

File No.04/14/2021-Bgt.I

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Government of India / Bharat Sarkar
Ministry of Home Affairs / Grih Mantralaya
[Budget-I Section]

Hall No.7, 2nd Floor, MDCNS,
New Delhi, the 27th January, 2022

28 JAN 2022

OFFICE MEMORANDUM

Subject: - Final Estimates for the financial year 2021-22 under the Grant No. 48 - Ministry of Home Affairs, Grant No. 49 - Cabinet and Grant No. 50 - Police - reg.

The undersigned is directed to say that the budgetary outlays at Final Revised Estimates (RE) 2021-22 stage have already been communicated to all stake holders and necessary allocations have been provided / is being provided through re-appropriation / Supplementary Grants, wherever proposals from the Divisions / Organization have been received.

2. In order to assess the exact requirement of funds under various heads of accounts, all the budget controlling authorities are required to work out their head-wise requirement of funds for the remaining period of the current financial year on the basis of the expenditure incurred up to January, 2022 and funds required vis-a-vis the RE outlays in each case keeping in view the extant instructions of Ministry of Finance on cash management with particular reference to the expenditure caps during the last quarter and the month of March, 2022.
3. The details of actual expenditure of funds within the approved RE 2021-22 allocations under each head of account may be furnished in the enclosed pro-forma so as to reach the undersigned latest by 15th February, 2022. Brief, to the point reasons for variation from RE 2021-22 outlay should be furnished in each case. As per instructions of CGA / Audit, bland statements like: 'as per trend of expenditure', 'reduced at RE stage', 'as per actual requirement', 'due to less proposals/claims' etc. should not be used while furnishing the reasons. Ordinarily, demands for funds over and above RE 2021-22 may be avoided unless strong valid reasons exist justifying demand for additional funds.
4. In case the details are not received by 15th February, 2022, Final Estimates would be decided on the basis of expenditure reported by CGA's Office and the instructions of Ministry of Finance on cash management.

Signed by Charan Singh
Date: 27-01-2022 15:45:16
Reason: Approved
(Charan Singh)

Under Secretary to the Government of India
Tele.: 2307-2237

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To

- 1. All additional Secretaries in MHA;
- 2. RG & CCI, New Delhi;
- 3. All Joint Secretaries / Directors / Deputy Secretaries / Under Secretaries in the Ministry of Home Affairs;
- 4. JS (Security), Cabinet Secretariat.

Copy forwarded for information and necessary action:

- 1. Chairman, Land Ports Authority of India, Lok Nayak Bhawan, New Delhi;
- 2. Deputy Director (Admin), Sardar Vallabhbhai Patel National Police Academy, Ministry of Home Affairs, Hyderabad-500052;
- 3. DD (Finance), NATGRID, Shivaji Stadium, New Delhi;
- 4. Joint Director, North Eastern Police Academy (NEPA), Umsaw, Ri-Bhoi District, Shillong, Meghalaya-793123;
- 5. SP (Admn.), National Investigation Agency, Lodhi Road, New Delhi.
- 6. Assistant Deputy Director (Budget), Intelligence Bureau, S P Marg, New Delhi.
- 7. Deputy Director (Admn.), Narcotics Control Bureau, West Block No.1, Wing No. 5,R.K. Puram, New Delhi.
- 8. Joint Director(Admn), NCRB, NH-8, Mahipalpur, New Delhi-110037.
- 9. Jt. Director (Admn.), Directorate of Co-ordination, Police Wireless, Block No.9, CGO Complex, New Delhi.
- 10. Under Secretary (Security), Cabinet Sectt., North Block, New Delhi
- 11. Assistant Director, (Admn,), BPR&D, NH-8, Service Road, Mahipalpur, New Delhi110037.
- 12. Shri Y. M. Upadhyay, DIG(Admn), LNJP National Institute of Criminology & Forensic Science, Ministry of Home Affairs, Sector-3, Outer Ring Road, Rohini, Delhi-110085.
- 13. Senior Scientific Officer (FS) Central Forensic Science Laboratory/ DFS, Block No.4, 4th Floor, C.G. O Complex, Lodhi Road, New Delhi.
- 14. Director, Central Forensic Science Laboratory (CBI), Block No.4, 4th Floor, C.G.O.Complex, Lodhi Road, New Delhi.
- 15. Director cum Chief Forensic Scientist, DFS, Block No9 CGO Complex, Lodhi Road, New Delhi.
- 16. Deputy FA, Central Reserve Police Force, Block No.1 CGO Complex, Lodhi Road, New Delhi-3.
- 17. Assistant Commandt, CRPF, Block No.1 CGO Complex, Lodhi Road, New Delhi-3.
- 18. Deputy Commandant, SAO (Fin), Assam Rifles, Shillong, Meghalaya. (Through Liaison Office, Assam Rifles New Delhi).
- 19. AC (Fin.), Border Security Force, Block No.1, CGO Complex, Lodhi Road, New Delhi.
- 20. Accounts Officer, Indo-Tibetan Border Police, Block No. II, CGO Complex, Lodhi Road, New Delhi.
- 21. Asstt. Financial Adviser, National Security Guard, Mehram Nagar, Nr. Domestic Airport, Palam, New Delhi 110037.
- 22. Asstt. Director (Accounts), Central Industrial Security Force, 13, CGO Complex, Lodhi Road, New Delhi.

