



भारत सरकार/Government of India  
गृह मंत्रालय/Ministry of Home Affairs  
पुलिस-I डिविजन/Police-I Division  
\*\*\*\*

Sub: **Institution of new Medals- reg.**

The undersigned is directed to inform that following new medals have been instituted by this Ministry which will be applicable to the personnel of State/UT Police, CAPFs, CPOs and Central Intelligence agencies:-

(a)	Union Home Minister's Special Operation Medal
(b)	Police Antrik Suraksha Seva Padak for J&K State, LWE & NE Region
(c)	Asadharan Aasuchana Kushalata Padak
(d)	Utkrisht Seva Padak & Ati Utkrisht Seva Padak

2. The copies of Statues, Rules and SOPs of each medal is forwarded herewith for uploading in MHA's website under Police-I Division, Medal and Award column.

Encl: As above.

**(Sushil Kumar)**  
Section Officer (PMA)  
Tele : 23093443

SO, IT, MHA, North Block, New Delhi.

MHA ID Note No. No.11024/05/2018-PMA

Dated **8<sup>th</sup>** August, 2018

भारत के राजपत्र के भाग-I, खंड 1 में प्रकाशनार्थ  
गृह मंत्रालय

अधिसूचना

नई दिल्ली 23 जुलाई, 2018

सं. 11024/04/2018-पीएमए- केन्द्रीय गृह मंत्री केन्द्रीय सरकार के आसूचना संगठनों, राज्य/संघ राज्य क्षेत्रों के पुलिस बलों, केन्द्रीय पुलिस संगठनों, केन्द्रीय सशस्त्र पुलिस बलों, राष्ट्रीय सुरक्षा गारद, असम राइफल्स के आसूचना विंग/शाखा/विशेष शाखा के सदस्यों को उत्कृष्ट कार्य निष्पादन, अदम्य एवं साहसिक आसूचना सेवा के सम्मानस्वरूप प्रदान किए जाने वाले “असाधारण आसूचना कुशलता पदक” प्रारंभ करने, उनका विधान करने एवं उन्हें शासित करने वाली निम्नलिखित संविधियों की स्थापना करने की घोषणा करते हैं जो अधिसूचना की उनकी तारीख से प्रभावी मानी जाएंगी:

असाधारण आसूचना कुशलता पदक

प्रथमतया:- पुरस्कार पदक के रूप में होगा तथा उन्हें “असाधारण आसूचना कुशलता पदक” (जिसे इसमें इसके पश्चात पदक कहा गया है) का नाम दिया जाएगा।

द्वितीय:- पदक गोल आकार का होगा और सिल्वर गोल्ड गिल्ट से बना होगा जिसका व्यास 1 3/8 इंच होगा तथा इसके अग्र भाग पर बीचों-बीच “कौटिल्य” उत्कीर्ण होगा जिसके नीचे “आसूचना लभते सुरक्षा” तथा ऊपरी सिरे पर “आसूचना सेवा” एवं निचले किनारे पर “Aasuchana Sewa” उत्कीर्ण होंगे। हिन्दी तथा अंग्रेजी शब्दों को दोनों ओर बने एक छोटे सितारे की आकृति पृथक करेगी। पदक के पृष्ठ भाग पर केन्द्र में राज्य संप्रतीक तथा “असाधारण आसूचना कुशलता पदक” और ऊपरी तथा निचले सिरे पर क्रमशः “Asadharan Aasuchana Kushalata Padak” लिखा होगा। राज्य संप्रतीक के नीचे “सत्यमेव जयते” (हिन्दी में) लिखा होगा। राज्य संप्रतीक तथा इसके चारों आरे लिखे गए शब्दों के चारों ओर फूलों की माला का छल्ला बना होगा। हाशिए पर उस व्यक्ति का नाम लिखा होगा जिसे यह पदक प्रदान किया गया है।

