

No. 11019/ 6 /2017 - PMA
 Government of India/Bharat Sarkar
 Ministry of Home Affairs/Grih Mantralaya
 Police Division-I

New Delhi, date the 14th March, 2017.

To

- (i) The Home Secretaries of all the States/UTs
- (ii) DsGP of all the States/UTs
- (iii) Directors – IB/CBI/SVPNPA/SPG/NEPA/NICFS/CFSL/DCPW/NCRB
- (iv) DsG –BSF/ CRPF/ ITBP/ CISF/ NSG/ RPF/ BPR&D /SSB/ NCB/ NDRF/Assam Rifles (Through LOAR)
- (v) DG, National Investigation Agency, NDCC-II Building, Jai Singh Road, New Delhi.
- (vi) The Secretary, R&AW, Cabinet Sectt. Bikaner House Annexe, New Delhi.
- (vii) Ministry of Civil Aviation, B – Block, Rajiv Gandhi Bhavan, Safdarjung Airport, New Delhi.
- (viii) Secretary General, National Human Rights Commission, New Delhi.
- (ix) Secretary, Commission for SCs/STs
- (x) The Secretary, Lok Sabha /Rajya Sabha Secretariat, New Delhi
- (xi) All Ministries/Departments of Government of India (except M/o Defence)

Subject : Recommendation for award of President's Police Medal (PPM) for Distinguished Service and Police Medal (PM) for Meritorious Service on the occasion of Independence Day, 2017.

Sir,

The recommendations are hereby invited for consideration of the award of Service Medals on the occasion of Independence Day, 2017 (15th August, 2017), in the prescribed proforma along with the following documents: -

- (i) The Citation in respect of each officer recommended for award of PPM/PM should not exceed 200 words. It may be noted that only 3 sets of the material for consideration in each case of the person recommended for the award of PPM and PM duly filled in the enclosed proforma are to be sent (Annexure-I).
- (ii) Integrity/Character & Antecedent certificate in respect of the recommended officers in the prescribed proforma (Annexure –II).
- (iii) A certificate after verifying from the service records of the officer recommended to the effect that the officer has not been awarded the Medal in the past (Annexure-III). The States/UTs/CAPFs/CPOs are advised that while making recommendations for award of President's Police Medal for Distinguished Service and Police Medal for Meritorious Service to eligible officers, seniority may be given priority. *It may further be certified that the officer has not been awarded any major penalty or punishment during the period under review i.e. period from 2006-07 to 2015-2016.*
- (iv) 'No objection Certificates' wherever applicable as mentioned in para 4 below.

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- (v) Two passport size photographs in respect of officer recommended for the award of President's Police Medal for Distinguished Service only.
- (vi) *The ACR gradings for the last 10 years i.e. from 2006-07 to 2015-16/2007 to 2016 (in case ACR is given as per Calendar Year). The post for which the ACR is written may also be indicated. ACR Grading for last ten year should be indicated strictly in the prescribed format as shown in col.17 of Annexure-I. In case where Non-Initiation – Certificate (NIC) is reported against the Annual Confidential Reports, the record of such officers for equal number of years preceding the period under consideration may please be sent.*
- (vii) *It may be ensured that the recommended IPS officers have submitted AIPR for the year 2016 to the Cadre Controlling Authority (IPS-II Section, MHA, North Block). In the absence of AIPR for the year 2016, the vigilance clearance will not be granted and as such the IPS officers will not be considered for award of Service Medals on the occasion of ID, 2017.*
- (viii) List of names in respect of officers recommended for award of Medals in English and Hindi for preparation of Notification and scrolls. The recommending organizations must ensure that the names and designations of the officers recommended are correctly indicated in Hindi and English since the notifications in respect of award of Service Medals are issued bilingually.
- (ix) Contact No. of forwarding officers may also be indicated.
- (x) Sl. No. 1(b), 5, 9(b), 20 and 21 of Annexure-I is mandatory.

2. It has been observed that some States send a large number of recommendations (several times of the allocated number of medals) which serve no purpose. It is again requested that limited number of recommendations (ordinarily not more than 1.5 times) commensurate with the number of medals allocated to a particular States/CPOs may be sent. (Annexure –IV)

3. A copy of the norms is enclosed herewith as **Annexure-V** for guidance of the Committee screening the proposals at the State level. The States/ UTs/ CAPFs/CPOs are advised that while making recommendations for award of President's Police Medal for Distinguished Services to eligible officers, seniority may be given priority. State Governments are requested to strictly abide by the above norms while sending the recommendations.

