

Government of India  
Ministry of Home Affairs  
Police-II Division  
Pers Policy Section  
\*\*\*\*\*

Subject: **Gender Parity Workshop, Viet Nam -reg.**

Kind attention is invited to PMI to UN email dated 27.09.2025 and UN HQ FAX Reference PD/2025/1257 dated 24.09.2025 on the subject cited above.

2. PMI to UN has requested to forward nomination of 01 officer to attend the workshop on Gender Parity tentatively between 08 to 19 December 2025 in Hanoi, Viet Nam as per eligibility criteria mentioned below:-

(a) Be a focal point for the UNPOL selection/rotation issues at the National Police Headquarters or similar organization level, or be a trainer/instructor in the police peacekeeping training institutions actively engaged in the delivery of pre-deployment training courses for future UN police peacekeepers.

(b) Be fluent in English language.

(c) Desirable – Have an experience of participation in one of the UN peace operations, or other similar international assignment.

(d) Nomination of qualified women officers is highly encouraged

3. The participants of the workshop will be selected based on their professional experience and current assignment, with due regard to geographical and gender diversity.

4. Member States will cover the costs of international travel associated with participation in the said event while the accommodation and meals will be provided by the organizers. Some limited funding support is available, if needed.

5. The duly completed and signed Bio-data in prescribed proforma (enclosed) along with a scanned copy of the participant's passport data page, HR certificate, Application Form (Annexure – B) along with the forwarding letter including APAR/ACR gradings for the Last Five Years (Mandatory) of the nominated officer are required to be submitted (PDF format only) through email at [police2-un@mha.gov.in](mailto:police2-un@mha.gov.in) before the last date of submission of nominations as mentioned above.

6. UNCIVPOL Centre, ITBP is requested to forward nomination of 01 suitable officer to attend the subject event to this Ministry latest by 11.10.2025.

Encl. As above

Yours faithfully,



**(Juhi Verma)**  
Director (P&C)

To,

UNCIVPOL Centre, 22<sup>nd</sup> BN ITBP, Tigri, Madangir, New Delhi.

MHA ID No.21023/06/2025/PP

Dated 07<sup>th</sup> Oct, 2025

Copy to:-

1. JS(UNP), MEA, JNB (A-wing), New Delhi-110011.

2. SO (IT), MHA : With the request to upload the above communication on MHA website (Police Division-II(UN Courses/Workshops) and also under “what’s new.

**Requisite requirements**

- A. Personal details as per **Annexure-II** along with APAR/ACR gradings of **Last Five Years(Mandatory)**. No hard copies of APAR/ACR are required to be sent.
- B. **Application form (Annexure – B) for the candidate for the UNPOL Gender Parity Workshop duty typed.**
- C. Hand written forms will not be entertained/accepted. Bio-data Forms must be duly signed and authorized by the recommending authority.
- D. The nominations without Vigilance clearance and Cadre Clearance (for all Officers) from respective Ministries/Departments/State or UT/Organizations' shall be summarily rejected.
- E. Applications through proper channel only i.e. through Home Department (State) and approval of Head of Organization will be entertained. Applications received after the deadline specified will not be considered.
- F. Concerned authorities may please ensure and advice their officers not to make any direct queries with this ministry or UNHQ regarding selection. This ministry will not entertain personal queries from individual applicants.

## **BIO- DATA Proforma**

### **ANNEXURE-II**

1. Name of Post Applied/Course
2. Duration of the course
3. Name of the Officer(as per official documents)
4. Designation/Rank, Organization, Pay scale/level
5. Present Place of Posting
6. In the case of officers on Deputation with other organization:-

**Name of Parent Organization**

**Name of organization presently employed**

**Date of Deputation**

**Expected Date of repatriation to parent cadre/organization**

7. NoC from Parent Cadre (if on deputation) mandatory :Yes/No/NA
8. Date of Birth
9. (a) Education qualification  
(b) Required qualification as per applied job/posts(Yes/NO)

