



भारत सरकार/Government of India
गृह मंत्रालय/Ministry of Home Affairs
पुलिस-1 डिविजन/Police-I Division

Sub: Institution of "Home Minister's Medal for Excellence in Police Investigation"- reg.

The undersigned is directed to refer to this Ministry's ID Note No.11019/09/2018-PMA dated 29.05.2018, on the subject and forward herewith a copy of Notification dated 06.08.2018 alongwith revised SOP of "Home Minister's Medal for Excellence in Police Investigation", for your further necessary action.

Encl: As above.

(Raman Kumar)

Under Secretary (PMA)
Tele: 23094009

DG, BPR&D, Near SSB Office, NH-8, Mahipalpur, New Delhi.

MHA ID No.11019/09/2018-PMA

Dated, the 14th August, 2018

Copy to:-

1. SO, IT, MHA, North Block, New Delhi, for uploading in MHA's website under Police-I Division, Medal and Award column..

MINISTRY OF HOME AFFAIRS

NOTIFICATION

New Delhi, the 6th August, 2018

F.No.11019/09/2018-PMA: In accordance with Statutes "Seventhly" of the Statutes relating to the "UNION HOME MINISTER'S MEDAL FOR EXCELLENCE IN INVESTIGATION", the existing Rule 5 regarding three tier screening procedure be substituted as under:-

5. There will be two tier screening procedure followed for selection of the candidates for the Medal, as detailed below:

- (a) First Committee at Central Investigation Agency/State/UT level headed by DG/DGP/Director of the police force/organization.
- (i) This Committee will recommend twice the number of candidates for Central/State Investigating Agency quota of Medals to MHA.
- (ii) The Committee will forward the following documents to MHA level Committee:
1. Committee proceeding with the list of nominees prepared in order of merit.
 2. Citation/details of the case investigated by the officer for whom the Medal is recommended.
 3. Vigilance clearance and APAR grading for last 05 years.
- (b) Ministry level Committee headed by Special Secretary/Additional Secretary (in charge of Police-I)/MHA with DG/BPR&D, DG/NIA, SD/AD of CBI & IB and JS(P-I) as members of Committee will make the final recommendations.


(P K SRIVASTAVA)

Addl. Secretary to the Government of India

भारत के राजपत्र के भाग-I, खंड 1 में प्रकाशनार्थ

गृह मंत्रालय

अधिसूचना

नई दिल्ली ..६^५...अगस्त, 2018

फा.सं.11019/09/2018-पीएमए: "अन्वेषण में उत्कृष्टता के लिए केंद्रीय गृह मंत्री पदक" से संबंधित संविधियों की संविधि "सप्तम" के अनुसार, तीन स्तरीय जाँच प्रक्रिया से संबंधित मौजूदा नियम 5 को निम्नानुसार प्रतिस्थापित किया जाए:-

5. पदक के लिए उम्मीदवारों के चयन के लिए नीचे दिए गए ब्यौरे के अनुसार दो स्तरीय जाँच प्रक्रिया का पालन किया जाएगा:

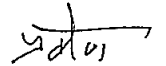
(क) पुलिस बल/संगठन के डीजी/डीजीपी/निदेशक की अध्यक्षता में केंद्रीय जांच एजेंसी/राज्य/संघ राज्य क्षेत्र स्तर पर पहली समिति।

(i) यह समिति गृह मंत्रालय को पदकों के केंद्रीय/राज्य अन्वेषण एजेंसी कोटे के लिए दोगुने उम्मीदवारों की सिफारिश करेगी।

(ii) समिति गृह मंत्रालय के स्तर की समिति को निम्नलिखित दस्तावेज़ अग्रेषित करेगी:

1. योग्यता के क्रम में तैयार नामितियों की सूची के साथ समिति की कार्यवाही।
2. उस अधिकारी द्वारा जाँच किए गए मामले की प्रशस्ति/ब्यौरा जिसके लिए पदक की सिफारिश की गई है।
3. पिछले 05 वर्ष की सतर्कता निकासी और एपीएआर ग्रेडिंग।

