No. 10/17/2020-Bgt.I  
Government of India/Bharat Sarkar  
Ministry of Home Affairs/Grih Mantralaya  

*****  

Hall No. 7, 2nd Floor,  
Major Dhyan Chand National Stadium,  
India Gate, New Delhi.  

Dated, the 25th September 2020  

**Office Memorandum**  

**Subject:** Cash Management System in Central Government – Guidelines for expenditure control in Q2 (July, 2020 to September, 2020).

The undersigned is directed to forward herewith a copy of O.M. No. S-11022/01/302/CM/MF-CGA/DAMA/2020-21/244 dated 14.09.2020, received from Controller General of Accounts, Ministry of Finance, on the above cited subject and to request that the inputs/information sought therein may be provided to this Division (Budget-I Section), in the prescribed format, immediately. The information may be sent through an email to sobud1-mha@nic.in.

(M. Vasudevan)  
Under Secretary to the Govt. of India  
Tel. No. 23072237  

**Enclosure:** As above.

To  

As per List attached.
1. AS (UT)/AS (F)/AS (PM)/AS (J&K)/RGI.
2. All Joint Secretaries in the Ministry of Home Affairs/Joint Secretary (Security), Cabinet Secretariat/Joint Secretary (DOL).

Copy also forwarded to :-

1. Under Secretary (Cash) Ministry of Home Affairs, NDCC-II Building, New Delhi.
2. Section Officer, Cash –I, MHA, NDCC-II Building, New Delhi.
3. Shri M.S Rawat, Section Officer, Parliamentary Committee on Official Language, 11, Teen Murti Lane, New Delhi.
5. Shri Sanjay Kumar, Joint Director (Budget), O/O the Registrar General of India, 2/A, Man Singh Road, New Delhi.
7. Shri Ravinder Singh, Dy. Secretary, Inter-State Council Sectt., Vigyan Bhavan Annex, New Delhi.
8. Shri Shamim, Director, National Fire Service College, Ministry of Home Affairs, Nagpur.
9. Shri Om Prakash, Section Officer (Budget), Deptt. of Official Language, 4th Floor, NDCC II Building, Jai Singh Road, New Delhi.
10. Shri M. Bhattacharjee, Senior Accounts Officer, National Human Rights Commission, Manav Adhikar Bhawan, INA, New Delhi.
11. Shri Sudershnan Kumar, Deputy Secretary, Zonal Council Sectt, Jam Nagar House, New Delhi.
13. Shri Krishna Saluja, Section Officer (II A Unit), President’s Sectt., New Delhi.
14. Shri Surajit Dutta, Under Secretary, Prime Minister’s Office, South Block, New Delhi.
15. Ms. Saumitra Sahar Under Secretary (Ad.-I), Cabinet Secretariat, Rashtrapati Bhawan, New Delhi.
16. Shri A.K. Manish, Under Secretary (M&G), CS Division, MDCNS, New Delhi.
17. Shri Ashish Kumar Panda, Under Secretary, O/o Principal Scientific Adviser to the Govt. of India, 310-A, Vigyan Bhavan Annex, New Delhi.
18. Shri R.K Jain, Deputy Secretary, National Security Council Sectt, 3rd Floor, Sardar Patel Bhawan, Parli. Street, New Delhi. 110001
19. Chairman, Land Ports Authority of India, Lok Nayak Bhawan, New Delhi.