तृतीय: यह पदक केवल केन्द्र सरकार द्वारा अधिसूचित आसूचना संगठनों के सदस्यों अथवा राज्य/संघ राज्य क्षेत्र पुलिस की आसूचना शाखा/विशेष शाखाओं तथा केन्द्रीय पुलिस संगठनों, केन्द्रीय सशस्त्र पुलिस बलों, असम राइफल्स, एनएसजी के आसूचना विंगों के ऐसे सदस्यों को प्रदान किया जाएगा जो आतंकवाद/उग्रवाद/विद्रोह इत्यादि का मुकाबला करने के लिए आसूचना एकत्रित करने का कार्य करने में लगे हुए हैं तथा जिन्होंने आसूचना संग्रहण में ऐसे असाधारण साहसिक एवं कुशलतापूर्ण कृत्यों को अंजाम दिया है जिनकी वजह से जासूसी/विद्रोह/आतंकवाद/उग्रवाद/संगठित अपराधों के माड्यूलों का रहस्योद्घाटन करने में अथवा ऐसे संगठनों के सदस्यों को गिरफ्तार करने/पकड़ने/निष्प्रभावी बनाने में महत्वपूर्ण सफलता प्राप्त हुई है।

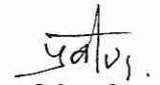
चतुर्थ: पदक प्राप्तकर्ताओं के नाम कार्य की सुरक्षा तथा व्यक्ति की पहचान को गुप्त रखने के कारण भारत के राजपत्र में प्रकाशित नहीं किए जाएंगे। तथापि, गृह मंत्रालय द्वारा निर्देशित किसी प्राधिकारी द्वारा ऐसे नामों से संबंधित रजिस्टर रखा जा सकता है।

पंचमः प्रत्येक पदक सीने पर बाईं तरफ लटकाया जाएगा और 1 3/8 इंच चौड़ाई का रिबन आधा नीला तथा आधा चमकीले श्वेत वर्ण वाला होगा और इन दोनों रंगों को 1/8 इंच चौड़ी खड़ी लाल रंग की रेखा पृथक करेगी।

षष्ठमः आसूचना संबंधी कोई ऐसा कृत्य जिसके सम्मानस्वरूप “असाधारण आसूचना कुशलता पदक” का सम्मान प्रदान किया जाना चाहिए किंतु, ऐसे व्यक्ति द्वारा किया जाता है जिसे पहले ही पदक प्रदान किया जा चुका है, तो उसे उस रिबन जिससे पदक लटकाया गया है, पर एक बार (Bar) लगाकर दर्ज किया जाएगा। ऐसे प्रत्येक अतिरिक्त कृत्य के लिए एक अतिरिक्त बार (Bar) जोड़ा जाएगा और प्रदान किए गए प्रत्येक बार (Bar) के लिए गोल्ड गिल्ट के साथ छोटा सिल्वर गुलाब रिबन से तब जोड़ा जाएगा जब अकेले पहना जाए।

सप्तमः केन्द्रीयगृह मंत्री किसी भी व्यक्ति को प्रदान किए गए उपर्युक्त पदक को निरस्त करने अथवा रद्द करने के लिए सक्षम होंगे और ऐसी स्थिति में उस व्यक्ति का नाम रजिस्टर से हटा दिया जाएगा। तथापि, केन्द्रीय गृह मंत्री को इस प्रकार जब्त किए गए पदक को पुनः बहाल करने का अधिकार होगा। प्रत्येक ऐसे व्यक्ति, जिसे यह पदक प्रदान किया गया है को इसे प्राप्त करने से पूर्व एक अनुबंध करना होगा कि यदि उसका नाम उपर्युक्त ढंग से हटा दिया जाता है तो वह पदक लौटा देगा। पदक को रद्द किए जाने अथवा उसे बहाल किए जाने की सूचना भारत के राजपत्र में प्रकाशित नहीं की जानी चाहिए। तथापि, इस आशय की प्रविष्टियां रजिस्टर में की जानी चाहिए।