(ख) विशेष सचिव/अपर सचिव (पुलिस-I के प्रभारी), गृह मंत्रालय की अध्यक्षता में और समिति के सदस्य के रूप में डीजी/बीपीआरएवंडी, डीजी/एनआईए, सीबीआई एवं आईबी के एसडी/एडी, जेएस(पी-1) के साथ मंत्रालय स्तर की समिति अंतिम सिफारिशें करेगी।



(पी के श्रीवास्तव)

अपर सचिव, भारत सरकार

STANDARD OPERATING PROCEDURE (REVISED) FOR AWARD OF
“UNION HOME MINISTER’S MEDAL FOR EXCELLENCE IN
INVESTIGATION”

1. **Introduction:-**

Ministry of Home Affairs, Government of India has instituted a scheme for award of Medals to the members of Central Investigating Agencies and States/UTs Police Investigating Agencies for Excellence in Investigation. The Medal will be named as “Union Home Minister’s Medal for Excellence in Investigation”.

2. **Objective:-**

The objectives for institution of the Medals for Police Investigators are :-

- (a) To promote high professional standards of investigation of crime in the State/UT Police and Central Investigating Agencies in the Country.
- (b) To recognize such Excellence in Investigation by investigating officers of Police Organizations.

3. **Tally of Medals:-**

Distribution of the Medal among States/UTs will be on basis of average of IPC crimes registered by them and the crime data published by National Crime Record Bureau for the years 2013, 2014 & 2015. Based on the average crime data for the last 3 years, total 162 Medals will be awarded to the States/UTs and Central Investigation Agencies every year as given in Annexure-I. However, the distribution of Medals will be reviewed after every 3 years.

4. **Quota of Medals for Women Investigator:-**

- (a) States/UTs having total quota of 01, must nominate lady investigating officer in alternative year.
- (b) States/UTs having total quota of 02-05, must nominate at least one women police investigating officer, every year.
- (c) States/UTs having total quota of more than 06-09, must nominate at least 02 women police officers involved in investigation, every year.
- (d) States/UTs having total quota of 10 or more must nominate at least 03 women police officers involved in investigation, every year.

5. **Award of Certificate with the Medals:-**

- (a) A Certificate (Scroll) signed by the Union Home Minister will be awarded to each winner alongwith the Medal.
- (b) The names of Medal awardees shall be published in the Gazette of India and the Register of such names will be kept in the Ministry of Home Affairs.



6. **Eligibility criteria:-**

- (a) Officers from the rank of Sub-Inspector (SI) to Superintendent of Police (SP) involved in investigation, are eligible. The nomination will be received as per proforma as Annexure-II.
- (b) Officer should be clear from vigilance point of view. No judicial proceedings/departmental enquiry should have been contemplated, in initiated or should be pending. The recommendee should not have been convicted in a criminal case or awarded a major/minor penalty in any departmental enquiry in the last five years. A certificate to this effect should be furnished by the concerned States/UTs Police or /Central Police Investigating agencies as per proforma Annexure-III.
- (c) Out of last 05 years APAR(ACR) grading of nominee, minimum 03 should be Outstanding/Very Good. There should not be any adverse entry in the last five years.
- (d) There should not be any stricture or adverse comment in a Court of law in a case investigated by the nominated officer.
- (e) An officer who has received the Medal once may not be awarded Medal again.
- (f) A brief of the case investigated by the officer recommended must be mentioned in the citation alongwith other details like use of innovative methods, prompt charge sheet, attachment of assets of accused, conviction, use of scientific aids and forensic tools, on line investigation tools, media coverage, paper cutting etc. as per Annexure-IV.

