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(e- 3689927)
Government of India
Ministry of Home Affairs
Police Modernization Division
Prov.II Branch

26, Man Singh Road
Jaisalmer House, New Delhi 110011

Dated, the **22** April, 2026

To,

1. Additional Chief Secretary (Home), Principal Secretary (Home)
2. DsG: All CAPFs.
3. DsG(P)/IsG(P) of all States UTs.

Subject: Standard Operating Procedures for sharing of components of in-service weapons between SPOs/CAPFs on cost basis.

Sir/Madam,

The Standard Operating Procedures for sharing of components of in-service weapons between SPOs/CAPFs on cost basis has been finalized in consultation with stakeholders and approval of the competent authority.

2. A copy of the SOP is enclosed herewith for information and necessary action by CAPFs/SPOs. The State Police Organization (SPOs) are advised to adopt the SOP for necessary action.

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22/04/26

(Sudesh Taak)

Under Secretary to the Govt. of India

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Copy for similar action to:

1. DG, BPR&D, New Delhi.
2. SO(IT), MHA with request to upload the SOP (Soft copy attached) on the MHA website Link Division of MHA>Police Modernization Division>SOP for sharing of components of in-service weapons between SPOs/CAPFs on cost basis.

Encl: As above (through e-mail).

Standard Operating Procedures for sharing of components of in-service weapons between SPOs/CAPFs on cost basis.

INTRODUCTION

The Central Armed Police Forces (CAPFs) under the aegis of Ministry of Home Affairs are entrusted with the task of internal security such as counter terrorism/ naxalism/ insurgency, border Guarding maintenance of public order as well as industrial security needs of the country. These forces are equipped with a variety of weapons and their accessories and ammunition based on their operational requirement and location of deployment. Earlier most of these weapons and their accessories and ammunition had been acquired from Indian Ordnance Factories.

Post corporatization of Ordnance Factory Board and thereafter creation of seven Defence Public Sector Units (DPSUs) out of it, there has been a paradigm shift in procurement policy of Arms and Ammunition. At present, component of these weapons are being procured by CAPFs from DPSUs came out of erstwhile OFB. However, CAPFs have expressed their concern that the procurement process from DPSUs has become a lengthy and cumbersome process, due to the following reasons: -

- A lengthy tender process;
- a high and exorbitant rate list of DPSUs;
- scrapping of tenders,
- expression of inability by DPSU to supply limited number of spares to force. In addition to indigenous Arms and Ammunition the CAPFs also hold a variety of foreign origin weapons in their inventory. With passage of time and technology up gradation and updating, CAPFs are facing challenges in getting spares from the Original Equipment Manufacturers (OEMs). In few cases, delayed procurement turns weapons unserviceable because of requirement of an important spare.

However, CAPFs hold sufficient quantities of weapon components procured from DPSU, out of which, some portion of the components can be spared to other needy Force when required.

AIM

To address the challenges faced by CAPFs in procurement of components/spares of in-service weapons from DPSUs and to lay down the methodology of developing a mechanism of sharing surplus spares with other CAPFs/SPOs/UTPs will cater the following objectives: -

- (i) Components will be readily available to needy Force;
- (ii) Dependency on DPSU and manufacturers will be reduced which will give thrust to self-reliance and 'make in India' initiative;
- (iii) Cost effectiveness will be attained vis-a-vis exorbitant prices being quoted by DPSU.

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(iv) Under this arrangement even small quantity of spare required by the forces may be fulfilled for which DPSU or Original Equipment Manufacturers (OEM) are otherwise hesitant to provide.

SCOPE

The scope of this SOP is limited to laying down the procedure for allowing the Central Armed Police Forces (CAPFs) for transfer spare components of "in service" weapons and their accessories to other CAPFs/SPOs/UTPs on cost basis through "Central Workshop and Store" (CENWOSTO) BSF Academy, Tekanpur, Gwalior, Madhya Pradesh which is a BSF academy having expertise of repairing of weapon components and accessories. Consequently, the weapons which have either become useless due to unavailability of the components in the market could be utilized by the CAPFs.

WORK INSTRUCTION

The Central Workshop and Store (CENWOSTO), BSF, Tekanpur with their set up of advance machinery and technical manpower, has capability to fabricate variety of arms components. The CENWOSTO has been undertaking such works since decades. Hence, the needy CAPFs to approach CENWOSTO for providing all such components of in-service weapons which can be fabricated by CENWOSTO from them by submitting timely demand.

PROCEDURE

The Standard Operating Procedure for providing components of 'in service' weapons by one CAPF to another through CENWOSTO, Takenpur(MP) which shall act as a nodal agency for storing surplus components and to do value addition and repairing:

- (i) CENWOSTO shall compile and share a comprehensive list based on the inventory used by CAPFs.
- (ii) Thereupon, the respective Force HQs will constitute a Board of Officers/ Empowered Committee for deciding the components and its quantities that could be spared by the Force.
- (iii) The CAPF on the recommendation of Board of Officers, transfer the surplus components of 'in service' weapon to CENWOSTO.
- (iv) DGs of concerned CAPF within the delegated financial power shall approve providing components to CENWOSTO.
- (iv) For effective/successful implementation of the SOP for the fulfilling the requirement of components of in-service weapon, in the beginning of the year, i.e. in January of every year, needy CAPFs shall place consolidated demand of components of in-service weapons, so that CENWOSTO may plan all required actions for manufacturing/repairing of these components.

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(v) The procurement may be affected through raising a Proforma invoice by CENWOSTO followed by deposition of 40% advance by the needy Force.

(vi) In case of extreme operational exigencies, required components may be provided promptly to needy Force on loan basis.

(vii) CENWOSTO to attain this assignment with existing technical manpower for which no additional fund or manpower shall be provided by MHA.

(viii) An intimation in this regard shall be made by CAPF to Ministry of Home affairs (MHA).

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