4. The cases of police officers who are working on deputation for a period of one year or less and where the officer is eligible and is considered fit for the award, the recommendation should be sent by the parent departments to this Ministry. Where, the officer is on deputation and in the borrowing departments has completed more than one year service, the recommendation should be initiated by the borrowing department.

Contd...

ACRs however must be completed for the period stipulated in para 1(vi) above and 'No Objection Certificate' from the parent cadre invariably be obtained so that if any complaint/court case/departmental proceedings are pending or contemplated against the person recommended, the same becomes available with the recommending authority. Similarly, vice versa the lending department will also obtain 'No Objection Certificate' from the borrowing Department for the services rendered with the borrowing Department even when the officer on deputation is repatriated to his parent Cadre. In case, an officer on Central Deputation moves from one organization to the other, and is recommended by his present employer, he will seek 'No Objection Certificate' from his previous organization(s) as well as his parent cadre. *Recommending authority is wholly responsible for timely submission of 'No Objection Certificate' in respect of police officer on deputation recommended for the PPM/PM.*

5. Since, the process of award of medals is a time consuming procedure, it is not feasible to consider recommendations received beyond the stipulated date. It is, therefore, requested that the recommendations relating to the awards of service medals on the occasion of Independence Day, 2017 may be sent to this Ministry by 15th May, 2017 positively. The recommendations received after that date will not be considered. The recommendations will not be accepted if the same are not submitted online. It is, therefore, reiterated that submission of online citations alongwith hardcopy is mandatory for consideration. The online citation may be sent by feeding of citations/ACRs for service medals in the prescribed proforma on this Ministry's website address <http://mha1.nic.in/PoliceMedal/pma/login.aspx>.

Encl : As above.

Yours faithfully,



14/03/2017
[Kumhar Alok]

Joint Secretary (Police-I)

Tel. No.: 011 -23092548

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Annexure - 1

**RECOMMENDATION FOR THE AWARD OF PRESIDENT'S POLICE
MEDAL FOR DISTINGUISHED SERVICE/POLICE MEDAL FOR
MERITORIOUS SERVICE ON THE OCCASION OF
INDEPENDENCE DAY-2017**

1	(a) Name (As per Service Record) (In capital letter)	First name Middle name Surname		
	(b) Name in Hindi (<i>Mandatory</i>)	<div style="border: 1px solid black; padding: 2px; font-size: 0.8em;"> Type your full name in English in given Text Box, then Press Space bar, Translator will automatically convert Name into Hindi. Press Backspace Button, Hindi Translator shows other related Hindi words for your help. </div>		
2	Father's Name	First name Middle Name Surname		
3	Date of Birth/Sex	Day Month Year		
4	Age as on 15.08.2017	Year Month		
5	Whether belongs to SC/ST/OBC/General (<i>Mandatory</i>)			
6	Initial appointment [In case of IPS officer(RR) Batch/Year may be indicated]	Year	Rank	Service Cadre
7	SPS officers inducted into - IPS cadre - Batch /Year allotted			
8	Total Police Service (As on 15.08.2017)			
9	(a) Present posting, with complete postal address with PIN code	Designation	Place	PIN code Date
	(b) Above details in Hindi (<i>Mandatory</i>)	<div style="border: 1px solid black; padding: 2px; font-size: 0.8em;"> Type in English in given Text Box, then Press Space bar, Translator will automatically convert into Hindi. Press Backspace Button, Hindi Translator shows other related Hindi words for your help. </div>		
10	Whether on deputation	<div style="display: flex; align-items: center;"> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;">Yes</div> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;">No</div> </div>		
	If yes, Date of joining on deputation	<div style="display: flex; align-items: center;"> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;">Day</div> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;">month</div> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;">year</div> </div>		
11	Rewards	No.	Total amount in Rs.	
	A) Cash Awards			
	B) Others			
	i) Commendation			
	ii) Appreciation			
	iii) Good Service Entries			
	iv) Any other rewards(Specify)			
12	Year and occasion of award of Police Medal for Meritorious Service	Year	Occasion(RD/ID)	
13	Punishment(s)	Details of Penalty Year (s)		
14	Details of any enquiry pending against the officer			
15	Details of disciplinary proceedings pending/ contemplated against the recommended, if any	Year	Nature of Allegation	Present Status