अष्टमः इन संविधियों के उद्देश्य को पूरा करने के लिए नियम बनाने का अधिकार गृह मंत्रालय को होगा।



(पी.के. श्रीवास्तव)

अपर सचिव, भारत सरकार



भारत के राजपत्र के भाग-I, खंड 1 में प्रकाशनार्थ

गृह मंत्रालय

अधिसूचना

नई दिल्ली 23 जुलाई, 2018

सं. 11024/04/2018-पीएमए-“असाधारण आसूचना कुशलता पदक” प्रदान करने से संबंधित संविधियों की ‘अष्ठम’ संविधि के अनुसार उनका अधिशासन करने वाले निम्नलिखित नियम अधिसूचित किए जाते हैं जो अपनी अधिसूचना की तारीख से प्रभावी माने जाएंगे:

1. आतंकवाद/उग्रवाद/विद्रोह, आदि की रोकथाम करने के लिए आसूचना सेवा में दिखाए गए ऐसे असाधारण साहस और कौशल संबंधी कृत्यों के आधार पर, जिनसे या तो जासूसी/आतंकवाद/उग्रवाद/संगठित अपराधों के माँझूल्स का पता लगाने में या तो महत्वपूर्ण सफलता मिली हो अथवा ऐसे संगठनों के सदस्यों गिरफ्तार किया गया है/उन्हें पकड़ा गया हो, उस अवसर के बाद जब असाधारण साहस और कौशल दिखाया गया हो यथासंभव शीघ्र पदक प्रदान करने के लिए संस्तुतियां की जाएंगी।
2. सभी संस्तुतियों में संस्तुत व्यक्ति के नाम और पदनाम, केंद्रीय सरकार के उस आसूचना संगठन तथा राज्य/संघ राज्य क्षेत्र पुलिस, सीपीओ, सीएपीएफ, एआर तथा एनएसजी की आसूचना विंग/शाखा/विशेष शाखा जिसका वह सदस्य है अथवा था, के नाम एवं उस आसूचना सेवा के विवरणों का उल्लेख होगा जिनके लिए पदक प्रदान करने की संस्तुति की गई है।
3. पदक निम्नलिखित के लिए प्रदान किया जाएगा:-
  - (i) आतंकवाद/उग्रवाद/विद्रोह, आदि की रोकथाम करने के लिए ऐसी आसूचना एकत्र करने में दिखाए गए ऐसे असाधारण साहस और कौशल संबंधी कृत्य जिनसे जासूसी/आतंकवाद/उग्रवाद/संगठित अपराधों के माँझूल्स का पता लगाने में अथवा ऐसे संगठनों के सदस्यों को गिरफ्तार करने/पकड़ने में अत्यधिक सफलता मिली हो।
  - (ii) केंद्र सरकार के संगठनों तथा राज्य/संघ राज्य क्षेत्र पुलिस, सीपीओ, सीएपीएफ, एआर, एनएसजी के आसूचना विभाग/विंग/शाखा/विशेष शाखा में आसूचना सेवा का विशेष विशिष्ट रिकॉर्ड।
  - (iii) गंभीर और व्यापक रूप से अपराध और सार्वजनिक अव्यवस्था के विरुद्ध आसूचना एकत्र करने में विशेष प्रयास।
4. पदक प्रदान करने के लिए कोई अर्हक सेवा नहीं होगी जिसे केवल अत्यधिक असाधारण योग्यता और मैरिट की विशिष्ट आसूचना सेवा के लिए प्रदान किया जाना होता है।

5. पदक के लिए उम्मीदवारों का चयन करने के लिए त्रिस्तरीय जाँच प्रक्रिया का पालन किया जाएगा जिसका ब्यौरा निम्नानुसार है:-

