OFFICE ORDER

In pursuance of Department of Personnel & Training's Communication No. 33/03/2020-EO(SM-I) dated 20.01.2020, Ms. Meenakshi Jolly, CSS is appointed as Joint Secretary, Department of Official Language, Ministry of Home Affairs with effect from the forenoon of 23.01.2020 in Pay Level-14 of new Pay Matrix (Rs.1,44,200/- to Rs. 2,18,200/-) for a tenure of five years or until further orders, whichever is earlier.

(Sanjay Mehta)
Under Secretary to the Government of India
Tele. No. 2309 4008

To

1. Ms. Meenakshi Jolly, CSS, Joint Secretary, DOL, MHA. She is requested to get herself registered for the bio-metric attendance process and get the ID for e-office implementation from NIC/IT Section.
2. The Pay and Accounts Officer, MHA (Sectt.), New Delhi.
3. Cash-I Section, MHA (with one spare copy)

Copy to:
1. PS to HM/ MoS(G)/ MoS(N)/ JS(HMO)
2. Sr. PPS/ PPS to HS
3. Sr. PPS to Secy(J)/ Secy(OL)/ Secy(BM)
4. AS(JKL)/ AS(PM)/ AS(P)/ AS(UT)/ AS(F)/ AS&FA(H)
5. All Joint Secretaries in MHA(P)/ DOL/ DG Media
6. Department of Personnel and Training (Shri J. Srinivasan, Director) w.r.t. their order mentioned above.
7. RO (CM), Department of Personnel & Training, Room No.215, North Block, New Delhi.
8. Shri S.S.S. Sarma, Director(Establishment), Ministry of Defence, Sena Bhawan, New Delhi — With request to forward the updated Service Book and LPC of Ms. Meenakshi Jolly, CSS, Joint Secretary.
9. All Officers/Sections/Desks in MHA(P)/ DOL-through e-office portal
11. Control Room officer, Room No. 11, North Block, New Delhi
12. SO(IT), MHA for uploading the order on website(mha.gov.in) and e-office portal.
13. Hindi version will follow soon.