16	Details of the court cases pending against the recommended, if any	Year	Details of Charge				Present Status		
17	ACR Grading for last 10 years * [2006-2007 to 2015 - 2016] [2007 to 2016 in case ACR is given as per Calendar year] OS - Outstanding; VG - Very Good G - Good; AV - Average ; NIC - Not initiating Certificate, Adv - Adverse, NA - Not available <i>*ACR gradings should be distinctly indicated as Outstanding, Very Good, Good, Average etc. wherever different grading are applicable in different cadre, the same should be converted by the recommending organization into the equivalent acceptable ACR grading (viz OS, VG, G, AV, NIC, NA) before forwarding the recommendation.</i>	Year	Grading						
		2006 - 2007							
		2007 - 2008							
		2008 - 2009							
		2009 - 2010							
		2010 - 2011							
		2011 - 2012							
		2012 - 2013							
		2013 - 2014							
		2014 - 2015							
		2015 - 2016							
18	In case of NIC corresponding nos. of ACRs Grading before 2006- 2007.	Year	Grading						
		2003 - 2004							
		2004 - 2005							
		2005 - 2006							
19	ACR Grading for last ten years (in number)	OS	VG	GOOD	AVG	NIC	NA		
20	Email address (Mandatory)								
21	Mobile No. (Mandatory)								
	Brief description of work justifying award of Medal (No posting details) In order of importance (not exceeding 200 words each)								

Signature of Recommending Authority _____

Name _____

Designation _____

Contact No. _____

Date _____

INTEGRITY CERTIFICATE

Certified that the Integrity of Shri/Smt/Ms
 (in English for Notification)
 (in Hindi for preparation of
 Scrolls)..... (Designation)
 S/o..... Date of Birth(DOB)
recommended for award for
 on the occasion of **Independence Day, 2017** is
 above suspicion and that he was not concerned in any proceedings that were censured in a
 Court of Law. It is further certified that no judicial or departmental proceedings are being
 contemplated/pending against him. Similarly, no vigilance case is pending /contemplated
 against him. It is also certified that the officer recommended has not been given any major
 penalty or punishment in the period under review i.e. period from 2006 to 2016.

2. It is also certified that character & antecedents (of the proposed awardees) have
 been duly verified and nothing adverse reported against him.

Signature:.....

Name :.....

Director General of Police / Additional Director General
 of Police

Signature:.....

Name:

Deputy Secretary to the State Government

Contact No.:.....

CERTIFICATE

It is certified that it has been checked and verified from the records of
 Shri/Smt./Ms..... Designation
 and it is confirmed that he/she has not been earlier
 awarded the President's Police Medal for Distinguished Service/Police Medal for Medal
 for Meritorious Service for which he/she is being recommended.

Signature.....

Name of the Officer.....

Designation.....

Date

Official Stamp

*Note: Head of the organization (officer signing the certificate) is responsible for factual
 correctness of service details / certificate which include Annexure-I to III.

No. of Police Medal for Meritorious Service available on the occasion of Independence Day, 2017

Sl. No.	Name of the State/Organization	No. of Medals available in a calendar year	No. of Medals awarded on the occasion of Republic Day, 2017	No. of Medals available on the occasion of Independence Day, 2017
1	Andhra Pradesh	29	15	14
2	Arunachal Pradesh	03	00	03
3	Assam	27	13	14
4	Bihar	34	14	20
5	Chhattisgarh	20	10	10
6	NCT of Delhi	33	10	23
7	Goa	03	00	03
8	Gujarat	34	15	19
9	Haryana	23	12	11
10	Himachal Pradesh	07	04	03
11	Jammu & Kashmir	33	16	17
12	Jharkhand	23	00	23
13	Karnataka	37	19	18
14	Kerala	20	00	20
15	Madhya Pradesh	33	16	17
16	Maharashtra	79	39	40
17	Manipur	13	00	13
18	Meghalaya	05	03	02
19	Mizoram	05	03	02
20	Nagaland	10	00	10
21	Odisha	22	11	11
22	Punjab	29	14	15
23	Rajasthan	32	12	20
24	Sikkim	02	01	01
25	Tamil Nadu	42	20	22
26	Telangana	23	12	11
27	Tripura	12	06	06
28	Uttar Pradesh	145	72	73
29	Uttarakhand	10	05	05
30	West Bengal	40	12	28
	Total States	828	354	474
31	Assam Rifles	26	10	16
32	BSF	92	46	46
33	CISF	47	24	23
34	CRPF	114	57	57
35	ITBP	23	12	11
36	NSG	08	04	04
37	SSB	22	11	11
	Total CAPFs	332	164	168
38	M/o Railways	30	14	16
39#	UTs	18	01	17
40	CBI	30	22	08
41	IB	40	24	16
	Total CPOs	70	46	24
42@	CABINET SECRETARIAT	12	03	09
43*	MINISTRY OF HOME AFFAIRS	25	15	10
	Grand Total	1315	597	718

#Combined Quota of Union Territories @Combined quota for Organizations under Cabinet Secretariat.

