ii. View Fund Information
- iii. Setting Up AHTUs
- iv. View Setting Up AHTUs
- v. View Success Stories of AHTU
- i. Fund Utilization

The user can select the required financial year and the quarter. The total funds released and the balance funds available gets auto populated. The user can now update the Fund Utilization in the reporting quarter.

The user can Enter the amount for the Fund Utilization in the reporting quarter in the text field and click on Save and submit.

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ii. View Fund Information

To view reports of Funds released for AHTUs- The reports can be searched by entering any particular date and clicking on submit. The report can then be printed or exported as excel or pdf by clicking on print, export to excel or export to pdf respectively.

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iii. Setting Up AHTUs

The user can select the required financial year and the quarter and the district in which Anti-Human Trafficking Unit has been set up or strengthened. Then click on Save and submit.

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The following pop-up message is displayed upon clicking save and submit.

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Success Stories can also be added by clicking on Add success stories. The following screen comes up

Select the financial year, quarter and district. Add the steps taken by AHTU for the State/UT and add success stories for the AHTU if any. Then click on save and submit.

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iv. View Setting Up AHTUs

To view reports of setting up of AHTUs - The reports can be searched by selecting any particular district from the **District** drop down menu and clicking on submit. The report can them be printed or exported as excel or pdf by clicking on print, export to excel or export to pdf respectively.

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v. View Success Stories of AHTU

To view success stories report - The reports can be searched by selecting any particular district from the District drop down menu and clicking on submit. The report can them be printed or exported as excel or pdf by clicking on print, export to excel or export to pdf respectively.

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II. Women Help Desk (WHDs)

The dashboard has the following menus -

- i. Fund Utilization
- ii. View Fund Information
- iii. Setting Up WHDs
- iv. View Setting Up WHDs
- v. View Steps taken by WHD

i. Fund Utilization

The user can select the required financial year and the quarter. The total funds released and the balance funds available gets auto populated. The user can now update the Fund Utilization in the reporting quarter.

Enter the amount for the Fund Utilization in the reporting quarter in the text field and click on Save and submit.

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ii. View Fund Information

To view reports of Funds released for WHDs- The reports can be searched by entering any particular date and clicking on submit. The report can then be printed or exported as excel or pdf by clicking on print, export to excel or export to pdf respectively.

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iii. Setting Up WHDs

Total number of Police Stations in the State/UT, the number of stations in which WHDs have been established and the number of stations in which the setting up of WHDs is still left gets auto populated. The user can select the required financial year and the quarter and the district in which new Women Help Desk has been set up and enter the number of police stations in which it has been newly established and the number in which WHDs headed by a women Police Officer. Then click on Save and submit.

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Steps taken by Women Help Desk can also be added by clicking on the button.

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The steps can be added in the Steps taken by Women Help Desk text box. User can click on Add More and click on Save and Submit.

iv. View Setting Up WHDs

To view reports of setting up of WHDs - The reports can be searched by selecting any particular date and Quarter from the drop-down menu and clicking on submit. The report can them be printed or exported as excel or pdf by clicking on print, export to excel or export to pdf respectively.

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v. View Steps taken by WHDs

To view steps taken report - The reports can be searched by selecting any particular district from the District drop down menu and clicking on submit. The report can them be printed or exported as excel or pdf by clicking on print, export to excel or export to pdf respectively.

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III. Change Password

The user can change the password of the account by entering old password, new password and then confirming the new password to be set up. Then Clicking on Submit button.

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