

D.K. KOTIA
Joint Secretary (Police)
☎ 23094927

Dated, the November 2009

D.O. No. I-21023/31/2009-IPS.III

Dear Sir,

As you may be aware this Ministry invites nominations of IPS officers for Central deputation every year from various States/Cadres for filling up the vacancies at various levels, i.e. from SP to DGP.

2. **For the year 2010 also, you are requested to send your nominations for the purpose (latest by 30.11.2009).** The detailed guidelines for drawing up the list of the officers as given in **Annexure-I** may please be strictly adhered to while forwarding the names of IPS officers for Central Deputation.

3. The Central Deputation Reserve (CDR) of each IPS cadre determines the extent to which the number of officers could be sent on deputation to Government of India. However, it has been the experience that either the offer lists of some States contain too many names as compared to their CDR utilization or the number of officers offered is too less.

4. From the point of view of proper cadre management, it is necessary to ensure a satisfactory utilization of CDR by movement of officers from the States to the Centre. It would, therefore, be appropriate if a conscious attempt is made by the State Governments to forward the names of officers for deputation under the Government of India in such a manner that, as far as possible, every eligible officer gets an opportunity to serve at the Centre at least once at the middle level and again at the senior level.

5. While sponsoring officers, care may be taken to ensure that officers of different levels/ranks are adequately and proportionately represented. It is necessary to ensure that names of sufficient number of officers are made available on offer at various levels for Central Deputation.

6. As you are aware, a detailed exercise is undertaken before an officer is selected for a post under the Central Government. Very often it is seen that the State Governments withdraw the name of the officer(s) from offer subsequent to their selection to a post or do not relieve them for taking up the assignment at the Centre consequent upon their selection. This results in considerable delay in placement of officers at the Centre, not to speak of the whole exercise going waste, which is not desirable.

7. The Government of India have been following the policy of debarring officers from Central Deputation for five years if any officer, on being selected, does not join within one month of issue of his/her appointment order, either on account of personal disinclination or on refusal by the concerned State Government to relieve the officer. Therefore, it may be ensured that an officer, once placed on the offer list, continues to be available for consideration throughout the year and his name should not be withdrawn during this period except in exceptional circumstances, and even in such an event, an intimation of change in the availability status of the officer should be given at the earliest opportunity and definitely before his selection.

8. Those officers who have not completed the required "cooling off" period in the cadre may also not be included in the offer list till completion of the same.

9. Based on previous experience we have noticed that many States forward names of officers for inclusion in the offer list, in spite of the fact that these officers have either not completed their cooling off period or are under debarment for consideration for Central deputation. Such officer's name should find no place in the offer list.

10. To facilitate quicker processing of the nominations, all relevant details may kindly be forwarded under the signature of an officer of the rank of not less than Joint Secretary of the State Government.

11. The 'offer list' of 2009 received from the State Governments will be in operation till the 'offer list' of 2010 is received.

12. The details of this letter are also being made available on this Ministry's website at <http://mha.nic.in>.

With regards

Yours Sincerely,

(D.K. KOTIA)

To

1. The Chief Secretaries of all States except Arunachal Pradesh, Goa, Mizoram and UTs.
2. The Principal Secretary / Secretary (Home) of all States except Arunachal Pradesh, Goa, Mizoram & UTs.
3. The Joint Secretary (UT), MHA.

Copy to:-

1. Guard File/IPS-II/DOP&T/
2. SO(IT), NIC – for placing the same on the website of MHA.

Guidelines for the preparation of offer list for consideration for appointments to the posts of DG/Additional DG/IG/DIG/SP under the Government of India during the year 2010.

1. ELIGIBILITY

- (a) Empanelled officers as Director General
- (b) Empanelled officers as Additional Director General
- (c) Empanelled officers as Inspector General
- (d) Empanelled officers as Deputy Inspector General
- (e) Superintendent of Police
[Officers upto 2003 batches (for IB, CBI, NIA and R&AW upto 2005 batches)].

2. “COOLING OFF” PERIOD

An officer will be considered for deputation to the Central Government for the posts of SP, DIG and IG only if he has completed “cooling off” period of three years prior to the proposed date of his appointment at the Centre, after his previous Central Deputation, if any. In the case of IPS officers borne on the cadres of Assam-Meghalaya, Manipur- Tripura, Nagaland, Sikkim, Arunachal Pradesh, Mizoram and Jammu & Kashmir, the prescribed cooling off period is of two years. Officers of other cadres, who have served in Assam Meghalaya, Manipur-Tripura, Nagaland, Sikkim and Jammu & Kashmir , Mizoram and Arunachal Pradesh cadres for a period of two years in continuation of their tenure at the Centre will be eligible for re-deputation to the Centre.

The period of “cooling off” is counted from the date the officer reports to the parent cadre on reversion from Central deputation including extended deputation arising out of proceeding on study leave, EOL, etc. In case of premature repatriation on personal grounds, the “cooling off” period will count from the date on which the officer would have completed his full tenure in the normal course.

3. VIGILANCE CLEARANCE

Only those officers who are clear from vigilance be placed on offer. The requisite certificates be endorsed by an officer of not less than the rank of Joint Secretary to the State Government. In case anything adverse comes to the notice of the State Government subsequent to offering the officer(s) for Central deputation, the same should be conveyed to this Ministry immediately.

4. DEBARMENT

If an officer on offer is selected for a Central posting and does not report either on his own or at the instance of the State Government, he would be debarred for consideration for a post under the Government of India for a period of five years. Officers, who have already been debarred, should not be offered before the debarment period is over.

5. CDR UTILIZATION

In formulating the offer list for the year 2010, care may be taken to offer officers of different seniority levels in sufficient numbers in consonance with the utilization of Central Deputation Reserve in the cadre.