(क) केन्द्रीय सरकार के आसूचना संगठनों के प्रमुख और राज्य/संघ राज्य क्षेत्र पुलिस की आसूचना विंग/ब्रांच/विशेष ब्रांच, सीपीओ, सीएपीएफ, एआर और एनएसजी के प्रमुख नामिति का चयन करने और गृह मंत्रालय को सिफारिश भेजने के लिए संगठन/राज्य के स्तर पर नामांकन की जाँच करने के लिए वरिष्ठ स्तरीय अधिकारियों की समिति का गठन करेंगे।

(ख) केन्द्रीय सरकार के आसूचना संगठनों और गृह मंत्रालय के माध्यम से राज्य/संघ राज्य क्षेत्र पुलिस, सीपीओ, सीएपीएफ, एआर और एनएसजी की आसूचना विंग/ब्रांच/विशेष ब्रांच से प्राप्त सिफारिशों की जांच करने के लिए डीआईबी द्वारा गठित विशेष निदेशक, आईबी की अध्यक्षता में एक उप समिति

(ग) गृह सचिव की अध्यक्षता में गृह मंत्रालय में चयन समिति जिसमें डीआईबी एक सदस्य होगा और राज्य/संघ राज्य क्षेत्र के 2-डीजीएसपी (वर्णानुक्रम में रोटेशन द्वारा) और रोटेशन द्वारा सीएपीएफ के 1 डीजी (बड़े संगठन को प्राथमिकता दी जाएगी) प्रत्येक वर्ष पदक प्रदान करने के लिए सभी नामांकनों की जांच करेंगे और सिफारिश करेंगे।

6. मंत्रालय स्तरीय समिति द्वारा की गई सिफारिश केन्द्रीय गृह मंत्री के विचारार्थ और अनुमोदनार्थ प्रस्तुत की जाएगी।

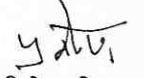
7. पदक उस स्थिति में जब्त कर लिया जाएगा जब केन्द्रीय गृह मंत्री की राय में इसका धारक द्रोह, कार्रवाई में कायरता अथवा ऐसे ही आचरण का दोषी हो जिससे बल को अप्रतिष्ठा मिली हो।

8. प्रत्येक विजेता को पदक के साथ केन्द्रीय गृह मंत्री के हस्ताक्षर वाला प्रमाणपत्र (स्कूल) प्रदान किया जाएगा।

9. मंत्रालय इन नियमों को लागू करने के लिए मानक प्रचालन प्रक्रिया (एसओपी) निर्धारित कर सकता है।

10. पदक प्रदान करने के संबंध में उत्पन्न होने वाले किसी भी विवाद या शिकायत के मामले में केन्द्रीय गृह मंत्री का निर्णय अंतिम होगा।

11. राज्य/संघ राज्य क्षेत्र/केन्द्रीय आसूचना संगठन/ इकाई द्वारा इस उद्देश्य के लिए यथानिर्धारित किसी उचित तिथि को "असाधारण आसूचना कुशलता पदक" की घोषणा के लिए संस्तुतियाँ निर्धारित तारीख से कम से कम तीन माह पहले गृह मंत्रालय में पहुँच जाएँ।

  
(पी.के. श्रीवास्तव)  
अपर सचिव, भारत सरकार



**TO BE PUBLISHED IN PART-I, SECTION 1, OF GAZETTE OF INDIA**  
**Ministry of Home Affairs**

**NOTIFICATION**

**New Delhi, 23<sup>rd</sup> July, 2018**

No.11024/04/2018-PMA - The Union Home Minister is pleased to institute "Asadharan Aasuchana Kushalata Padak" to be conferred on members of intelligence organizations of Central Government, Intelligence wing/Branch/Special Branch of the State/UT Police Forces, Central Police Organizations (CPOs), Central Armed Police Forces (CAPFs), National Security Guard(NSG), Assam Rifles(AR) in consideration of the exceptional performance, indomitable & daring intelligence service and to make ordain and establish the following statutes governing them, which shall be deemed to have effect from the date of their notification:-

**ASADHARAN AASUCHANA KUSHALATA PADAK**

**Firstly:** The award shall be in the form of a Medal and styled and designated the "Asadharan Aasuchana Kushalata Padak" (hereinafter referred to as the Medal).

