

No. 03/05/2020 -LNJN NICFS

Government of India

LNJN National Institute of Criminology and Forensic Science

(Ministry of Home Affairs)

Institutional Area, Outer Ring Road, Secor-3, Rohini, Delhi – 110 085

27 September, 2020
27 SEP 2020

To

The Assistant Director, DAVP
Room No 268, Soochana Bhawan
Phase V, CGO Complex, Lodhi Road
New Delhi – 110 003
E-mail ID: cwdayp3@gmail.com

Sub:- Publication of advertisement in the leading Newspapers.

Dear Sir/Madam,

I am directed to enclose herewith an advertisement for publication in the following Newspapers published from Delhi, Mumbai, Chennai & Kolkata preferably on 27th September, 2020 (Sunday):-

Sl. No.	Name of Newspaper	Size	Language	Places to be published
1	Hindustan	12 CM x 12 CM	Hindi	Delhi
2	Dainik Bhaskar	12 CM x 12 CM	Hindi	Delhi
3	Navbharat Times	12 CM x 12 CM	Hindi	Delhi & Mumbai
4	Times of India	12 CM x 12 CM	English	Delhi, Mumbai, Chennai & Kolkata
5	Hindustan Times	12 CM x 12 CM	English	Delhi & Mumbai
6	The Telegraph	12 CM x 12 CM	English	Kolkata
7	The Indian Express	12 CM x 12 CM	English	Chennai, Bengaluru, Hyderabad

2. For better exposure, the advertisement may be published preferably on the right hand side page of the Newspapers at the DAVP approved rates.

3. Detailed bill in duplicate alongwith clippings of the advertisement may kindly be forwarded to this Institute for adjustment of payment.

4. Kindly acknowledge the receipt.

Yours sincerely,

Encl: As above

Indu Rawat
24/9
(Indu Rawat)

Administrative Officer

Copy to:

1. Under Secretary (WS.III), MHA, Jaisalmer House, New Delhi
- ✓ 2. Section Officer, IT Cell, MHA, North Block, New Delhi – to upload the enclosed vacancy circular on MHA's website also.

N.O.O.

1. IT Cell, NICFS to upload the enclosed vacancy circular on Institute's website.
2. Library for giving copy of the news clippings to Assistant.

No. 03/05/2020-LNJN NICFS
LNJN National Institute of Criminology and Forensic Science
Ministry of Home Affairs

Rohini Sector-03
Outer Ring Road
Delhi- 110085

Date: 24 September, 2020

CIRCULAR

Subject: Engagement of Consultants to conduct (a) PG Diploma Courses in Investigation of Cyber Crimes & Law and (b) PG Diploma in Victimology & Victim Assistance in LNJN NICFS.

Applications are invited in the prescribed proforma from suitable persons for engagement of Consultant each on contractual basis to conduct the following PG Diploma Courses in LNJN NICFS in the academic session 2020-2021:

- a) PG Diploma in Investigation of Cyber Crime & Law.
 - b) PG Diploma in Victimology & Victim Assistance.
2. The eligibility criteria and other details of engagement are mentioned against each post in the Terms of Reference (Annexure-I) enclosed herewith.
 3. Selection shall be made through Interview of short-listed eligible candidates by a duly constituted Selection Committee to be held at Delhi at LNJN NICFS (MHA) premises. Last date for submission of application in the prescribed proforma will be within 15 days of publication of the advertisement in National Dailies.
 4. Remuneration and tenure shall be as mentioned in the enclosed **Annexure-I**.
 5. Leave: The leave entitlement shall be as per DoPT&T Rules, as amended from time to time.
 6. No TA/DA shall be admissible for attending interview.
 7. Director NICFS reserves the right to make any amendment, change or cancellation of the selection process in whole or part thereof without assigning any reasons. Selection will be subject to the rule governing affiliation of the aforesaid courses by Guru Gobind Singh Indra Prastha University, Delhi.
 8. Eligible candidates may send their application to the Administrative Officer, LNJN National Institute of Criminology and Forensic Science, Ministry of Home Affairs, Rohini Sector-03, Outer Ring Road, Delhi- 110085, alongwith attested photocopies of all relevant documents (like Post Graduate Degree, internship completion certificate, age of proof and experience certificate, if any, list of publications etc.) and 3 passport size photographs and application in the format (**Annexure-II**) available at the Institute's website www.nicfs.gov.in, on or before **the last date for receipt of applications**.
- Note: Candidates who have applied against the earlier advertisement dated 04.08.2020 need not apply.

