OFFICE ORDER

In pursuance of Department of Personnel & Training’s Communication No. 33/08/2019–EO(SM-I) dated 25.10.2019, Ms. Alaknanda Dayal, IAS(PB:00) is appointed as Joint Secretary in the Ministry of Home Affairs with effect from forenoon of 13.11.2019 in Pay Level-14 of new Pay Matrix (Rs.1,44,200/- to Rs. 2,18,200/-) for a combined tenure of seven years outside the cadre i.e. upto 24.11.2022 or until further orders, whichever is earlier.

To

1. Ms. Alaknanda Dayal, Joint Secretary, MHA. She is requested to get herself registered for the bio-metric attendance process and get the ID for e-office implementation from NIC/IT Section.
2. The Pay and Accounts Officer, MHA (Sectt.), New Delhi.
3. Cash-I Section, MHA (with one spare copy)

Copy to:
1. PS to HM/ MoS(G)/ MoS(N)
2. Sr. PPS to HS
3. Sr. PPS to Secy(OL)/Secy(BM)/SS(IS)/SS(CS)/SS&FA(H)
4. AS(J&K)/ AS(PM)/AS (P)/ AS (UT)/AS(F)
5. All Joint Secretaries in MHA (P)/ DOL/ EA (UT)/ADG Media
6. C.S.O./DS(E)/DS(A)
7. The Chief Secretary to the Govt. of Punjab, Chandigarh.
8. The Principal Accountant General (A&E and Audit), Punjab, Chandigarh.
9. The Chief Secretary to Government of Punjab, Chandigarh- with the request to forward Updated Service Book and LPC of Ms. Alaknanda Dayal, IAS(PB:00).
10. Department of Personnel and Training, [Smt. Smita Sarangi, Deputy Secretary (SM.I)] w.r.t. their communication mentioned above.
11. RO (CM), Department of Personnel & Training, Room No.215, North Block, New Delhi.
12. All Officers/Sections/Desks in MHA (P)/DOL- through e-office portal
13. SO (IT), MHA for uploading the order on website (mha.gov.in) and e-office portal.

North Block, New Delhi
Dated 13th November, 2019

(Sanjay Mehta)
Under Secretary to the Government of India
Tel. No. 2309 4008