



No.21023/30/2016-PMA  
GOVERNMENT OF INDIA  
Ministry of Home Affairs  
[Police Division-II]  
PMA Cell

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Room No. 14, North Block,  
New Delhi, 110001

Dated the 17<sup>th</sup> July, 2017

**From: MHA, New Delhi**

- To :**
1. The Chief Secretaries and DsG (P)s of all States / UTs
  2. Directors - IB/CBI/SVP NPA/SPG/NEPA/NICFS/CFSL/  
DCPW/NCRB.
  3. DsG - BSF/CRPF/ITBP/CISF/NSG/RPF/BPR&D/SSB  
/NCB/NIA/Assam Rifles (Through LOAR)
  4. Commissioner of Police Delhi.

**Subject :- Invitation to participate in the International Women and Law Enforcement Conference and the UNPOL Gender Toolkit Workshop from 17 to 24 September, 2017 to be held in Australia.**

Police Division, UNHQ through PMI to UN has sought nominations of female candidates who are undertaking activities related to gender mainstreaming and/or the prevention of sexual and gender-based violence within a police to attend the International Women and Law Enforcement Conference and the United Nations Police(UNPOL) Gender Toolkit workshop to be held in Cairns, Australia from 17 to 24 September, 2017.

2. The nominated candidates should possess the following criterion:-
  - Currently undertaking activities related to the prevention of sexual and gender-based violence as a gender focal point, trainer or reform officer;
  - Excellent communication skills and proficient in English.
3. **all expenses and arrangements** connected with the applicant's participation to the conference and workshop will be required to **paid and arranged by the Concerned Force/state/organizations.**
4. It is requested that nomination of **One eligible and willing female officer** of the rank of not below the rank of SP along with the duly filled proforma CV (copy attached) , personal details as per **Annexure (bio data)** may be forwarded to this Ministry latest by **19<sup>th</sup> July, 2017**. The nominated officers may be advised to send documents through electronic mail at [uspma@nic.in](mailto:uspma@nic.in).

5 The nominated officers may be advised to send the above **documents** as per the format enclosed **through electronic mail at e-mail address** at [uspma@nic.in](mailto:uspma@nic.in).  
(Mandatory)

6. **No modified format other than the specimen enclosed duly typed will be entertained/accepted as it invites lot of observations from UN HQ (UNDPKO) while finalizing the nominations.**

7. It may please be ensured that the nominees are **clear from Vigilance angle and Necessary Cadre Clearance ( Specially IPS Officers) from MHA/State Government/CAPFs/any other lending organization must be forwarded with nomination.**( without cadre clearance nominations will not be entertained).

8. No direct application will be entertained.



(Raman Kumar)

Under Secretary to the Government of India

☎:23094009

✉:uspma@nic.in

**Copy to**

1. Commissioner of Police - Delhi,  
Mumbai, Kolkata, Chennai and  
Bangalore.

} It is requested to forward the nominations of eligible and willing officers through State Government only.

2 SO (IT), MHA - With the request to upload the above communication on MHA website(police-II division under UN Courses head) and 'whats new'

BIO-DATA PROFORMA

Recent passport  
size photograph

1. Name of Post applied.
2. Job opening number
3. Name of the Officer
4. Designation/Rank/organization with present place of posting.
5. In the case of officers of deputation with other organization.
  - (a) Name of Parent organization.
  - (b) Name of organization presently employed.
  - (c) Date of deputation
  - (d) Expected date of repatriation to parent cadre/organization.
6. Date of Birth
7. Education/Qualification
8. Date of Joining Police Service
9. Service/Cadre/Batch:
10. Previous UN experience
  - Telephone No.
  - a. Office
  - b. Residence
  - c. Mobile No(mandatory)
  - d. Fax No.
  - e. E-mail id(mandatory)
11. Present Job Profile:-

I hereby certify that, I fulfill the eligibility requirement notified for the post applied for.

(Signature of the applicant)

# Application Form A

## 2017 International Women and Law Enforcement Conference and the UNPOL Gender Toolkit Workshop

September 17 – 21 (IAWP conference)  
September 22 – 24 (UNPOL Gender Toolkit training)  
Cairns, Queensland, Australia,

Send to [nkurunziza@un.org](mailto:nkurunziza@un.org) with copies to [spcteamassistants@un.org](mailto:spcteamassistants@un.org)

Deadline 20 July 2017

Applicants must be proficient in English. Please complete this nomination form in English.  
**Personal information of the nominee:**

Family name (as in passport):		
First name (as in passport):		
Residence:		
Phone number (required):		
Fax number:		
Cellular phone (required):		
E-mail (required):		
Date of birth (Day/Month/Year):		
Emergency contact: (Name and address if other than above)		
Citizenship (as in passport):		
Passport number:		
Date of end of mission: (Day/Month/Year)		Valid until:
Additional information, allergy, restriction about food, etc:		

**Please attach the following documents:**

- 1. Applicant curriculum vitae/biography to include education, employment history, interests, etc.
- 2. A copy of nominee's passport

<b>RANK from home country:</b>	
<b>Job title from home country</b>	
<b>(FOR UNPOL) Job title in the United Nations Mission:</b>	
<b>ORGANIZATION or UN field mission:</b>	
<b>Professional history:</b> Describe main duties and responsibilities (short paragraph of not more than 300 words to be written by nominee)	
<b>Professional achievements</b> (short paragraph of not more than 300 words to be written by nominee)	



20

Applications are to be authorised by the nominee's Police Commissioner/Senior Police Adviser in the field mission.

This application is submitted by the applicant's UN Field Mission, certifying that the applicant is selected according to the following criteria. The applicant:

- (1) is currently undertaking activities related to the prevention of sexual and gender-based violence as a gender focal point, trainer or reform officer;
- (2) is proficient in English;
- (3) is provided adequate time and internet connectivity to complete a mandatory online course prior to the workshop;
- (4) will serve in the field mission at least six months after the conference;
- (5) commits to develop an in-mission training plan and deliver training workshops on the United Nations Police Gender Toolkit together with host State counterparts within six months after the conference;
- (6) will represent the views of the Mission's female police peacekeepers network during a dedicated meeting on related issues.

**NOTE ON FUNDING: KINDLY NOTE THAT THERE IS NO AVAILABLE FUNDING FROM THE POLICE DIVISION.**

Name:	
Reasons for nominating the applicant ( short paragraph of not more than 250 words to be written by the Police Commissioner/Senior Police Adviser)	
Signature:	
Clarification of signature, incl. rank/title	
Address:	
Point of contact, if other than above:	
Phone number:	Fax number:
E-mail:	
Date:	