Indu Rawa
24/9/20

Administrative Officer

LNJN National Institute of Criminology & Forensic Science
(Ministry of Home Affairs)

Terms of Reference (ToR) for engagement of Consultant in LNJN NICFS(MHA) on contract basis

Sl. No.	Position	Remuneration	Duration	Age limit, Essential and Desirable qualifications, Experience etc.	Duties & responsibilities
1.	Consultant (Investigation of Cyber Crimes & Law)	Rs. 1,30,000/- (Rupees One lakh Thirty thousand) per month consolidated. Note: The remuneration payable to retired Government servants who are engaged as Consultant shall be made after deduction of the amount of basic pension (7th CPC).	<p>a) Duration of engagement shall be for a period of one year, on course-to-course basis.</p> <p>b) In the event of non-availability of a minimum number of students for a particular PG Diploma Course, then Consultant for that course will not be engaged.</p> <p>c) In order to ensure that each PG Diploma Course is conducted as per its schedule, Surety Bond in writing will be executed by the Consultant for the Course, to the effect that he will not leave or terminate the engagement during the currency of a PG Diploma Course till its logical conclusion.</p> <p>d) The engagement may be terminated at any time by the Competent Authority, without assigning any reason, by giving one months' notice or by payment of a sum equivalent to one month's remuneration in lieu of the period of notice.</p>	<p>Maximum age limit – 70 years.</p> <p><u>Essential qualifications:</u></p> <p>(i) Master's degree with 55% marks in Cyber/Digital Forensics or Information Technology or Computer Science and Engineering or Cyber Security and Incident Response or Computer and Information Sciences, OR Master of Computer Application with Post Graduate Diploma in Computer/Digital/Cyber Forensics or Forensic Accounting; OR Bachelor's degree in Law with Post Graduate Diploma in Computer/Digital/Cyber Forensics or Forensic Accounting; and</p> <p>(ii) Ph.D Degree or M. Phil in related field, OR Minimum seven years' experience of working in Cyber/Computer/Digital Forensics, especially in Crime Prevention or Risk Management Enforcement.</p> <p><u>Desirable:</u></p> <ol style="list-style-type: none"> Bachelor's degree in Law. Experience of teaching and/or conducting any professional courses or training programmes. 	<p>a) Assessing applications from the applicants for admission.</p> <p>b) Monitoring admission process, allotment of enrolment numbers and related statistics.</p> <p>c) Considering and approving enrolment in consultation with the GGS IP University.</p> <p>d) Keeping regular liaison with the GGS IP University authorities for overall management of the course.</p> <p>e) Providing course specific advice to students.</p> <p>f) To conduct regular classes and deliver lectures in the relevant fields of expertise.</p> <p>g) Preparing weekly programme and its proper implementation.</p> <p>h) Overseeing students' progress.</p> <p>i) Developing ranking and credits to be awarded to students.</p> <p>j) Conducting orientation programmes/sessions in conjunction with the Institute's activities.</p> <p>k) Organizing visits to other Institutions/Organizations and arranging field visits as per course content/syllabus.</p> <p>l) Providing course promotion and placement options in conjunction with the respective Faculty of the Institute.</p> <p>m) As a member of the teaching faculty, associating with various committees and other administrative works related to the respective course.</p> <p>n) Reporting to the Dean(Academics)/DIGP(Administration) and Director of the Institute regularly.</p> <p>o) Any other work/duties assigned by DIGP(Administration) and Director of the Institute from time to time.</p>

