

**Ministry of Home Affairs
(IS-III Division)**

(Grants-in-aid under NIC Scheme)

TERMS AND CONDITIONS FOR GRANT OF ASSISTANCE TO VOLUNTARY ORGANISATIONS/INSTITUTIONS/UNIVERSITIES AND OTHER EDUCATIONAL INSTITUTIONS FOR ACTIVITIES IN THE CAUSE OF NATIONAL INTEGRATION.

I. Definition of a Voluntary Organisation

For the purpose of this programme a 'Voluntary Organisation' is:-

- (a) A Society registered under the Indian Societies Registration Act, 1860 (Act XXI of 1860); or
- (b) A public trust registered under any Act for the time being in force; or
- (c) A non-official body which is engaged in the organization and development of social welfare programme and is registered under an appropriate Act.

II. Type of Institution/organization eligible for Assistance

The agency shall satisfy the following criteria to become eligible for grants:-

- (a) It should be registered under an appropriate Act., or be a regularly constituted branch of registered welfare organization (mere affiliation to a registered body or recognition by the Central/State Government will not suffice for this purpose);
- (b) It should have a properly constituted managing committee with its powers, duties and responsibilities clearly defined and laid down in a written constitution;
- (c) The aims and objects of the voluntary or welfare organization should be relatable to the objectives of the National Integration Council;
- (d) An organization/institution managed by a State Government or local body or established under an Act of State Legislature or by a Resolution of a state Government or financed mainly from Government or local body funds, other than a University or an educational institution, shall not be entitled to receive assistance under the programme;
- (e) No grant shall be given to an institution for supplementing its capital or activities being undertaken by it in discharge of its statutory responsibility;
- (f) It is not run for profit to any individual or group of individuals, except cooperative;
- (g) The voluntary organisation is expected to meet at least 10% of the total estimated expenditure of a particular activity/activities;
- (h) It should be an organization whose accounts are regularly audited either by internal or outside auditors;

(i) It should be open to all citizens of India without any distinction of religion, race, caste, language or any one of them.

III. Nature of activities eligible for grants

The activities which will be considered eligible for sanction of grants should be such as to promote the cause of national unity and solidarity. In particular, here should be furtherance of the objectives of the National Integration Council contained in the Declaration adopted by the Council at its meeting held in Srinagar in June, 1968. These activities illustratively may relate to:

(a) discouraging communal ill will and regional animosities and weaning the misguided elements from the path of violence;

(b) active and energetic propagation of the principles, especially of tolerance and harmony, for which this nation stands;

(c) mobilizing the constructive forces of the society in the cause of national unity and solidarity and giving them leadership, encouragement and articulation;

(d) devising suitable community or group activities and programmes for fostering fellow feeling, emphasizing the privileges of common citizenship, and in general raising the quality of national life.

IV. The lines on which the activities may be organized

The activities mentioned in the preceding paragraph may be organized in any of the following forms:

(a) Inter-community celebration of National Days and Festivals;

(b) Cultural shows; essays/painting and competitions;

(c) Inter-regional camps, exchange of visits;

(d) Citizen's committees for the maintenance of communal harmony;

(e) Public meetings, exhibitions or group endeavours of a similar description to foster fellow feeling and to highlight the essential principles of Indian nationhood and secularism;

(f) Supplementing the financial resources of an organization which is devoted as a whole to the furtherance of communal harmony, secularism and National Unity;

(g) Any innovative activity/programme relating to National Integration/Communal Harmony.

V. Conditions for Grants

(a) the activity for which a grant is sanctioned shall be completed within the time limit specified in the sanction letter.

- (b) The institution/organization/university should maintain an account with a bank or a post office in the name of the institution and not of an individual whether by name or by designation. The accounts should be operated jointly by two office bearers.
- (c) The institution/organization/university must exercise reasonable economy in the implementation of the approved programme.
- (d) The institution/organization/university shall furnish a certificate to the effect that no grant has been received for the same purpose from any other Central Government Department.
- (e) The institution/organization/university shall submit to the Ministry of Home Affairs as and when required progress reports or any other relevant information on the implementation of the programmes.
- (f) No immovable property shall be acquired out of the grants made.
- (g) No movable property exceeding the value of Rs.1,000/- shall be acquired out of the grant made.

VI. Procedure for submission of applications

Each application should be accompanied by the following documents:-

- (a) An attested copy of the registration certificate in case of an institution which is a regularly constituted branch of a registered welfare organization, an attested copy of the registration certificate of the parent body and a certificate from that body to the effect that the institution is one of its regularly constituted branches and that it would be responsible for ensuring proper utilization of the grant.
- (b) A copy of the constitution and bye-laws of the institution/organization/university.
- (c) A copy of the constitution of the managing committee with particulars of each member.
- (d) A copy of the previous year's annual report.
- (e) A statement of the full receipts and payments of the institutions/organization/university for the previous three years certified by a Chartered Accountant or a government auditor (in case of the institutions where accounts have not been audited, unaudited statement of accounts should be furnished).
- (f) The proposal for grant-in-aid under NIC Scheme should be sponsored/routed through the State Government.

(g) If registered under FCRA, 1976, registration number and date must be provided.

VII. Procedure for the sanction of grants

(a) Every request for a grant should indicate clearly the nature of activity or activities for which grant is sought, the expenditure which that activity or those activities is estimated to involve, and the likely contribution of the organization concerned.

(b) It shall be the essential condition of the sanction of the grant that the grantee organization shall submit the audited statement of accounts of expenditure incurred out of the sanctioned amount within the period specified in the letter of sanction.

(c) A grant sanctioned to an organization shall be utilized only by that organization for the activity for which the grant was sought. A certificate to this effect shall be furnished by the grantee with the audited accounts referred to in clause VII (b). The grant shall not be transferred to another organization or activity without the prior permission of the sanctioning authority.

(d) Any unspent balance out of the sanctioned grant under this scheme shall be credited to the Government account, in accordance with the instructions that may be given in this regard in the sanction letter.

(e) No organization shall be sanctioned grant twice during the same financial year. No request for additional grant shall be entertained on the ground that the original estimate on the basis of which the grant was sought and sanctioned had been exceeded.

VIII Quantum of Assistance

| S. No | Activity | Grant Limit (Rs.) |
|--------------|--|--------------------------|
| 1. | Inter-community celebration of National Days & Festivals | 10,000 |
| 2. | Cultural Shows: essays/paintings and competitions | 10,000 |
| 3. | Inter-regional camps, exchange of visits | 15,000 |
| 4. | Citizen's Committees for the maintenance of communal Harmony | 5,000 |
| 5. | Public meetings, exhibitions or group endeavours of a similar description to foster fellow feeling and to highlight the essential principles of Indian nationhood and secularism | 10,000 |
| 6. | Supplementing the financial resources of an organization which is devoted as a whole to the furtherance of communal harmony, secularism and national unity | 15,000 |
| 7. | Any innovative activity/programme relating to national integration/communal harmony | 15,000 |
| 8. | Seminar and discussions | 20,000 |

IX Address for correspondence All the correspondence may be made at the following address:-

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