

IMMEDIATE/AT ONCE

No. 10/17/2020-Bgt.I
Government of India/Bharat Sarkar
Ministry of Home Affairs/Grih Mantralaya

(A/S)

Hall No. 7, 2nd Floor,
Major Dhyan Chand National Stadium,
India Gate, New Delhi.

Dated, the 23rd September 2020

Office Memorandum

5 SEP 2020

Subject: Cash Management System in Central Government – Guidelines for expenditure control in Q2 (July, 2020 to September, 2020).

The undersigned is directed to forward herewith a copy of O.M. No. S-11022/01/302/CM/MF-CGA/DAMA/2020-21/244 dated 14.09.2020, received from Controller General of Accounts, Ministry of Finance, on the above cited subject and to request that the inputs/information sought therein may be provided to this Division (Budget-I Section), in the prescribed format, immediately. The information may be sent through an email to sobud1-mha@nic.in.

M. Vasudevan
23/09/2020

(M. Vasudevan)
Under Secretary to the Govt. of India
Tel. No. 23072237

Enclosure: As above.

To

As per List attached.

Contd.

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1. AS (UT)/AS (F)/AS (PM)/AS (JKL)/RGI.
 2. All Joint Secretaries in the Ministry of Home Affairs/Joint Secretary (Security), Cabinet Secretariat/Joint Secretary (DOL).
 3. Directors/Dy. Secretaries/Under Secretaries in the Ministry of Home Affairs/Department of Official Language and Office of the RGI.

Copy also forwarded to :-

1. Under Secretary (Cash) Ministry of Home Affairs, NDCC-II Building, New Delhi.
2. Section Officer, Cash -I, MHA, NDCC-II Building, New Delhi.
3. Shri M.S. Rawat, Section Officer, **Parliamentary Committee on Official Language**, 11, Teen Murti Lane, New Delhi.
4. Shri D.K. Shami, Fire Adviser & Head of Office, **Directorate General of Civil Defence**, East Block VIII, Level VII, R.K. Puram, New Delhi-110066.
5. Shri Sanjay Kumar, Joint Director (Budget), O/O the **Registrar General of India**, 2/A, Man Singh Road, New Delhi.
6. Shri G.S. Saini, Director, **National Civil Defence College**, Ministry of Home Affairs, Nagpur-440001.
7. Shri Ravinder Singh, Dy. Secretary, **Inter-State Council Sectt.**, Vigyan Bhavan Annexe, New Delhi.
8. Shri Shamim, Director, **National Fire Service College**, Ministry of Home Affairs, Nagpur.
9. Shri Om Prakash, Section Officer (Budget), **Deptt. of Official Language**, 4th Floor, NDCC II Building, Jai Singh Road, New Delhi.
10. Shri M. Bhattacharjee, Senior Accounts Officer, **National Human Rights Commission**, Manav Adhikhar Bhawan, INA, New Delhi.
11. Shri Sudershan Kumar, Deputy Secretary, **Zonal Council Sectt**, Jam Nagar House, New Delhi.
12. Shri J. K. S. Rawat, DIG, **National Disaster Response Force**, Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi.
13. Shri Krishna Saluja, Section Officer (II A Unit), **President's Sectt.**, New Delhi.
14. Shri Surajit Dutta, Under Secretary, **Prime Minister's Office**, South Block, New Delhi.
15. Ms. Saumitra Sahar Under Secretary (Ad.-I), **Cabinet Secretariat**, Rashtrapati Bhawan, New Delhi.
16. Shri A.K. Manish, Under Secretary (M&G), CS Division, MDCNS, New Delhi.
17. Shri Ashish Kumar Panda, Under Secretary, O/o **Principal Scientific Adviser** to the Govt. of India, 310-A, Vigyan Bhavan Annexe, New Delhi.
18. Shri R.K. Jain, Deputy Secretary, **National Security Council Sectt**, 3rd Floor, Sardar Patel Bhawan, Parlt. Street, New Delhi. 110001
19. Chairman, **Land Ports Authority of India**, Lok Nayak Bhawan, New Delhi

Contd.