**Secondly:** The Medal shall be circular in shape, made of silver gold gilt, one and three eighth inches in diameter and shall have embossed on the obverse the symbol of "Kautilya" in the Centre with the "आसूचना लभते सुरक्षा" inscribed below and shall have engraved on the upper edge, the words "आसूचना सेवा" and the words "Aasuchana Sewa" inscribed on the lower edge. Hindi and English inscription shall be separated by a small Star appearing on either side. On the reverse, it shall have embossed the State Emblem in the centre and words "असाधारण आसूचना कुशलता पदक" and "Asadharan Aasuchana Kushalata Padak" on the upper and lower edge respectively. The words "सत्यमेव जयते" (in Hindi) shall be embossed below the State Emblem. The State Emblem and the writings around it shall be encircled by a wreath. On the rim, the name of the person to whom the Medal has been awarded, shall be inscribed.

**Thirdly:** The Medal shall only be awarded to the Members of Intelligence organizations notified by Central Government or Members of Intelligence Branch/Special Branches of State/UT Police and Intelligence Wings of CPOs, CAPF, AR, NSG engaged in intelligence gathering for combating terrorism/militancy/insurgency etc. and performed acts of exceptional courage and skill in intelligence gathering, leading to significant breakthrough in unearthing of modules of espionage/insurgency/terrorism/ militancy/organised crimes or in arrest/capture/neutralization of members of such outfits.

**Fourthly:** The name of those to whom this Medal is awarded may not be published in the Gazette of India for the reason of security of the work and need to safeguard the identity of the person. However, a Register of such names may be kept by such authority as directed by MHA.

**Fifthly:** Each Medal shall be suspended from the left breast and the riband, of one and three eighth inches in width, shall be half blue and silver white, the two colours being separated by a vertical red line 1/8" in width.

**Sixthly:** Any act of Intelligence, which is worthy of recognition by the award of "Asadharan Aasuchana Kushalata Padak" but is performed by one upon whom the Decoration has already been conferred, may be recorded by a Bar attached to the riband by which the Medal is suspended. For every such additional act an additional Bar may be added and for each Bar awarded a small silver rose with gold gilt shall be added to the riband, when worn alone.

**Seventhly:** It shall be competent for the Union Home Minister to cancel and annul the award to any person of the above decoration and that thereupon his name in the Register shall be deleted. It shall, however, be competent for the Union Home Minister to restore any Decoration, which may have been so forfeited. Every person to whom the said decoration is awarded shall, before receiving the same, enter into an agreement, to return the Medal if, his name is deleted as aforesaid. Notice of cancellation or restoration should not be published in the Gazette of India. However, entries of such effect should be made in the Register.

**Eighthly:** It shall be competent for Ministry of Home Affairs to make rules to carry out the purpose of these statutes.

  
(P K SRIVASTAVA)

Addl. Secretary to the Govt. of India



**TO BE PUBLISHED IN PART-I, SECTION 1, OF GAZETTE OF INDIA**  
**Ministry of Home Affairs**

**NOTIFICATION**

New Delhi, 23<sup>rd</sup> July, 2018

No.11024/04/2018-PMA - In accordance with the Statute 'eighthly' of the statutes relating to the award of the "Asadharan Aasuchana Kushalata Padak" the following rules governing them are notified which shall be deemed to have effect from the date of their notification:-

