



No. 11024/05/2018-PMA
भारत सरकार/Government of India
गृह मंत्रालय/Ministry of Home Affairs
पुलिस-I डिविजन/Police-I Division

North Block, New Delhi,
Dated the **31st** October, 2018

To

- (i) DsGP of all the States/UTs
- (ii) Directors-IB/CBI/SVPNPA/SPG/NEPA/NICFS/CFSL/DCPW/
NCRB & Secretary(R) Cab.Sect.
- (iii) DsG-BSF/CRPF/ITBP/CISF/NSG/SSB/NCB/NDRF/NIA/
Assam Rifles (Through LOAR)

Subject : **Recommendation for the award of "Asadharan Aasuchana Kushalata Padak" - 2018.**

Sir,

The recommendations of eligible officials are hereby invited for consideration of the "Asadharan Aasuchana Kushalata Padak" to be announced on 23rd December, 2018. The award is to be given on ground of performed acts of exceptional courage and skill in intelligence service in combating terrorism/militancy/insurgency/organized crime etc. leading either to significant breakthrough in unearthing of modules of espionage/terrorism/militancy/organized crimes or in arrest/capture of members of such outfits. Recommendation for the award in the prescribed proforma along with the following documents may be submitted:-

- (i) Proforma for nomination as per Annexure-I signed by the Head of the Department/organization.
- (ii) The Citation in respect of each officer recommended should not exceed 200 words. The citation should include- nature of contribution, courage or skill shown in the intelligence work, collection and dissemination of intelligence, consistent excellence of the work, risk factors involved and challenging situation faced/confrontations, and distinguished track record in the field of intelligence gathering through human/Technical intelligence, etc.
- (iii) Integrity/Character & Antecedent certificate in respect of the recommended officers as per Annexure-II.

2. A copy of the Notification dated 23.07.2018 alongwith Standard Operating Procedure (SOP) of the "Asadharan Aasuchana Kushalata Padak" is enclosed herewith for guidance of the Committee for screening the proposals at the State level. Particular attention is drawn to para 5(a) of Notification and para 6 of SOP for screening procedure.

Contd.2.

3. The cases of Officials who are working on deputation for a period of one year or less and where the officer is eligible and is considered fit for the award, the recommendation should be forwarded by the parent departments. Where, the officer is on deputation and in the borrowing department has completed more than one year service, the recommendation should be initiated by the borrowing department. In case, an officer on Deputation moves from one organization to the other, and is recommended by his present employer, he will seek 'No Objection Certificate' from his previous organization as well as his parent cadre.

4. All the recommendations under sealed covers may be sent directly to Shri Arvind Kumar, Joint Director, Intelligent Bureau, Ministry of Home Affairs, North Block, New Delhi, by 21st November, 2018. The soft version of the recommendations may also be sent in CD to the above addressee. The recommendations received after due date will not be considered.

Yours faithfully,

Encl : As above.



[P K SRIVASTAVA]

Additional Secretary (Police)

Tel. No.: 011 -23092630

Fax: 011-23092675

Copy to :-

1. The Home Secretaries of all the States/UTs.
2. Shri Arvind Kumar, JD, IB, MHA, North Block, New Delhi.

TO BE PUBLISHED IN PART-I, SECTION 1, OF GAZETTE OF INDIA
Ministry of Home Affairs

NOTIFICATION

New Delhi, 23rd July, 2018

No.11024/04/2018-PMA - The Union Home Minister is pleased to institute "Asadharan Aasuchana Kushalata Padak" to be conferred on members of intelligence organizations of Central Government, Intelligence wing/Branch/Special Branch of the State/UT Police Forces, Central Police Organizations (CPOs), Central Armed Police Forces (CAPFs), National Security Guard(NSG), Assam Rifles(AR) in consideration of the exceptional performance, indomitable & daring intelligence service and to make ordain and establish the following statutes governing them, which shall be deemed to have effect from the date of their notification:-

ASADHARAN AASUCHANA KUSHALATA PADAK

Firstly: The award shall be in the form of a Medal and styled and designated the "Asadharan Aasuchana Kushalata Padak" (hereinafter referred to as the Medal).