* Combined quota for all Ministries, BPR&D, SVPNPA, NCB, NCRB, NIA, NDRF, BCAS, DCPW, NEPA, NHRC, NICFS

Note: There will be no States/UTs/CAPFs quota in respect of President's Police Medal for Distinguished Service. The number of Medals for Distinguished Service in a one year shall not exceed 178. The number of Medals for Police medal for Meritorious Service in a year shall not exceed 1315.

Norms for award of President's Police Medal for Distinguished Service/Police Medal for Meritorious Service on the occasion of Independence Day, 2017

President's Police Medal for Distinguished Service

The criterion for award of President's Police Medal for Distinguished Service are as follows: -

i) *ACRs*

- ACRs for the last 10 years are considered for award of Medal. 08 OS/VG out of which 02 must be outstanding for PPM for Distinguished Service.

-The Officer should not have earned any Average ACR during the period under review i.e. 2006-07 to 2015-16.

- In case of NIC, backward review upto 3 years subject to the condition that minimum 2 ACRs must be earned after NIC period.

ii) *Missing ACRs*

a) 3 or more missing disqualified.

b) Last 2 missing disqualified

iii) *Length of Service:*

- A minimum service of 21 years is required for IPS(RR) officers. The States/ UTs/ CAPFs/CPOs are advised that while making recommendations for award of President's Police Medal for Distinguished Services to eligible officers, seniority may be given priority.

- For Non – IPS Officers, 5 years gap vis-à-vis IPS i.e. 26 years of Service has been kept as the general requirement.

SPS officers inducted to IPS are considered by the criteria of length of Service at par with other State Police Personnel.

Minimum six years gap from the date of award of Police Medal for Meritorious Service.

In exceptional circumstances, where the award of IPM was delayed for reasons beyond the control of the officer and if such an officer has only one year of Service left for retirement, the gap of Six years may be relaxed upto 4 years in such cases of Police Officers provided they have a minimum of 8 OS/VG out of which 4 are Outstanding.

iv) *Other factors*

Equitable between ranks

a)- As far as possible it is endeavored to make recommendations so as to be equitable between the ranks.

b) *Age*

- Age is taken into consideration in the sense that other things remaining the same, older nominee is preferred vis-à-vis younger one.

c) *SC/ST/Minorities/Woman*

- Due attention is paid to accommodate candidates belonging to SC/ST, woman and minorities.

d) *Citation*

- Reliance is made on the nature of the citation while screening.

e) *Verification*

- By IB/CBI/Vigilance Clearance/Cadre clearance.

POLICE MEDAL FOR MERITORIOUS SERVICE

The criterion for award of Police Medal for Meritorious Service are as follows: -

i) *ACRs*

- ACRs for the available for the last 10 years are considered for award of Medal. Minimum 05 VG and above.

The Officer should not have earned any Average ACR during the period under review i.e. 2006-07 to 2015-16.

- In case of NIC, backward review upto 3 years subject to the condition that minimum 2 ACRs must be earned after NIC period.

ii) *Missing ACRs*

- a) 3 or more missing disqualified.
- b) Last 2 missing disqualified

iii) *Length of Service:*

- A minimum service of 15 years is required for IPS(RR) officers. The States/ UTs/ CAPFs/CPOs are advised that while making recommendations for award of Police Medal for Meritorious Services to eligible officers, seniority may be given priority.

- For Non – IPS Officers, 5 years gap vis-à-vis IPS i.e. 20 years of Service has been kept as the general requirement.

SPS officers inducted to IPS are considered by the criteria of length of Service.

iv) *Other factors*

Equitable between ranks

- a) As far as possible it is endeavored to make recommendations so as to be equitable between the ranks.

b) Age

- Age is taken into consideration in the sense that other things remaining the same, older nominee is preferred vis-à-vis younger one.

c) SC/ST/Minorities/Woman

- Due attention is paid to accommodate candidates belonging to SC/ST Woman and minorities.

d) Citation

- Reliance is made on the nature of the citation while screening.

e) Verification

- By IB/CBI/Vigilance Clearance/Cadre clearance.