1. Recommendations for award on the ground of performed acts of exceptional courage and skill in intelligence service combating terrorism/militancy/insurgency, etc. leading either to significant breakthrough in unearthing of modules of espionage/terrorism/ militancy/ organized crimes or in arrest/capture of members of such outfits, shall be made as soon as possible after the occasion of which the exceptional courage and skill was shown.
2. All the recommendations shall state the name and rank of the person recommended, the name of the Intelligence organizations of Central Government and Intelligence Wing/Branch/Special Branch of State/UT Police, CPOs, CAPF, AR and NSG of which he/she is or was a member and particulars of the intelligence service for which the grant of the Medal is recommended.
3. The Medal shall be awarded for:
  - (i) Performed acts of skill and exceptional courage in intelligence gathering for combating terrorism/militancy/insurgency etc., leading either to significant breakthrough in unearthing of modules of espionage/ terrorism/militancy/organized crimes or in arrest/capture of members of such outfits.
  - (ii) A special distinguished record of intelligence service in organizations of Central Government and Intelligence Department/Wing/Branch/Special Branch of State/UT Police, CPOs, CAPF, AR, NSG.
  - (iii) Special efforts in intelligence gathering against serious or wide spread outbreaks of crime or public disorder.
4. There shall be no qualifying service period for the award, which is to be given only for distinguished intelligence service of very exceptional ability and merit.



5. A three tier screening procedure will be followed for selection of the candidates for the Medal, as detailed below:
- a) Head of the Intelligence organizations of Central Government and Intelligence Wing/Branch/Special Branch of State/UT Police, CPOs, CAPF, AR and NSG will constitute a committee of senior level officers for screening of nomination at the organization/state level to select the nominees and send the recommendation to MHA.
  - b) A Sub Committee headed by Special Director, IB constituted by DIB to scrutinize the recommendations received from Intelligence organizations of Central Government and Intelligence Wing/Branch/ Special Branch of State/UT Police, CPOs, CAPF, AR and NSG through MHA.
  - c) A Selection Committee in MHA headed by Home Secretary wherein DIB would be a member and 2 DGsP of State/UT (by rotation in alphabetical order) and 1 DG of a CAPF by rotation (the larger Organisation would be given preference) would screen all the nominations and recommend for award of the Medal every year.
6. The recommendation made by Ministry level Committee will be submitted to the Union Home Minister for his consideration and approval.
7. The Medal is liable to be forfeited when the holder is guilty of disloyalty, cowardice in action or such conduct as in the opinion of the Union Home Minister, brings the force into disrepute.
8. A certificate (Scroll) signed by the Union Home Minister will be awarded to each winner alongwith the Medal.
9. The Ministry may lay down standard operating procedure (SOP) for giving effect to these Rules.
10. In case of any dispute or complaint arising in connection with the award of the Medal, the decision of the Union Home Minister shall be final.
11. Recommendations for the announcement of the "Asadharan Aasuchana Kushalata Padak" on any suitable date as may be fixed for the purpose by the State/UT/Central Intelligence organizations/entity. The recommendation should reach MHA at least three months before the designated date.

  
(P K SRIVASTAVA)

Addl. Secretary to the Govt. of India

## STANDARD OPERATING PROCEDURE FOR AWARD OF ASADHARAN AASUCHANA KUSHALATA PADAK

### **1. The scheme:**

The "Asadharan Aasuchana Kushalata Padak", will be instituted for the officials working in Intelligence organizations of Central Govt and Intelligence Department/Wings/ Special Branches/Units of all State/UT Police, CPOs, CAPF, AR, NSG.

- (a) The Medal will be announced on any suitable date as fixed for the purpose by the State/UT/Central Intelligence organizations/entity. The recommendation should reach in MHA at least three months before the designated date. The respective States/UTs/ CPOs, CAPF, AR, NSG and intelligence organizations of Central Government after scrutinizing at the State/UT/Organization level by a committee send the recommendations to MHA (in Annexure-I) from where all the recommendations will be sent to IB for further scrutiny on eligibility criteria by a Sub Committee of senior officers headed by a Special Director and recommend cases to MHA for selection of awardees.
- (b) A Selection Committee in MHA headed by Home Secretary wherein DIB would be a member and 2 DGsP of State/UT (by rotation in alphabetical order) and 1 DG of a CAPF by rotation (the larger organisation would be given preference) would screen all the nominations and recommend for award of the Medal every year.