Central
20. Shri Nikhil J. Gupta, Deputy Director (Admn), Sardar Vallabhbhai Patel National Police Academy, Ministry of Home Affairs, Hyderabad-500052
22. Shri Limatenjen, Joint Director, North Eastern Police Academy (NEPA), Umsaw, Ri-Bhoi District, Shillong, Meghalaya-793123
25. Shri Parveen Kumar, Deputy Director (Admn.), Narcotics Control Bureau, West Block No.1. Wing No. 5, R.K. Puram, New Delhi.
26. Shri M.P. Sharma, Joint Director(Admn),NCRB, NH-8, Mahipalpur, New Delhi-110037.
27. Shri K.C. Sharma, Jt. Director (Admn.), Directorate of Co-ordination, Police Wireless, Block No.9, CGO Complex, New Delhi
28. Shri Sankha Roy, Under Secretary (Security), Cabinet Sectt, North Block, New Delhi
29. Shri N.K. Banerjee, Assistant Director, (Admn.), BPR&D, NH-8, Service Road, Mahipalpur, New Delhi-110037
30. Shri Y.M. Upadhyay, DIG(Admn), LNJP National Institute of Criminology & Forensic Science, Ministry of Home Affairs, Sector-3, Outer Ring Road, Rohini, Delhi-110085.
31. Dr. I. Haque, Senior Scientific Officer (FS) Central Forensic Science Laboratory/DFS, Block No. 4, 4th Floor, C.G. O Complex, Lodhi Road, New Delhi.
32. Shri N.B. Bardhan, Director, Central Forensic Science Laboratory (CBI), Block No.4. 4th Floor, C.G.O. Complex, Lodhi Road, New Delhi.
33. Shri A.K. Ganjoo, Director cum Chief Forensic Scientist, DFS, Block No9 CGO Complex, Lodhi Road, New Delhi
34. Shri A.K Panday, Dy. FA, Central Reserve Police Force, Block No.1 CGO Complex, Lodhi Road, New Delhi-3.
35. Shri P.S. Gosain, Assistant Commandt, CRPF, Block No.1 CGO Complex, Lodhi Road, New Delhi-3.
36. Shri Keshar Singh Bisht, Deputy Commandant, SAO (Fin), Assam Rifles, Shillong, Meghalaya. (Through Liaison Office, Assam Rifles New Delhi).
37. Shri Surender Mohan AC (Fin), Border Security Force, Block No.1, CGO Complex, Lodhi Road, New Delhi.
38. Shri Ashok Saini, Accounts Officer, Indo-Tibetan Border Police, Block No. II, CGO Complex, Lodhi Road, New Delhi.
42. Shri Rajeev Kumar, FA to CP, Delhi Police, MHA, New Delhi.
43. Mr. A.V.S. Kaliyar, AIG (A/Cs), Special Protection Group, SPG Complex, Adm. Block, Sector VIII, Dwaraka, New Delhi.
44. Director (Finance), National Technical Research Organisation, Block-III, Old JNU Campus, New Delhi -110016.
46. Accounts Officer, National Institute of Disaster Management, I.P. Estate, New Delhi
47. Shri G. Anand, AO, Pr. Accounts Office (Admn.), Departmental Accounting Organisation of MHA, Room No. 6, MDCNS, New Delhi.

Copy also forwarded for information to:

I. Secretary (BM)/ Special Secretary (P)/ AS&FA (Home)/ Pr. CCA(H)
II. CCA (H)/ Dir (Fin-Home)/ Director (Fin-Pers)/CA (Budget)
III. SO (IT), MHA - with the request for uploading the OM (along with its enclosure) on MHA’s website (Under what’s New) as well as on e-office portal.
S-11022/01/302/CM/MF-CGA/DAMA/2020-21
Ministry of Finance, Department of Expenditure
Controller General of Accounts
Mahalekha Niyantarak Bhawan, GPO Complex,
INA, New Delhi
Phone: 011-2445563, 24665564, 24665572 Fax : 24610126

E-mail ID : dama-cga@nic.in

Dated: 14.09.2020

OFFICE MEMORANDUM


The reference is invited to Budget Division, M/o Finance OM No. F.20(15)-B(W&M)/2020 dated 23rd June, 2020 on the subject cited above.

In order to analyze the trend of expenditure during 2nd quarter of the financial year and provide necessary inputs to M/o Finance, it is requested to provide the estimated expenditure upto September, 2020 and also the anticipated expenditure for the year under various Grants in your Ministry / Department to this office in the format given below by 21st September 2020.

<table>
<thead>
<tr>
<th>Grant No.</th>
<th>Budget Estimate 2020-21</th>
<th>Anticipated Exp. on 30.09.2020</th>
<th>Expected Exp. Up to 31.03.2020</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

This issues with the approval of Competent Authority.

Yours faithfully

(Dr. Richa Pandey)
ACGA(DAMA)

To
All Pr.CCAs/CCAs/CAAs with independent charge