Sl. No.	Position	Remuneration	Duration	Age limit, Essential and Desirable qualification, Experience etc.	Duties & responsibilities
3.	Consultant (Victimology & Victim Assistance)	<p>Rs. 1,30,000/- (Rupees One lakh Thirty thousand) per month consolidated.</p> <p>Note: The remuneration payable to retired Government servants who are engaged as Consultant shall be made after deduction of the amount of basic pension (7th CPC).</p>	<p>a) Duration of engagement shall be for a period of one year, on course-to-course basis.</p> <p>b) In the event of non-availability of a minimum number of students for a particular PG Diploma Course, then Consultant for that course will not be engaged.</p> <p>c) In order to ensure that each PG Diploma Course is conducted as per its schedule, Surety Bond in writing will be executed by the Consultant for the Course, to the effect that he will not leave or terminate the engagement during the currency of a PG Diploma Course till its logical conclusion.</p> <p>d) The engagement may be terminated at any time by the Competent Authority, without assigning any reason, by giving one months' notice or by payment of a sum equivalent to one month's remuneration in lieu of the period of notice.</p>	<p>Maximum age limit – 70 years.</p> <p><u>Essential qualifications:</u></p> <p>(i) Master's degree with 55% marks in Criminology or Psychology or Sociology with Post Graduate Diploma in Victimology, OR Master's degree with 55% marks in Criminology with specialization in Victimology, or Psychology with specialization in Clinical Psychology, or Sociology with specialization in Sociology of Deviance, and</p> <p>(ii) Ph.D Degree or M. Phil in related field, OR Minimum seven years' experience of working in the field of Victimology or Victim Assistance or in other related fields.</p> <p><u>Desirable:</u></p> <p>Experience of teaching and/or conducting any professional courses or training programmes.</p>	<p>a) Assessing applications from the applicants for admission.</p> <p>b) Monitoring admission process, allotment of enrolment numbers and related statistics.</p> <p>c) Considering and approving enrolment in consultation with the GGS IP University.</p> <p>d) Keeping regular liaison with the GGS IP University authorities for overall management of the course.</p> <p>e) Providing course specific advice to students.</p> <p>f) To conduct regular classes and deliver lectures in the relevant fields of expertise.</p> <p>g) Preparing weekly programme and its proper implementation.</p> <p>h) Overseeing students' progress.</p> <p>i) Developing ranking and credits to be awarded to students.</p> <p>j) Conducting orientation programmes/sessions in conjunction with the Institute's activities.</p> <p>k) Organizing visits to other Institutions/Organizations and arranging field visits as per course content/syllabus.</p> <p>l) Providing course promotion and placement options in conjunction with the respective Faculty of the Institute.</p> <p>m) As a member of the teaching faculty, associating with various committees and other administrative works related to the respective course.</p> <p>n) Reporting to the Dean(Academics)/ DIGP(Administration) and Director of the Institute regularly.</p> <p>o) Any other work/duties assigned by DIGP(Administration) and Director of the Institute from time to time.</p>

Application form for Engagement of Consultant in NICFS on Contractual basis

Name of the post applied for:

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1. Name
2. Date of Birth
3. Address for correspondence
4. E-mail/ID & Contact Number:
5. Month/year of passing
Of UGC-NET/GATE/CSIR Exam.
6. No of Research publications
(List be attached)
7. Educational Qualifications:

(a) Master Degree	
Name of Degree	
Name of University	
Year of Passing	
Specialisation if any	
Maximum marks	
Marks obtained	
% of marks	
(b) B.Sc. Degree	
Name of Major Subject in B.Sc.	Year of passing
	Marks obtained
8. The terms & condition of appointment are acceptable to me:

Date:

Place:

(Signature of the applicant)