Secondly: The Medal shall be circular in shape, made of silver gold gilt, one and three eighth inches in diameter and shall have embossed on the obverse the symbol of "Kautilya" in the Centre with the "आसूचना लभते सुरक्षा" inscribed below and shall have engraved on the upper edge, the words "आसूचना सेवा" and the words "Aasuchana Sewa" inscribed on the lower edge. Hindi and English inscription shall be separated by a small Star appearing on either side. On the reverse, it shall have embossed the State Emblem in the centre and words "असाधारण आसूचना कुशलता पदक" and "Asadharan Aasuchana Kushalata Padak" on the upper and lower edge respectively. The words "सत्यमेव जयते" (in Hindi) shall be embossed below the State Emblem. The State Emblem and the writings around it shall be encircled by a wreath. On the rim, the name of the person to whom the Medal has been awarded, shall be inscribed.

Thirdly: The Medal shall only be awarded to the Members of Intelligence organizations notified by Central Government or Members of Intelligence Branch/Special Branches of State/UT Police and Intelligence Wings of CPOs, CAPF, AR, NSG engaged in intelligence gathering for combating terrorism/militancy/insurgency etc. and performed acts of exceptional courage and skill in intelligence gathering, leading to significant breakthrough in unearthing of modules of espionage/insurgency/terrorism/ militancy/organised crimes or in arrest/capture/neutralization of members of such outfits.

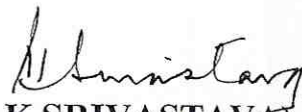
Fourthly: The name of those to whom this Medal is awarded may not be published in the Gazette of India for the reason of security of the work and need to safeguard the identity of the person. However, a Register of such names may be kept by such authority as directed by MHA.

Fifthly: Each Medal shall be suspended from the left breast and the riband, of one and three eighth inches in width, shall be half blue and silver white, the two colours being separated by a vertical red line 1/8" in width.

Sixthly: Any act of Intelligence, which is worthy of recognition by the award of "Asadharan Aasuchana Kushalata Padak" but is performed by one upon whom the Decoration has already been conferred, may be recorded by a Bar attached to the riband by which the Medal is suspended. For every such additional act an additional Bar may be added and for each Bar awarded a small silver rose with gold gilt shall be added to the riband, when worn alone.

Seventhly: It shall be competent for the Union Home Minister to cancel and annul the award to any person of the above decoration and that thereupon his name in the Register shall be deleted. It shall, however, be competent for the Union Home Minister to restore any Decoration, which may have been so forfeited. Every person to whom the said decoration is awarded shall, before receiving the same, enter into an agreement, to return the Medal if, his name is deleted as aforesaid. Notice of cancellation or restoration should not be published in the Gazette of India. However, entries of such effect should be made in the Register.

Eighthly: It shall be competent for Ministry of Home Affairs to make rules to carry out the purpose of these statutes.


(P K SRIVASTAVA)

Addl. Secretary to the Govt. of India

TO BE PUBLISHED IN PART-I, SECTION 1, OF GAZETTE OF INDIA
Ministry of Home Affairs

NOTIFICATION

New Delhi, 23rd July, 2018

No.11024/04/2018-PMA - In accordance with the Statute 'eighthly' of the statutes relating to the award of the "Asadharan Aasuchana Kushalata Padak" the following rules governing them are notified which shall be deemed to have effect from the date of their notification:-