20. Shri Nikhil J. Gupta, Deputy Director (Admn), **Sardar Vallabhbhai Patel National Police Academy**, Ministry of Home Affairs, Hyderabad-500052
21. Shri Rajenderr Singh, DD (Finance), **NATGRID**, Shivaji Stadium Annexe, New Delhi.
22. Shri Limatenjen, Joint Director, **North Eastern Police Academy (NEPA)**, Umsaw, Ri-Bhoi District, Shillong, Meghalaya.-793123
23. Shri S.N. Pandey, SP (Admn.), **National Investigation Agency**, Lodhi Road, New Delhi.
24. Addl. Dy. Director (Budget), **Intelligence Bureau**, S P Marg, New Delhi.
25. Shri Parveen Kumar, Deputy Director (Admn.), **Narcotics Control Bureau**, West Block No.1, Wing No. 5, R.K. Puram, New Delhi.
26. Shri M.P. Sharma, Joint Director(Admn), **NCRB**, NH-8, Mahipalpur, New Delhi-110037..
27. Shri K.C. Sharma, Jt. Director (Admn.), **Directorate of Co-ordination, Police Wireless**, Block No.9, CGO Complex, New Delhi
28. Shri Sankha Roy, , Under Secretary (Security), **Cabinet Sectt**, North Block, New Delhi
29. Shri N.K. Banerjee, Assistant Director, (Admn.), **BPR&D**, NH-8, Service Road, Mahipalpur, New Delhi-110037
30. Shri Y.M. Upadhyay, DIG(Admn), **LNJP National Institute of Criminology & Forensic Science**, Ministry of Home Affairs, Sector-3, Outer Ring Road, Rohini, Delhi-110085.
31. Dr. I. Haque, Senior Scientific Officer (FS) **Central Forensic Science Laboratory/DFS**, Block No. 4, 4th Floor, C.G. O Complex, Lodhi Road, New Delhi.
32. Shri N.B. Bardhan, Director, **Central Forensic Science Laboratory (CBI)**, Block No.4, 4th Floor, C.G.O. Complex, Lodhi Road, New Delhi.
33. Shri A.K. Ganjoo, Director cum Chief Forensic Scientist, **DFS**, Block No9 CGO Complex, Lodhi Road, New Delhi
34. Shri A.K Panday, Dy. FA, **Central Reserve Police Force**, Block No.1 CGO Complex, Lodhi Road, New Delhi-3.
35. Shri P.S. Gosain, Assistant Commandt, **CRPF**, Block No.1 CGO Complex, Lodhi Road, New Delhi-3.
36. Shri Keshar Singh Bisht ,Deputy Commandant, SAO (Fin), **Assam Rifles**, Shillong, Meghalaya. (Through Liaison Office, Assam Rifles New Delhi).
37. Shri Surender Mohan AC (Fin), **Border Security Force**, Block No.1, CGO Complex, Lodhi Road, New Delhi.
38. Shri Ashok Saini, Accounts Officer, **Indo-Tibetan Border Police**, Block No. II, CGO Complex, Lodhi Road, New Delhi.
39. Ms. Revathy D, Asstt. Financial Adviser, **National Security Guard**, Mehram Nagar, Nr. Domestic Airport, Palam, New Delhi 110037.
40. Shri J. C. Garkoti, Asstt. Director (Accounts), **Central Industrial Security Force**, 13, CGO Complex, Lodhi Road, New Delhi.

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41. Shri Sanjeev Sharma, DIG(Admn.), **Sashastra Seema Bal**, Block No. V (East), R.K. Puram, New Delhi-110066.
 42. Shri Rajeev Kumar, FA to CP, **Delhi Police**, MHA, New Delhi.
 43. Mr. A.V.S. Kaliyar, AIG (A/Cs), **Special Protection Group**, SPG Complex, Adm. Block, Sector VIII, Dwaraka, New Delhi.
 44. Director (Finance), **National Technical Research Organisation**, Block-III, Old JNU Campus, New Delhi -110016.
 45. Financial Advisor, **National Disaster Management Authority**, A-I, Safdarjung Enclave, New Delhi-110029.
 46. Accounts Officer, **National Institute of Disaster Management**, I.P. Estate, New Delhi
 47. Shri G. Anand, AO, Pr. Accounts Office (Admn.), **Departmental Accounting Organisation of MHA**, Room No. 6, MDCNS, New Delhi.
 48. Shri Balram Jain, Sr. Accounts Officer (A/cs), Pay & Accounts Office, Departmental Accounting Organisation of MHA, Khan Market, New Delhi.
 49. Pay & Accounts Officer (Pr.) Ministry of Personnel, Public Grievances and pensions, 3rd floor, Lok Nayak Bhawan, Khan Market, New Delhi.

Copy also forwarded for information to:

- I. Secretary (BM)/ Special Secretary (P)/ AS&FA (Home)/ Pr. CCA(H)
- II. CCA (H)/ Dir (Fin-Home)/ Director (Fin-Pers)/CA (Budget)
- III. SO (IT), MHA - with the request for uploading the OM (along with its enclosure) on MHA's website (Under what's New) as well as on e-office portal.

CS

S-11022/01/302/CM/MF-CGA/DAMA/2020-21/244
Ministry of Finance, Department of Expenditure
Controller General of Accounts
Mahalekha Niyantarak Bhawan, GPO Complex,
INA, New Delhi
Phone: 011-2445563, 24665564, 24665572 Fax : 24610126

E-mail ID : dama-cga@nic.in

Dated : 14.09.2020

OFFICE MEMORANDUM

Sub: Cash Management System in Central Government – Guidelines for expenditure control
in Q2(July, 2020 to September, 2020)

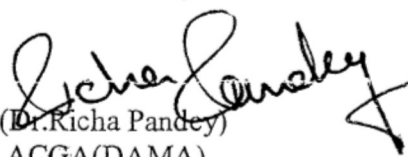
The reference is invited to Budget Division, M/o Finance OM No. F.20(15)-
B(W&M)/2020 dated 23rd June, 2020 on the subject cited above.

In order to analyze the trend of expenditure during 2nd quarter of the financial year and
provide necessary inputs to M/o Finance, it is requested to provide the estimated expenditure
upto September, 2020 and also the anticipated expenditure for the year under various Grants in
your Ministry / Department to this office in the format given below by 21st September 2020.

Grant No.	Budget Estimate 2020-21	Anticipated Exp. on 30.09.2020	Expected Exp. Up to 31.03.2020

This issues with the approval of Competent Authority.

Yours faithfully


(Dr. Richa Pandey)
ACGA(DAMA)

To

All Pr.CCAs/CCAs/CAs with independent charge

12/09/2020