7. **Committees for selection of nominees:-**

A two tier screening procedure will be followed for selection of the candidates for the Medals, as detailed below:

(a) **Committee at Central/State/UT Agency Level:**

Following Committee at Central/State/UT level will make recommendation:

- (I) There will be a Committee in each Central/State/UT Investigation Agency constituted by DsGP/Directors Central Investigation Agency and headed by DG/DGP/Director of the police force/organization.
- (II) This committee will recommend twice the number of candidates for State/Central Investigating Agency quota of Medals to MHA.
- (III) Following documents will be forwarded to MHA level committee:
 1. Committee proceeding with the list of nominees prepared in order of merit.
 2. Citation/details of the case investigated by the officer for whom the Medal is recommended.
 3. Vigilance clearance and ACR grading for last 05 years.



(b) **Ministry level recommending Committee:**

Following Committee in the Ministry of Home Affairs will make the final recommendations:-

1. SS/AS, in-charge of Police-I Division/in Ministry- Chairperson
2. DG BPR&D and NIA
3. SD/AD CBI and IB
4. JS(P-I), MHA

8. **Time Line:-**

- (a) The Medal will be awarded every year on any suitable date as fixed for the purpose by the State/UT/CAPF/Security organizations.
- (b) MHA will invite nominations from States/UTs/Central Investigating Agencies every year. The nominations with all necessary documents including proceedings of the State level committee should reach MHA at least three months before the designated date.
- (c) A report from IB & CBI should be taken regarding integrity and professionalism of the nominated officers.
- (d) After approval of Union Home Minister, MHA will declare the award of Medals.

9. **Withdrawal of Medal:-**

The Union Home Minister's Medal may be withdrawn if the holder is punished with dismissal, removal, major penalty or is found involved in criminal offence or is found indulging in conduct unbecoming of police officer in the opinion of the Government of State or the Union.

10. **Description/Design of the Medal:-**

- (a) The Medal shall be circular in shape, made of cupro-nickel, 38 mm in diameter, 3 mm in thickness. On the obverse, it shall have the State Emblem embossed in the centre. The word "सत्यमेव जयते" shall be embossed below the State Emblem. The State Emblem shall be encircled by a wreath.
- (b) On the reverse, the legend will be as under:
 - (i) Top half semi-circle : "अन्वेषण में उत्कृष्टता हेतु केंद्रीय गृहमंत्री पदक"
 - (ii) Bottom half semi-circle : "Union Home Minister's Medal for Excellence in Investigation"
 - (iii) Centre: A "ताराजु" (Signifying law and justice) and a "magnifying glass" (to symbolize investigation procedure).
- (c) Each Medal shall be suspended by 38 mm long horizontal "Non swiveling bar with inscription "Union Home Minister's Medal for Excellence in Police Investigation" with a ribbon of 35 mm width with 2 strips as under:
 - (I) Wearer's normal right: Red (17.5 mm)
 - (II) Wearer's normal left: Blue (17.5 mm)



State/UT/Central Investigating Agencies wise distribution of Medals
(Union Home Minister's Medal for Excellence in Investigation)

SI.No.	State	Total No. of Medals
1.	Andhra pradesh	5
2.	Arunachal Pradesh	1
3.	Assam	4
4.	Bihar	7
5.	Chhattisgarh	3
6.	Goa	1
7.	Gujarat	6
8.	Haryana	4
9.	Himachal Pradesh	1
10.	Jammu & Kashmir	1
11.	Jharkhand	2
12.	Karnataka	6
13.	Kerala	9
14.	Madhya Pradesh	11
15.	Maharashtra	11
16.	Manipur	1
17.	Meghalaya	1
18.	Mizoram	1
19.	Nagaland	1
20.	Orissa	4
21.	Punjab	2
22.	Rajasthan	9
23.	Sikkim	1
24.	Tamil Nadu	8
25.	Telengana	5
26.	Tripura	1
27.	Uttar Pradesh	10
28.	Uttarakhand	1
29.	West Bengal	8
UTs		
30.	A&N Islands	1
31.	Chandigarh	1
32.	Dadra & Nagar Haveli	1
33.	Daman & Diu	1
34.	Delhi	6
35.	Lakshadweep	1
36.	Puducherry	1
	Total	137

