

No.I-12014/8/2023-Ad(CD)
Government of India
Ministry of Home Affairs
Disaster Management Division

NDCC-II Building, 3rd Floor, B Wing
Jai Singh Road, New Delhi-110001
Dated the 18th June, 2024

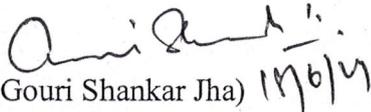
OFFICE MEMORANDUM

Sub: - Inviting comments of the Stakeholders on the draft Recruitment Rules for the post of Driver in O/o. Director General (FS, CD & HG).

In compliance to para 2 of Department of Personnel and Training (DoP&T) O.M. No.AB-14017/61/2008-Estt.(RR) dated 13.10.2015, the draft Recruitment Rules for the post of Driver (04 posts) in Directorate General (FS, CD & HG) under Ministry of Home Affairs (copy enclosed), are placed on the website of the MHA for inviting comments from the stakeholders.

2. All the stakeholders are requested to send their comments, if any, in writing within a period of 30 days from the date of publication of the draft Recruitment Rules on the website of MHA to Under Secretary (DM-III), Disaster Management Division, Ministry of Home Affairs, 3rd Floor, B-Wing, NDCC-II Building, Jai Singh Road, New Delhi-110001.

Encl: As above.


(Gouri Shankar Jha) 17/6/24

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RECRUITMENT RULES FOR THE POST OF DRIVER IN THE O/o DG (FS, CD & HG).

SCHEDULE

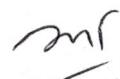
Name of post	Number of Post	Classification	Level in Pay Matrix	Whether Selection or Non Selection Post	Age limit for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)
Driver	4* (2024) *subject to variation depending on the work load.	General Central Service, Group 'C' Non-Gazetted, Non-Ministerial.	Level-2, (Rs. 19900-63200).	Not applicable	Between 18 and 27 years of age. (Relaxable for the departmental candidates up to forty years in accordance with the instructions or orders issued by the Central Government). Note.- The crucial date for determining the age-limit shall be as advertised by the Staff Selection Commission.

Educational and other qualifications required for direct recruits.	Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of Probation, If any.
(7)	(8)	(9)
Essential: (i) Possession of a valid driving license for motor cars; (ii) knowledge of motor mechanism (The candidate should be able to remove minor-defects in vehicle); (iii) Experience of driving a motor car for at least 3 years; and (iv) Pass in 10 th Standard. Desirable: 3 years' service as Home Guards/Civil Volunteers. Note 1: The qualification regarding experience is relaxable at the discretion of the competent authority. Note 2: In the case of candidates belonging to the Scheduled Castes or Scheduled	Not applicable	Two years for direct recruits or re-employed.

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Tribes if at any stage of selection, the competent authority is of the opinion that the sufficient number of candidates with requisite experience is not likely to be available to fill up the vacancy reserved for them.		
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Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of vacancies to be filled by various methods:	In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation/absorption to be made
(10)	(11)
<p>Deputation/absorption failing which by direct recruitment.</p> <p>For Armed Forces Personnel: Deputation / re-employment.</p>	<p>Deputation/Absorption: From amongst the regular Dispatch Rider (Group C) and Group C employees in Pay Level 1 (Rs.18000-56900) in the O/o DG (FS, CD & HG) who possess valid Driving License for Motor Cars on the basis of a Driving Test to assess the competence to drive Motor Cars, failing which from officials holding the post of Dispatch Rider on regular basis or regular Group-C employee in Pay Level -1(Rs.18000-56900) in other Ministries of the Central Government who fulfil the necessary qualifications as mentioned in column 7.</p> <p>Deputation/re-employment for Armed Forces Personnel:</p> <p>The Armed Forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered. Such persons would be given deputation term up to the date on which they are due for release from the Armed Forces; thereafter they may be continued on re-employment.</p> <p>Note: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment on deputation / absorption shall be 'Not exceeding fifty six years as on the closing date of receipt of applications.</p>



If a Departmental Promotion Committee exists what is its composition	Circumstance in which Union Public Service Commission is to be consulted in making recruitment
(12)	(13)
Group C Departmental Confirmation Committee (for confirmation) 1. Director General (Fire Service, Civil Defence & Home Guards) - Chairperson 2. Fire Adviser, O/o. DG (FS, CD & HG) - Member 3. Representative of MHA - Member	Not applicable.

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