**10. Date of Joining Police Service**

**11. Date of Superannuation**

**12. Service/Cadre/Batch:-**

**13. Previous UN Experience**

**14. Other Foreign/international Experiences**

**15 Contact Details: Telephone No**

**Office**

**Residence**

**Mobile**

**E-mail**

**16. APAR/ACR Gradings of Last 05 years (mandatory):-**

**Assessment Year**

**Gradings**

**17. Outstanding Achievements, if any**

**18. Last Five(years) work profile/experiences**

**I hereby certify that, i fulfill the eligibility requirement notified for the post applied for**


**Signature of applicant**

Recent Passport  
Size Photograph

**FAX**

**Date:** 24 September 2025

**Reference:** PD/2025/1257

<p><b>TO: Permanent Missions to the United Nations</b></p> <p><b>ATTN:</b> Police Adviser/Police Focal Point</p> <p><b>INFO:</b></p>	<p><b>FROM: Commissioner Faisal Shahkar</b> UN Police Adviser, Director of the Police Division, DPO/OROLSI</p> 
<p><b>SUBJECT: Invitation for Gender Parity Workshop, 8 – 10 December 2025</b></p>	
<p>Total number of transmitted pages including this page: <b>13</b></p>	
<ol style="list-style-type: none"> <li>1. In full compliance with the United Nations Security Council Resolutions on Women, Peace and Security, the United Nations Police Division is undertaking all measures to increase the number of women police officers in peace operations and to integrate the different concerns and vulnerabilities of women, men, boys and girls into the design, implementation, monitoring and evaluation of all police activities. The United Nations Uniformed Gender Parity Strategy (UGPS) initiative, launched in 2018 and covering 2018-2028, sets specific targets for women police personnel in different roles to ensure the uniformed components of peacekeeping are diverse and inclusive, reflecting the communities UN peace operations serve.</li> <li>2. In order to meet the abovementioned targets, the United Nations Police Division has undertaken, during the last years, a number of projects, in close coordination with the United Nations Member States and field missions. While a tangible progress was observed, more should be done to achieve gender parity goals among UNPOL field and Headquarters components.</li> <li>3. In cooperation with the Governments of Viet Nam and Norway, Police Division plans to run a Gender Parity workshop in Hanoi, Viet Nam, tentatively between 8 to 19 December 2025, with a view to present the most recent initiatives and to seek Member States' views and inputs on related matters. The participation of Member States' experts involved in the selection/rotation/training of UNPOL candidates, will be critical for the success of the event.</li> <li>4. Based on the above, we would kindly request Member States to nominate their expert(s) for this workshop, in accordance with the profile provided in Annex A. The duly completed short Application form (Annex B) for the candidate(s) should be attached to the nomination. The participants of the workshop will be selected based on their professional experience and current assignment, with due regard to geographical and gender diversity; nomination of qualified women officers is highly encouraged.</li> <li>5. Member States are requested to cover the costs of international travel associated with participation in the said event while the accommodation and meals will be provided by the organizers. Some limited funding support is available, if needed. If a Member State wishes to seek sponsorship to join the workshop, it is requested to indicate so in the cover letter from its Permanent</li> </ol>	



Mission to the United Nations. We may need to prioritize the sponsorships due to available funds.

6. Please send the following documents to Mr. Denis Tikhomirov (tikhomirovd@un.org) no later than 19 October 2025:

- The cover letter from the Permanent Mission indicating the request for sponsorship, if applicable;
- The completed Application form for each candidate; and
- The scanned copy of the valid national passport of the candidate(s).

Best regards.

**Drafted by:**

Mr. Denis Tikhomirov  
DPO/OROLSI/PD  
United Nations Headquarters  
New York

**Cleared by:**

Mr. Ata Yenigun  
Chief SRS, DPO/OROLSI/PD  
United Nations Headquarters  
New York

*Annex A. Job profile for the candidates for the UNPOL Gender Parity Workshop  
(8 – 10 December 2025)*

**The nominated candidates should meet the following mandatory criteria:**

- Be a focal point for the UNPOL selection/rotation issues at the National Police Headquarters or similar organization level, or be a trainer/instructor in the police peacekeeping training institution actively engaged in the delivery of pre-deployment training courses for future UN police peacekeepers.
- Be fluent in English language.

**The following criteria are desirable:**

- Have an experience of participation in one of the UN peace operations, or other similar international assignment.

***Workshop participants will be selected  
with due regard to geographical and gender diversity,  
on a first come, first served basis.***

*Annex B. Application form for the candidates for the UNPOL Gender Parity Workshop  
(8 – 10 December 2025)*

<b>Country</b>	
<b>First name</b>	
<b>Last name</b>	
<b>Gender</b>	
<b>Current position and unit</b>	
<b>Current rank</b>	
<b>Brief description of duties</b> <i>(please specify how your duties are related to the selection/rotation/pre-deployment training of candidates for the service in the UN)</i>	
<b>Previous UN/international experience</b>	
<b>Personal e-mail address</b>	
<b>Telephone/WhatsApp number (with country code)</b>	

*Annex B. Application form for the candidates for the UNPOL Gender Parity Workshop  
(8 – 10 December 2025)*

<b>Country</b>	
<b>First name</b>	
<b>Last name</b>	
<b>Gender</b>	
<b>Current position and unit</b>	
<b>Current rank</b>	
<b>Brief description of duties</b> <i>(please specify how your duties are related to the selection/rotation/pre-deployment training of candidates for the service in the UN)</i>	
<b>Previous UN/international experience</b>	
<b>Personal e-mail address</b>	
<b>Telephone/WhatsApp number (with country code)</b>	