### **2. Objective :**

The objective of institution of "Asadharan Aasuchana Kushalata Padak", as follows:-

- (a) To recognize the importance of the personnel working in Intelligence organizations of Central Government, Intelligence Department/Wings/Special Branches/Units in State/UT Police, CPOs, CAPF, AR and NSG throughout Union of India.
- (b) To improve professionalism/efficiency of the personnel working in Intelligence Services in State/UT Police, CPOs, CAPF and Security Organisations in combating terrorism/militancy/insurgency and breakthrough in unearthing of modules of espionage/terrorism/militancy/organised crimes or in arrest/capture of members of such outfits.
- (c) Consistent excellence or exemplary contribution in the collection, analyzing and dissemination of intelligence in combating terrorism/militancy/insurgency.





3. **Quota of Medals :-**  
There is no fixed quota of the medal.
4. **Certificate along with the Padak :-**  
(a) A certificate (Scroll) signed by the Union Home Minister will be awarded to the each winner along with the Padak  
(b) The name of such Padak awardees shall not be published in the Gazette of India for the reasons of security of the work and need to safeguard the identity of the awardee. However, entries of such effect should be made in the Register
5. **Eligibility criteria for the award :-**  
(a) There should not be any minimum qualifying service for the award of Asadharan Aasuchana Kushalata Padak.  
(b) The calendar year is declared as the year of consideration for the purposes of the award of the Padak.  
(c) A certificate to the effect that the recommendee has/has not been awarded the Padak. If awarded, occasion and year of award may be mentioned. (Refer Annexure-III)  
(d) Any act of Intelligence which is worthy of recognition by the award of Asadharan Aasuchana Kushalata Padak but is performed by one upon which the decoration has already been conferred, may be recorded by a Bar. For every such additional act an additional Bar may be added.  
(e) All the police officers/members serving in Intelligence Department/Special Branches/Intelligence Wing in State/UT Police, CPOs, CAPF, AR, NSG will continue to be eligible for other awards including President's Police Medal (PPM) and Police Medal (PM).
6. **Committee for selection of nominee:-**  
(a) Head of the organizations, State/UT Police, CPOs, CAPF, AR, NSG and will constitute a committee of senior level officers for screening of nomination at the organization/state level to select the nominees and send the recommendation to MHA.  
(b) A Selection Committee in MHA headed by Home Secretary wherein DIB would be a member and 2 DGsP of State/UT (by rotation in alphabetical order) and 1 DG of a CAPF by rotation (the larger organisation would be given preference) in the committee would screen all the nominations and recommend for award of the Medal every year. However, a sub committee headed by SD, IB be constituted to scrutinize the recommendations received from Stat/UT, CPOs, CAPF, AR, NSG.  
(c) The Union Home Minister will be the Competent authority to approve the recommendations of the Selection Committee .



**7. Forwarding of recommendation :-**

- (a) Duly filled in pro-forma for nomination as per Annexure-I of SOP for the Medal to be signed by the Head of the Department/ organization.
- (b) The citation not exceeding 200 words to be prepared by the controlling officer of the Intelligence Department/Wings/Special Branches/Units in State/UT Police, CPOs, CAPF, AR, NSG. The citation should include - nature of contribution, courage or skill shown in the intelligence work, collection and dissemination of intelligence, consistent excellence of the work, risk factors involved and challenging situation faced/confrontations, etc. and distinguished track record in the field of intelligence gathering through human/Technical intelligence, etc.

**8. Withdrawal and restoration of the Padak :-**

- (a) The Union Home Minister is competent to withdraw the Medal if the holder is found guilty of disloyalty or brings the force to disrepute such as removal, major penalty, criminal offence etc. or any such conduct as may be found unbecoming in the opinion of the Government of the State or the Union.
- (b) It shall, however, be competent for the Union Home Minister to restore any Medal which may have been so forfeited. Every person to whom the said decoration is awarded shall before receiving the same, enter into an agreement to return the Medal if his name is erased as aforesaid. Notice of cancellation or restoration should not be published in the Gazette of India. However, entries of such effect should be made in the Register.