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- 23. DIG(Admn.), Sashastra Seema Bal, Block No. V (East), R.K. Puram, New Delhi 110066.
- 24. FA to CP, Delhi Police, MHA, New Delhi
- 25. AIG (A/Cs), Special Protection Group, SPG Complex, Adm. Block, Sector VIII, Dwaraka, New Delhi.
- 26. Director (Finance), National Technical Research Organisation, Block-III, Old JNU Campus, New Delhi -110016.
- 27. Sr. Accounts Officer (A/Cs), Pay & Accounts Office, Departmental Accounting organisation of MHA, Khan Market, New Delhi;
- 28. AO, Pr. Accounts Office (Admn.), Departmental Accounting Organization of MHA, Room No. 6, MDCNS, New Delhi;
- 29. Pay & Accounts Officer, Ministry of Personnel, Public Grievances and Pensions, 3rd floor, Lok Nayak Bhawan, Khan Market, New Delhi.

Copy for information:

- AS & FA (Home) / Pr. CCA (H);
- CCA (H) / Dir (Fin-Home) / Director (Fin-Pers) / CA (Budget);
- ✓ ● SO (IT)-with the request to upload the OM & its annexure on MHA Website (under what's New) as well as on Notice Board of e-Office.

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1. Shri Amarjeet Singh, Deputy Secretary, **Department of Official Language**, 4th Floor, NDCC II Building, Jai Singh Road, New Delhi.
 2. Accounts Officer, **National Institute of Disaster Management**, I.P. Estate, New Delhi
 3. Shri M. Bhattacharjee, Senior Accounts Officer, **National Human Rights Commission**, Manav Adhikhar Bhawan, INA, New Delhi.
 4. Shri Sudershan Kumar, Deputy Secretary, **Zonal Council Sectt.** Jam Nagar House, New Delhi.
 5. Shri D.K. Shami, Fire Adviser & Head of Office, **Directorate General of Civil Defence**, East Block VIII, Level VII, R.K. Puram, New Delhi-110066.
 6. Shri Sanjay Kumar, Joint Director (Budget), O/o the **Registrar General of India**, 2/a, Man Singh Road, New Delhi.
 7. Shri G.S. Saini, Director, **National Civil Defence College**, Ministry of Home Affairs, Nagpur-440001.
 8. Shri Ravinder Singh, Deputy Secretary, **Inter-State Council Sectt.**, Vigyan Bhavan Annexe, New Delhi
 9. Under Secretary (Cash) Ministry of Home Affairs, NDCC-II Building. New Delhi.
 10. Shri KochuKuttan, DDO, Cash – I, MHA, NDCC-II Building, New Delhi
 11. Section Officer, **Parliamentary Committee on Official Language**, 11, Teen Murti Lane, New Delhi.
 12. Section Officer (Budget), **Deptt. of Official Language**, 4th Floor, NDCC II Building, Jai Singh Road, New Delhi.
 13. Shri K.K Singh, DIG, **National Disaster Response Force**, NDCC-II Building, New Delhi
 14. Shri Shamim, Director, **National Fire Service College**, Ministry of Home Affairs, Nagpur.
 15. Shri Jai Bhagwan Gothwal, AO, Pr. Accounts Office (Admn.), **Departmental Accounting Organization of MHA**, Room No. 6, MDCNS, New Delhi.
 16. Financial Advisor, **National Disaster Management Authority**, A-1, Safdarjung Enclave, New Delhi-110029.
 17. Shri Kumar Manoj Kashyap, Deputy Secretary, **National Security Council Sectt**, 3rd Floor, Sardar Patel Bhawan, Parlt. Street, New Delhi. 110001.
 18. Shri Krishna Saluja, Section Officer (II A Unit), **President's Sectt.**, New Delhi.
 19. Shri Chirag M. Panchal, Under Secretary, **Prime Minister's Office**, South Block, New Delhi.
 20. Shri Saumitra Sahar, Under Secretary (Ad.-I), **Cabinet Secretariat**, Rashtrapati Bhawan, New Delhi.
 21. Ms Lalita T. Hedao, Under Secretary (M&G), CS Division, MDCNS, New Delhi.
 22. Under Secretary (Admin), O/o **Principal Scientific Adviser** to the Govt. of India, 310-A, Vigyan Bhavan Annexe, New Delhi.
 23. PAO (Cabinet Affairs), Ministry of PPG&P, C-I Hutments, Dara Shikoh Road, New Delhi.
 24. Pay & Accounts Officer (Pr.), Ministry of Personnel, Public Grievances and Pensions, 3rd floor, Lok Nayak Bhawan, Khan Market, New Delhi.
 25. PAO (Sectt) / PAO (NDRF) / PAO (NDMA) / PAO (RGI)

Final Estimates 2021-22

Name of Organisation:							
Demand No. and name:							
Major Head / Minor Head / Sub Head / Object Head	BE 2021-22	RE 2021-22 including supplementary, if any	Actual Expenditure as on 31.12.2021	Anticipated Expenditure during Jan-March 2022	Final Estimates for 2021-22 (4+5)	Excess(+) / Saving(-) (Diff of col 3 & 6)	Remarks / Reasons for Excess or Saving
1	2	3	4	5	6	7	8
(separate proposals to be forwarded for each grant, in case the budget provisioning in under more than one Grant)							
(Reasons for excess / saving must be invariably be mentioned in each case)							

Sign
 Name
 Designation
 Telephone

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