1. Recommendations for award on the ground of performed acts of exceptional courage and skill in intelligence service combating terrorism/militancy/insurgency, etc. leading either to significant breakthrough in unearthing of modules of espionage/terrorism/ militancy/ organized crimes or in arrest/capture of members of such outfits, shall be made as soon as possible after the occasion of which the exceptional courage and skill was shown.
2. All the recommendations shall state the name and rank of the person recommended, the name of the Intelligence organizations of Central Government and Intelligence Wing/Branch/Special Branch of State/UT Police, CPOs, CAPF, AR and NSG of which he/she is or was a member and particulars of the intelligence service for which the grant of the Medal is recommended.
3. The Medal shall be awarded for:
 - (i) Performed acts of skill and exceptional courage in intelligence gathering for combating terrorism/militancy/insurgency etc., leading either to significant breakthrough in unearthing of modules of espionage/ terrorism/militancy/organized crimes or in arrest/capture of members of such outfits.
 - (ii) A special distinguished record of intelligence service in organizations of Central Government and Intelligence Department/Wing/Branch/Special Branch of State/UT Police, CPOs, CAPF, AR, NSG.
 - (iii) Special efforts in intelligence gathering against serious or wide spread out breaks of crime or public disorder.
4. There shall be no qualifying service period for the award, which is to be given only for distinguished intelligence service of very exceptional ability and merit.

5. A three tier screening procedure will be followed for selection of the candidates for the Medal, as detailed below:
- a) Head of the Intelligence organizations of Central Government and Intelligence Wing/Branch/Special Branch of State/UT Police, CPOs, CAPF, AR and NSG will constitute a committee of senior level officers for screening of nomination at the organization/state level to select the nominees and send the recommendation to MHA.
 - b) A Sub Committee headed by Special Director, IB constituted by DIB to scrutinize the recommendations received from Intelligence organizations of Central Government and Intelligence Wing/Branch/ Special Branch of State/UT Police, CPOs, CAPF, AR and NSG through MHA.
 - c) A Selection Committee in MHA headed by Home Secretary wherein DIB would be a member and 2 DGsP of State/UT (by rotation in alphabetical order) and 1 DG of a CAPF by rotation (the larger Organisation would be given preference) would screen all the nominations and recommend for award of the Medal every year.
6. The recommendation made by Ministry level Committee will be submitted to the Union Home Minister for his consideration and approval.
7. The Medal is liable to be forfeited when the holder is guilty of disloyalty, cowardice in action or such conduct as in the opinion of the Union Home Minister, brings the force into disrepute.
8. A certificate (Scroll) signed by the Union Home Minister will be awarded to each winner alongwith the Medal.
9. The Ministry may lay down standard operating procedure (SOP) for giving effect to these Rules.
10. In case of any dispute or complaint arising in connection with the award of the Medal, the decision of the Union Home Minister shall be final.
11. Recommendations for the announcement of the "Asadharan Aasuchana Kushalata Padak" on any suitable date as may be fixed for the purpose by the State/UT/Central Intelligence organizations/entity. The recommendation should reach MHA at least three months before the designated date.


(P K SRIVASTAVA)

Addl. Secretary to the Govt. of India

STANDARD OPERATING PROCEDURE FOR AWARD OF ASADHARAN AASUCHANA KUSHALATA PADAK

1. The scheme:

The "Asadharan Aasuchana Kushalata Padak", will be instituted for the officials working in Intelligence organizations of Central Govt and Intelligence Department/Wings/ Special Branches/Units of all State/UT Police, CPOs, CAPF, AR, NSG.

- (a) The Medal will be announced on any suitable date as fixed for the purpose by the State/UT/Central Intelligence organizations/entity. The recommendation should reach in MHA at least three months before the designated date. The respective States/UTs/ CPOs, CAPF, AR, NSG and intelligence organizations of Central Government after scrutinizing at the State/UT/Organization level by a committee send the recommendations to MHA (in Annexure-I) from where all the recommendations will be sent to IB for further scrutiny on eligibility criteria by a Sub Committee of senior officers headed by a Special Director and recommend cases to MHA for selection of awardees.
- (b) A Selection Committee in MHA headed by Home Secretary wherein DIB would be a member and 2 DGsP of State/UT (by rotation in alphabetical order) and 1 DG of a CAPF by rotation (the larger organisation would be given preference) would screen all the nominations and recommend for award of the Medal every year.

