

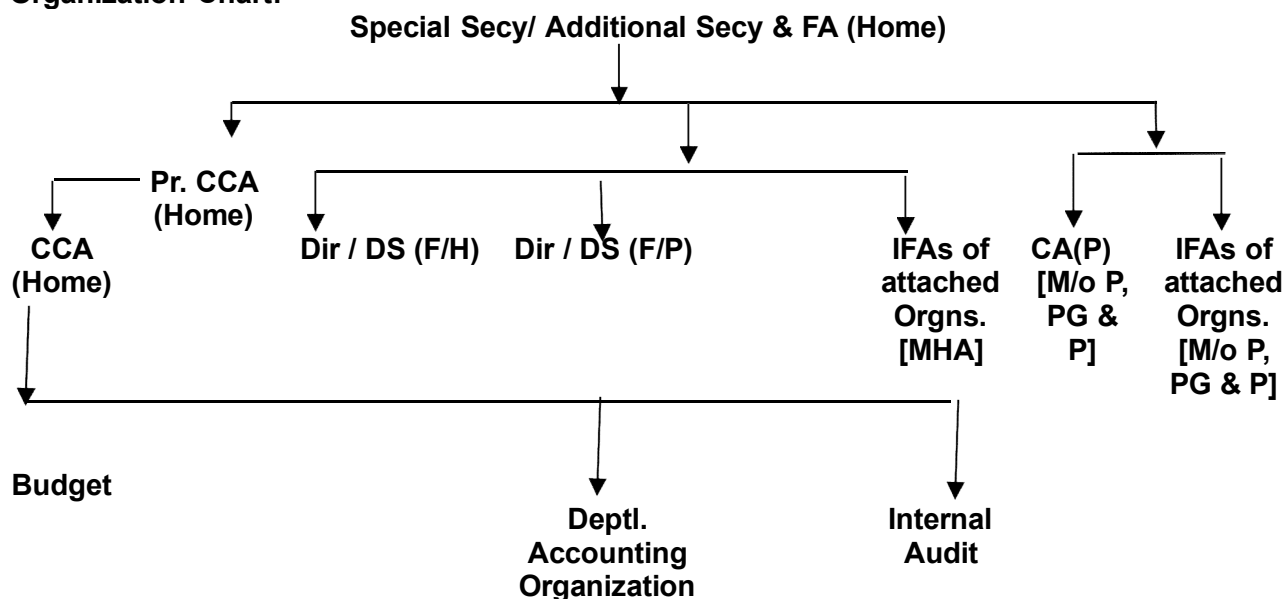
Integrated Finance Division of Ministry of Home Affairs

Background: Integrated Finance Division follows the Charter of Financial Advisors issued by the Ministry of Finance in 2023. Integrated Financial Adviser (IFA) system was envisaged by the Ministry of Finance, with a defined set of responsibilities which are discharged by the IF Division. The broad functions of the Division include tendering financial advice to ensure adhering to the provisions of GFRs / DFPRs and other relevant rules, orders, guidelines and instructions on the financial matters - issued by the Ministry of Finance, preparation of budget, accounts and conducting internal audit in the Ministry of Home Affairs (MHA) and Ministry of Personnel, Public Grievances and Pensions (M/o P, PG & P).

Organization Structure: Finance Division is headed by the Special Secretary / Additional Secretary & Financial Advisor in MHA [FA(H)]. Financial Advisor (H) is assisted by Pr. Chief Controller of Accounts on issues related with budget, accounts and internal audit on MHA side, and by Controller of Accounts on M/o P, PG & P side. Director / Deputy Secretary (Finance/Home) and Director / Deputy Secretary (Finance/Pers.) assist the FA(H) in Financial Advice functions and appraisal of various Projects and Schemes in the Ministry of Home Affairs and the Ministry of Personnel, Public Grievances and Pensions, respectively .

The functions in various attached/subordinate organizations of MHA and M/o P, PG & P are being discharged by IFAs appointed/nominated for these organizations. These IFAs in their respective organizations discharge the financial advisory function to the extent of delegation of financial power to the executive authorities in the respective attached/subordinate organizations.

Organization Chart:



Function of Finance Wing of MHA:

1. Tendering advice to the Secretary on the matters having financial implications, to ensure adhering to the General Financial Rules, other relevant rules, orders and guidelines / instructions on financial matters issued by Ministry of Finance, for functioning in an appropriate manner which supports the Ministry in achieving the outcomes set by it.
2. Acts as an interface between the MHA / Min. of P, PG & P and Ministry of Finance.
3. Monitoring of the Expenditure and Cash Management as per approved MEP / QEP.
4. Appraisal of Schemes/Projects, and monitoring their progress in terms of expenditure and timelines, and evaluation thereof.
5. Monitoring the processing of Action Taken Notes on C&AG's paras and taking prompt measures for their settlement.
6. Close monitoring of execution of the budgetary process and coordination with various administrative divisions and Ministry of Finance, in processing of their request for supplementary requirements, re-appropriation, etc.
7. Budget formulation according to guidelines of Ministry of Finance.
8. Monitoring of the output - outcome targets, in respect of the schemes of the Ministry.
9. Accounts wings under the FA prepare the Appropriation and Finance Accounts for the Ministries for submission to the Controller General of Accounts.
10. The internal audit of various schemes / programmes is carried out by audit parties working under the Finance Wing.
11. Submission of monthly expenditure report to the executive authorities and a regular review of expenditure along with executive authorities.

Budget at a Glance:

Budget Division of Ministry of Home Affairs administers eleven (11) grants of Union Government dealing with a wide range of organizations. Two (02) of these grants are directly controlled by the Ministry and deal with expenditure related to Ministry's Secretariat, Registrar General of India for Census activities, Police Organisations under the Ministry, Police Infrastructure, Border Management, Vibrant Villages Programme, Modernization of Police Force, Security Related Expenditure for Jammu & Kashmir, Left Wing Extremism and North Eastern Areas, Inter Operable Criminal Justice System, Women's Safety, Support of Poor Prisoners, Disaster Management, Freedom Fighters Pension, Relief & Rehabilitation Programs, Immigration Visa Foreigners Registration & Tracking, etc. Besides, there are five grants, which account for expenditure incurred by five (05) Union Territories without Legislature and three (03) grants relate to Transfers to UTs with Legislature. Also, for the allocation related to Cabinet there is a separate grant.

Ministry of Personnel, Public Grievances and Pension administers three (03) grants of Union Government including one (01) grant in respect of Central Vigilance Commission and another one (01) grant in respect of Union Public Service Commission.