Central Investigating Agencies wise distribution of Medals

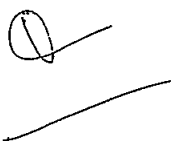
1	National Investigation Agency	05
2	Central Bureau of Investigation	15
3	Narcotics Control Bureau	05
	Total	25

Grand Total of Medals -

States/UTs Medals - 137

Central Investigation Agencies - 25

Total **162**



RECOMMENDATION FOR THE AWARD OF UNION HOME MINISTER'S
MEDAL FOR EXCELLENCE IN INVESTIGATION.

1.	Name (In capital letters)	Surname	Middle name	First name	
	(In Devanagari/Hindi)				
2.	Father's Name				
3.	Date of Birth	Day	Month	Year	
4.	Age as on 15.08.20__	Year	Month		
5.	Sex				
6.	Initial appointment	Year	Rank	Service	Cadre
	Present Rank/Cadre				
7.	Present posting, with complete postal address.				
8.	Nos. of Cash reward/Good entries	Cash Reward	Appreciation	Other	
9.	Punishment (s)	Details of Penalty		Year(s)	
10.	Details of any enquiry pending against the officer				
11.	Details of disciplinary proceedings pending/contemplated against the recommended, if any.				
12.	Details of the court cases pending against the recommended, if any	Year	Details of charge	Present status	
13.	ACR Grading for last 5 years	Year		Grading	
14.	Brief description of work justifying award of Medal (No posting details). In order of importance (not exceeding 200 words):				

Signature of Recommending Authority _____
Name: _____
Designation: _____
Date: _____



INTEGRITY CERTIFICATE

Certified that the integrity of Shri/Smt.....
श्री/श्रीमति (in Hindi).....
Designation.....Son/daughter of Shri.....
..... Date of Birth..... recommended
for the award of "Union Home Minister Medal for Excellence in Investigation"
for the year _____ is above suspicion and that he/she was not concerned in any
proceeding that was censured in a Court of law. It is further certified that no
judicial or department proceedings are being contemplated/pending against him.
Similarly, no vigilance case is being contemplated/pending against him. It is also
certified that recommendee has not been given any Major Penalty/minor penalty in
the last Five Years.

It is also certified that the character & antecedents (of the proposed
awardee) have been duly verified and nothing adverse reported against him.

It is also certified that he has not been awarded "Union Home Minister
Medal for Excellence in Investigation" earlier.

Signature _____

Name _____

Director General of police

Official stamp _____



Description of work justifying award of Medal in corporate in the citation

Details of the criminal investigation undertaken for which the Medal is proposed. This should be in a Readable story format- highlighting the investigation.

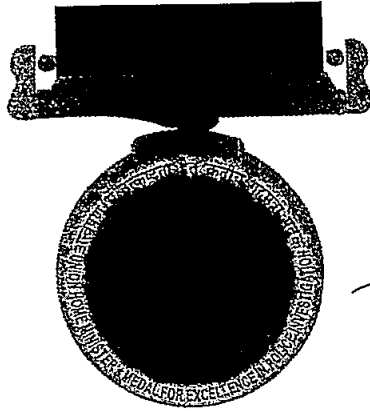
- Brief facts of the case such as FIR, section etc.
- Composition of the Investigation team.
- Time frame of charge sheet.
- Conviction, if any
- Court's appreciation, if any

2. The following aspects of investigation may specifically be mentioned:-

- Use of innovative methods
- Prompt charge sheet
- Attachment of assets of accused
- Use of scientific aids and forensic tools
- On-line investigation tools
- Media coverage, paper cutting etc.



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~~926~~
cypro-nickel