2. Objective :

The objective of institution of "Asadharan Aasuchana Kushalata Padak", as follows:-

- (a) To recognize the importance of the personnel working in Intelligence organizations of Central Government, Intelligence Department/Wings/Special Branches/Units in State/UT Police, CPOs, CAPF, AR and NSG throughout Union of India.
- (b) To improve professionalism/efficiency of the personnel working in Intelligence Services in State/UT Police, CPOs, CAPF and Security Organisations in combating terrorism/militancy/insurgency and breakthrough in unearthing of modules of espionage/terrorism/militancy/organised crimes or in arrest/capture of members of such outfits.
- (c) Consistent excellence or exemplary contribution in the collection, analyzing and dissemination of intelligence in combating terrorism/militancy/insurgency.



3. **Quota of Medals :-**
There is no fixed quota of the medal.
4. **Certificate along with the Padak :-**
(a) A certificate (Scroll) signed by the Union Home Minister will be awarded to the each winner along with the Padak
(b) The name of such Padak awardees shall not be published in the Gazette of India for the reasons of security of the work and need to safeguard the identity of the awardee. However, entries of such effect should be made in the Register
5. **Eligibility criteria for the award :-**
(a) There should not be any minimum qualifying service for the award of Asadharan Aasuchana Kushalata Padak.
(b) The calendar year is declared as the year of consideration for the purposes of the award of the Padak.
(c) A certificate to the effect that the recommendee has/has not been awarded the Padak. If awarded, occasion and year of award may be mentioned. (Refer Annexure-III)
(d) Any act of Intelligence which is worthy of recognition by the award of Asadharan Aasuchana Kushalata Padak but is performed by one upon which the decoration has already been conferred, may be recorded by a Bar. For every such additional act an additional Bar may be added.
(e) All the police officers/members serving in Intelligence Department/Special Branches/Intelligence Wing in State/UT Police, CPOs, CAPF, AR, NSG will continue to be eligible for other awards including President's Police Medal (PPM) and Police Medal (PM).
6. **Committee for selection of nominee:-**
(a) Head of the organizations, State/UT Police, CPOs, CAPF, AR, NSG and will constitute a committee of senior level officers for screening of nomination at the organization/state level to select the nominees and send the recommendation to MHA.
(b) A Selection Committee in MHA headed by Home Secretary wherein DIB would be a member and 2 DGsP of State/UT (by rotation in alphabetical order) and 1 DG of a CAPF by rotation (the larger organisation would be given preference) in the committee would screen all the nominations and recommend for award of the Medal every year. However, a sub committee headed by SD, IB be constituted to scrutinize the recommendations received from Stat/UT, CPOs, CAPF, AR, NSG.
(c) The Union Home Minister will be the Competent authority to approve the recommendations of the Selection Committee .



7. Forwarding of recommendation :-

- (a) Duly filled in pro-forma for nomination as per Annexure-I of SOP for the Medal to be signed by the Head of the Department/ organization.
- (b) The citation not exceeding 200 words to be prepared by the controlling officer of the Intelligence Department/Wings/Special Branches/Units in State/UT Police, CPOs, CAPF, AR, NSG. The citation should include - nature of contribution, courage or skill shown in the intelligence work, collection and dissemination of intelligence, consistent excellence of the work, risk factors involved and challenging situation faced/confrontations, etc. and distinguished track record in the field of intelligence gathering through human/Technical intelligence , etc.

8. Withdrawal and restoration of the Padak :-

- (a) The Union Home Minister is competent to withdraw the Medal if the holder is found guilty of disloyalty or brings the force to disrepute such as removal, major penalty, criminal offence etc. or any such conduct as may be found unbecoming in the opinion of the Government of the State or the Union.
- (b) It shall, however, be competent for the Union Home Minister to restore any Medal which may have been so forfeited. Every person to whom the said decoration is awarded shall before receiving the same, enter into an agreement to return the Medal if his name is erased as aforesaid. Notice of cancellation or restoration should not be published in the Gazette of India. However, entries of such effect should be made in the Register.

