


Work Allocation in DM Division

DM-I Section:

1. Resource Mobilization for Response and Relief for Natural Disasters (Except drought, hailstorm, Pest attacks or epidemics).
2. All matters relating to State Disaster Response Fund (SDRF) and National Disaster Response Fund (NDRF) based on the recommendations of Finance Commission.
 - a. All financial matters related to relief measures in the wake of notified natural disaster under National Disaster Response Fund (NDRF) / State Disaster Response Fund (SDRF)
 - b. All matters related to Inter-Ministerial Central Teams (IMCT), Sub-Committee of National Executive Committees (SC-NEC) and High Level Committee (HCL).
 - c. All matters related to examination of Memorandum submitted by State Government for additional assistance from National Disaster Response Fund (NDRF).
3. Coordination of rescue and response measures in the wake of any disaster in the country.
4. All administrative & financial matters relating to National Disaster Response Force (NDRF) and State Disaster Response Force (SDRF).
5. Other technical matters relating to National Disaster Response Force (NDRF) and NDRF Academy.
6. Crisis Management Plan of MHA(Part-I) and Mock Drills.
7. National Emergency Response Centre (NERC) and preparation of Situation Report of National Disaster.
8. Matters related to Early Warning System.
9. Disaster Communication Network including National Emergency Communication Plan.
10. International Cooperation related to Disaster Management.
11. Foreign Deputation for attending International Conference, work shop etc.
12. Incident Response System (IRS).
13. National Disaster Management Information System (NDMIS).
14. Matters related to SAARC Disaster Management Centre (SDMC), Gandhinagar (Gujarat).


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15. Matters related to COVID.

16. All matters related to Parliamentary, PMO/VIP references, Court cases and other RTI references etc. on the above activities.

DM-II Section:


1. Policy matters relating to administration of Disaster Management Act, 2005.
2. National Policy on Disaster Management, 2009.
3. National Disaster Management Plan (NDMP).
4. All matters relating to Budget of DM Division including Audit Paras.
5. Administrative and Financial matters of National Disaster Management Authority (NDMA).
6. Administrative and Financial matters of National Institute of Disaster Management (NIDM), Delhi.
7. National Executive Committee (Policy & Plan Issues) Meetings.
8. General Administration and Coordination of matters relating to DM Division.
9. PMO & VIP references and RTI matters related to above issues.
10. Parliamentary and other references relating to above issues.

DM-III Section:

1. Disaster Mitigation programmes and projects under National Disaster Mitigation Fund (NDMF)/State Disaster Mitigation Fund (SDMF) [ongoing projects - Urban Floods, landslide mitigation, earthquake mitigation, fire management, lightening mitigation, drought mitigation etc.]
2. Preparedness & Capacity Building Programme under the preparedness & capacity building window of NDRF/ SDRF [ongoing projects - (ERSS (Dial 112), Common Alerting Protocol (CAP), Upscaling of Aapda Mitra Scheme]
3. Capacity Building of Communities in Disaster Management under different Central Sector Scheme/ Central Scheme.
4. GO-UNDP and GOI-USAID Programme on Disaster Risk Management.
5. Post-disaster Need assessment and long-term rehabilitation and reconstruction measures under the rehabilitation and reconstruction window of NDRF/ SDRF.


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6. International cooperation/matters relating to Disaster Risk Reduction (DRR) & foreign deputation cases thereof (GFDRR, AMCDRR, GPDRR & ARDC etc.)
7. Matter related to National Platform for Disaster Risk Reduction (NPDRR).
8. Matter related to implementation of Prime Minister's 10 Points Agenda on Disaster Risk Reduction.
9. Global frameworks on Disaster Management including Sendai Framework for Disaster Risk Reduction, Sustainable Development Goal, Paris Agreements on climate change.
10. International Commitments towards Disaster Resilience Measures
 - a. G-20 Summit
 - b. COP-28
11. Matter related to Coalition on Disaster Resilient Infrastructure (CDRI).
12. Other Matters: (i) All matters relating to Directorate General (Fire Service, Civil Defence & Home Guards) Director of Civil Defence. (ii) Matter relating to National Fire Service College (iii) Strengthening of Fire & Emergency Services. (iv) Strengthening of Civil Defence set up.
13. Scheme on Modernization & Expansion of Fire Service.
14. Administration of the Civil Defence Act, 1968/ Model Fire Bill, 2019/ Model Home Guard Bill.
15. Parliamentary matters, PMO/VIP References, Budget and RTI applications related to above issues.


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