**9. Design and description of Padak :-**

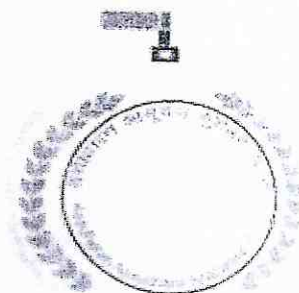
The Medal shall be circular in shape, made of silver gold gilt, one and three eighth inches in diameter and shall have embossed on the obverse the symbol of "Kautilya" in the Centre with the "आसूचना लभते सुरक्षा" inscribed on the below and shall have engraved on the upper edge, the words "आसूचना सेवा" and the words "Aasuchana Sewa" inscribed on the lower edge. Hindi and English inscription shall be separated by a small Star appearing on either side. On the reverse, it shall have embossed the State Emblem in the centre and words "असाधारण आसूचना कुशलता पदक" and "Asadharan Aasuchana Kushalata Padak" on the upper and lower edge respectively. The words "सत्यमेव जयते" (in Hindi) shall be embossed below the State Emblem. The State Emblem and the writings around it shall be encircled by a wreath. On the rim, the name of the person to whom the Medal has been awarded, shall be inscribed.





Design of Medal:

## ASADHARAN AASUCHANA KUSHALATA PADAK



**Annexure-I**

**BIO DATA FOR THE AWARD OF ASHADHARAN AASUCHANA KUSHALATA  
PADAK**

1.	Name	:	
2.	Name (in Hindi)	:	
3.	Designation	:	
4.	Father's name	:	
5.	Date of Birth/Sex	:	
6.	Initial appointment	:	
7.	Total service (as on.....)	:	
8.	Whether direct or deputation, if yes, name of Force and date of deputation	:	
9.	Present posting	:	
10.	Punishments (if any )	:	
11.	Details of Inquiry Pending against the officer	:	
12.	Details of disciplinary proceedings pending/contemplated against the officer	:	
13.	Details of Court cases pending against the officer	:	
14.	Age as on (.....)	:	
15.	Receipt of Awards	:	
16.	Special assignment	:	
17.	Date/period of incidents	:	
18.	Nature of act for which the recommendation made	:	
19.	Mobile No.	:	
20.	Email ID	:	
21.	Brief description/Citation of work justifying award of Medal in order of importance (mentioning the details of use of innovative method, prompt action, competence in intelligence gathering, etc., not exceeding <b>200 words</b> ).		

Signature of Recommending Authority.....

Name.....

Designation.....

Contact No.....

Date.....



INTEGRITY CERTIFICATE

Certified that the integrity of Shri/Smt. ...., श्री ..... (in Hindi), Designation....., s/o Shri .....Date of Birth (DOB) ..... recommended for award of Asadharan Aasuchana Kushalata Padak is above suspicion and that he/she was not concerned in any proceedings that were censured in a Court of law. It is further certified that no judicial or departmental proceedings are being contemplated/pending against him/her. Similarly, no vigilance case is pending/contemplated against him/her. It is also certified that the officer recommended has not been given any major penalty or punishment during the last ten years.

2. It is also certified that character & antecedents of Shri/Smt. .... have been duly verified and nothing adverse reported against him/her.

Signature of Recommending Authority.....

Name.....

Designation.....

Contact No.....

Date.....

CERTIFICATE

It is certified that it has been checked and verified from the records of Shri/Smt. ...., Designation..... and it is confirmed that he/she has/has not been earlier awarded the Asadharan Aasuchana Kushalata Padak for which he/she is being recommended.

Signature of Recommending Authority.....

Name.....

Designation.....

Contact No.....

Date.....