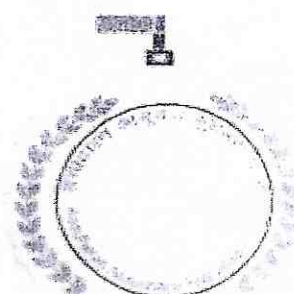
9. Design and description of Padak :-

The Medal shall be circular in shape, made of silver gold gilt, one and three eighth inches in diameter and shall have embossed on the obverse the symbol of "Kautilya" in the Centre with the "आसूचना लभते सुरक्षा" inscribed on the below and shall have engraved on the upper edge, the words "आसूचना सेवा" and the words "Aasuchana Sewa" inscribed on the lower edge. Hindi and English inscription shall be separated by a small Star appearing on either side. On the reverse, it shall have embossed the State Emblem in the centre and words "असाधारण आसूचना कुशलता पदक" and "Asadharan Aasuchana Kushalata Padak" on the upper and lower edge respectively. The words "सत्यमेव जयते" (in Hindi) shall be embossed below the State Emblem. The State Emblem and the writings around it shall be encircled by a wreath. On the rim, the name of the person to whom the Medal has been awarded, shall be inscribed.



Design of Medal:

ASADHARAN AASUCHANA KUSHALATA PADAK



RECOMMENDATION FOR THE AWARD OF ASADHARAN
AASUCHANA KUSHALATA PADAK

	Name of States/UTs/CAPFs/CPOs which recommendee belongs					
1	(a) Name (as per Service Record) (In capital letter)	First name	Middle name	Surname		
	(b) Name in Hindi					
2	Father's Name	First name	Middle Name	Surname		
3	Date of Birth/Sex	Day	Month	Year		
		Sex				
4	Age as on date of recommendation	Year	Month			
5	Whether belongs to SC/ST/OBC/General					
6	Initial appointment	DOJ	Rank	Service	Cadre	Category
7	Total service	Years	Month	Days		
8	Total service in Intelligence Org./Wing	From: Years	To: Months	Days		
9	Present posting, with complete postal address and PIN code	Designation	Place	PIN code	Date	
10	Whether on deputation	Yes	No			
	If yes, Date of joining on deputation	Day	month	year		
11	Nos. of Good entries	i) Cash award ii) Appreciation/commendations iii) Other				
12	If Asadharan Aasuchana Kushalata Padak awarded earlier (not applicable for this year)	Yes/No If yes, date/year there to.				
13	(a) Punishment	Yes/No If yes, details thereto/date of punishment.				
	(b) Details of any Departmental enquiry/Court case pending or contemplated against the officer	Yes/No If yes, details thereto.				
14	Email address					
15	Mobile No					
16	Citation/Brief description duly included nature of contribution, courage or skill shown in the intelligence work, collection and dissemination of intelligence etc. (not exceeding 200 words).					
17	Attaché certificates (Annexure-II with citation)					

Signature of Recommending Authority _____

Name _____

Designation _____

Contact No. _____

Date _____

INTEGRITY CERTIFICATE

Certified that the integrity of Shri/Smt., श्री (in Hindi), Designation....., s/o ShriDate of Birth (DOB) recommended for award of Asadharan Aasuchana Kushalata Padak is above suspicion and that he/she was not concerned in any proceedings that were censured in a Court of law. It is further certified that no judicial or departmental proceedings are being contemplated/pending against him/her. Similarly, no vigilance case is pending/contemplated against him/her. It is also certified that the officer recommended has not been given any major penalty or punishment during the last ten years.

2. It is also certified that character & antecedents of Shri/Smt. have been duly verified and nothing adverse reported against him/her.

Signature of Recommending Authority.....

Name.....

Designation.....

Contact No.....

Date.....

CERTIFICATE

It is certified that it has been checked and verified from the records of Shri/Smt., Designation..... and it is confirmed that he/she has/has not been earlier awarded the Asadharan Aasuchana Kushalata Padak for which he/she is being recommended.

Signature of Recommending Authority.....
Name.....
Designation.....
Contact No.....
Date.....